



Applies To: **UNMCC**
 Component(s): All
 Responsible Department: Facilities Services

Title: Child Safety	Procedure
Patient Age Group: <input type="checkbox"/> N/A <input type="checkbox"/> All Ages <input type="checkbox"/> Newborns <input checked="" type="checkbox"/> Pediatric <input type="checkbox"/> Adult	

DESCRIPTION/OVERVIEW

This procedure describes the requirements for the protection of children.

REFERENCES

- UNM HSC Identification Badges
- UNM 1050 Photo Identification Cards
- UNMH Identification Badges

AREAS OF RESPONSIBILITY

Staff will wear identification badges where visible at all times.
 Staff will assess proper custody of children if questionable.
 General Services Assistant will notify UNM Police Department in event of abduction.

PROCEDURE

1. Safety and General Services Assistant of child patients:
 - a. All staff must have their photo identification badges in full view without any obstructions of photo, name, title and department.
 - b. Staff will assure the child is released only to the mother, father or significant other by requesting appropriate identification.
2. Suspected/confirmed abduction protocol:
 - a. When staff suspects or has confirmed that a child is missing, he/she will immediately notify and collaborate with UNM Police Department by calling 911.
 - b. Staff will also notify UNMCC General Services Supervisor.

SUMMARY OF CHANGES

Replaces document of the same title, effective 8/06

RESOURCES/TRAINING

Resource/Dept	Internet/Link
Facilities Services Manager	

DOCUMENT APPROVAL & TRACKING

Item	Contact	Date	Approval
Owner	Facilities Services Manager		
Consultant(s)			
Committee(s)	UNMCC PPG Committee, UNMCC Management Group		Y
Nursing Director	Sandy Peacock, Chief Nursing Officer		Y
Medical Director	Ian Rabinowitz, MD		Y
Human Resources	Max Beck, Sr. HR Consultant		Y
Finance	Brad Muucek, CFO		
Legal			
Official Approver	Don Whitehead, COO		Y
Official Signature		1/8/08	
Effective Date		1/8/08	
Origination Date		8/06	