Information about UNMHSC invention?

NO

PreAward and other party negotiate

Outgoing

Are other party and PreAward in agreement?

NO

Other party signs agreement and sends it to PreAward

YES

Documents are prepared for Signature

OR

PreAward obtains PI signature on acknowledgement line and UNMHSC binding signature and sends to other party

Other party signs agreement and sends it to PreAward

PreAward sends copy to PI

PreAward obtains PI signature on acknowledgement line and UNMHSC binding signature and sends to other party

OTHER

PreAward sends proposed modifications to Provider

Recipient reviews agreement

PreAward prepares agreement and sends it to Recipient

Information Incoming or Outgoing?

Incoming

PreAward reviews Provider’s agreement and identifies changes needed

If overseas entity, HSC Legal reviews PreAward’s modifications to Provider’s agreement

START

PI decides to receive or provide confidential information

Confidential Disclosure Agreement (CDA) Process