

Accessing HSC Sponsored Projects (Preaward) Reports

Go to: <http://hsc.unm.edu/financialservices/preaward/>

UNM HEALTH SCIENCES CENTER
Sponsored Projects Office

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[Sponsored Projects Office \(SPO\)](#)
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Albuquerque, NM 87131-0001

Physical Location:
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hsc-preaward@salud.unm.edu

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Find Your Form
Find the exact form you need with our new searchable forms page.

Sponsored Projects Office (SPO) / Pre-award
SUBMISSION DEADLINES

Please note the following submission deadlines when submitting your project to:

Recent News
[Welcome Jeremy Franke!](#)
January 26, 2015
The sponsored projects office member this week.

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Click on "Reports" and select the type of reporting you are looking for:

Explanations follow for each section of reporting.

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Reports Home

How To Use The Reports Section...

This section gives breakdowns of contract and grant submissions for all of the various departments for which we process awards. The section is organized by department - use the menu bar at left to navigate to the school or college for which you need a report. Once at that school's page, you can view reports on their contract and grant submission and award statistics in image format, or in PDF format by simply clicking on the images.

Historical Breakdown 1998-2014

The following is a historical breakdown of the dollar amounts of contract and grant submissions for fiscal years 1998 through 2014.

Fiscal Year	Awards (Millions)
1998	50
1999	55
2000	70
2001	75
2002	85
2003	105
2004	115
2005	105
2006	130
2007	135
2008	125
2009	135
2010	140
2011	145
2012	150
2013	150
2014	156

Reports Home:

- This page will show graphs and charts that summarize HSC’s sponsored projects.
- You can click on some of the graphs/charts and they will open in a new window and can be printed.
- Data is updated on a quarterly basis, generally by the 15th of the month following the fiscal year quarter.
- Navigate to additional report areas by clicking a selection on the menu

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Health Sciences Center

Fiscal Year 2015 Fiscal Year 2014

Detailed Data on HSC Submissions and Awards

Need more specific information on awards processed through HSC? Here is a list of all submissions and awards processed through our office. These files list most of the pertinent information on all awards. Both PDF and Excel formats are provided for your convenience.

PDF Format	Excel Format
FY2015 Submissions	FY2015 Submissions
FY2015 Awards	FY2015 Awards

Fiscal Year 2015 Summary Charts

The following are charts summarizing the contract and grant submissions and awards for fiscal year 2015. Click on the images if you wish to download the original PDF documents containing these charts.

- ▶ Statistics
- ▶ Graph

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Reports – Health Sciences Center:

- Provides the detail of sponsored project submissions and awards by fiscal years
- Can be downloaded in PDF or Excel formats
- Excel formats provide a filter in which you can more easily filter for your department or PI information
- Provides a summary graph of ALL HSC contract and grant activity by fiscal year
- Reports provide general information such as PI, Department, Preaward Number, Budget Dates and Budget dollars.

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Fiscal Year 2015 Fiscal Year 2014

Detailed Data on SOM Submissions and Awards

Need more specific information on awards processed on behalf of SOM? Here is a list of all submissions and awards processed through our office. These files list most of the pertinent information on all awards. Both PDF and Excel formats are provided for your convenience.

PDF Format	Excel Format
FY2015 Submissions	FY2015 Submissions
FY2015 Awards	FY2015 Awards

Fiscal Year 2015 Summary Charts

The following are charts summarizing the contract and grant submissions and awards for fiscal year 2015. Click on the images if you wish to download the original PDF documents containing these charts.

