STUDENT RIGHTS AND RESPONSIBILITIES

By federal legislation, all students have the right to know:

**Student’s Rights**

- To know what financial aid programs are available
- To know the deadlines for submitting applications for each of the financial aid programs available
- To know how financial aid is distributed
- To know how the student’s financial need was determined
- To know how much of the determined financial need has been met
- To receive an explanation of the various programs in the student’s aid package
- To know the School’s tuition refund policy in case the student withdraws
- To know what portion of the financial aid is loan assistance that must be repaid and what portion is non-repayable grant/scholarship aid
- To know the interest rates on the various loans, the total amount that must be repaid, the repayment procedures, the length of time to repay the loan, and when the repayment is to begin
- To know how the University determines satisfactory academic progress (SAP) and the consequences if such progress is not met
- To know that all documents submitted to the HSC Student Financial Aid Office are confidential

**Student’s Responsibilities**

- To read the information which the school is required to provide about policies
- To complete and submit documentation as requested by the Student Financial Aid Office promptly
- To read all forms requiring signatures as well as other appropriate information and keep copies of same
- To be aware of the terms of the assistance programs awarded
- To accept responsibility for all signed agreements including the repayment of loans according to the stated terms
- To notify the HSC Student Financial Aid Office promptly and, in writing, of any changes in financial circumstances that occur after submission of the aid application
- To notify the HSC Student Financial Aid Office, promptly, of any change in academic status
- To be aware of the school’s refund procedures