▶ Statistics
▶ Graphs

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Reports – School of Medicine:

- Provides the same format of reports as Health Sciences Center but only for School of Medicine Orgs
- Some Orgs not included in this report are College of Nursing, College of Pharmacy, Health Science Library and Clinical and Translational Science Center

The image displays two screenshots of the UNM Health Sciences Center Sponsored Projects Office website. The top screenshot shows the 'College of Nursing' page, with a red circle around the 'College of Nursing' link in the left navigation menu and an arrow pointing to it. The page content includes 'Detailed Data on CON Submissions and Awards' and 'Fiscal Year 2015 Summary Charts'. The bottom screenshot shows the 'College of Pharmacy' page, with a red circle around the 'College of Pharmacy' link in the left navigation menu and an arrow pointing to it. This page also features 'Detailed Data on COP Submissions and Awards' and 'Fiscal Year 2015 Summary Charts'. Both pages include a table for downloading reports in PDF or Excel format and a section for summary charts.

Reports – College of Nursing & College of Pharmacy:

- Provides the same format of reports as Health Sciences Center but only for the College of Nursing and College of Pharmacy, accordingly

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Click to view types of reports

UNM > HSC > Home > Reports > Other Reports

Other Reports

CTAs	MTAs	CDA's	2015	2014	2013	2012	2011	2010
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Below is an expandable panel containing statistics for clinical trials. If you want to download the original PDF containing these graphs, click the image, and the PDF will be downloaded.

▶ CTA (Clinical Trial) Statistics

Click to Expand to view Graphs – Click on Graphs to print

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Reports – Other Reports:

- Provides fiscal year statistics for Clinical Trials, Material Transfer Agreements, and Confidential Disclosures to include turnaround time.
- Provides detailed calendar year reports for the Health Sciences Center (all org inclusive). Reports contain a filter and FAD Category. (Awards/Submissions)
- Click on the arrow in each tab to view or print the reports

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Reports

UNM > HSC > Home > Reports > Weekly Sponsored Project Reporting

Weekly Sponsored Project Reporting

The following are reports pulled from our InfoEd database that will serve to replace the "Create Your Own Report" feature on our old website. These reports should contain all of the information needed for proposals. If you need information that is not contained within these documents, please feel free to [contact us](#), and we will be happy to assist -- however 99% of proposals should be covered in these reports. These reports are updated weekly on Friday afternoons between 3:00 and 5:00 pm.

Last Update: 1/23/2015 3:30 pm
Next Update: 1/30/2015

The documents are in Microsoft Excel format, and have a filter applied so that they can be sorted/searched via the columns at top.

[AWARDS](#) [SUBMISSIONS](#) [ACTIVE AWARDS](#)

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Reports – Weekly Sponsored Project Reporting:

- Provides a downloadable report of all HSC Sponsored Project Awards based on the last update provided above (Report generally has over 12,000)
- Provides a downloadable report of all HSC Sponsored Project Submissions based on the last update provided above (Report generally has over 18,000 rows of data)
- Provides a listing of Active Awards based on the last update above
- To download the report, you only need to click on the box and the report will automatically download
- This took the place of the "Do it Yourself Query" on the old Sponsored Project/PreAward website
- Reports are updated on a weekly basis

General Information Regarding Reports

- 1) An Award is an item in which our office (SPO/Preaward) has received all the necessary paperwork to forward to Contract & Grant Accounting for account set up. No-cost Extensions are not included in this type of report.
- 2) A Submission is an item that has been sent to our office for review and approval for submission to sponsor.
- 3) Submission date is the date the SPO Proposal Data Sheet (PDS) was entered into our database, not the submission deadline of the project.
- 4) An Active Award is a project where the budget end date is equal to or greater than today (in this case it is based on the last update indicated).
- 5) No-cost Extensions are considered an Active Award as the budget end date is pushed out making the project active.
- 6) Information in reports can change from quarter to quarter based on need.
- 7) If you have questions regarding your departments projects, please contact your assigned Sponsored Project Officer
- 8) If you require a custom report, please email Stacy Bigbie (scatanach@salud.unm.edu) with the following information:
 - a. Type of Report (i.e., awards/submissions/withdrawals)
 - b. Date Parameters (i.e., fiscal year, calendar year, # of years)
 - c. If you need a particular property (i.e., project is ACA, project is "new," project's FAD)

Please allow 5 business days for a custom report to be completed.