

## **ADDENDUM NUMBER TWO**

### **THE UNIVERSITY OF NEW MEXICO HOSPITALS**

Purchasing Department  
933 Bradbury Dr. SE Ste 3165  
Albuquerque, New Mexico 87106

**Date:** July 6, 2016

**Proposal Number:** P354-16

**Name of Procurement Specialist:** Jennifer Sanchez

**Due Date:** July 22, 2016 @ 2:00 pm MST/MDT

#### **Notice to all respondents:**

**Amend the Proposal:** RFP P354-16 340B Pharmacy Administrative Services

This **addendum** becomes part of the Proposal Documents and **modifies**, as noted below, the original Bidding Documents. **THE FOLLOWING PROVISIONS OF THE ABOVE-REFERENCED RFP ARE AMENDED AS FOLLOWS:**

### **WRITTEN RESPONES – QUESTIONS AND ANSWERS**

**Question 1:** On the process to verify UNMH's receipt of Exhibit F from our client reference. Do we verify with you that you have received?

**UNMH Response:** Please verify with the organization who is completing the business reference on behalf of Offer or. The business reference should have received a response from Procurement Specialist that the reference was received. If the business reference indicates they sent the reference; however, did not receive a response from the Procurement Specialist, then Offeror may contact Procurement specialist for verification.

**Question 2:** Section 2.4.3 - Refers to Section 1.5.1 but there is no section 1.5.1 in the RFP?

**UNMH Response:** Should refer to Section 2.4.1.

**Question:** Section 2.5.2 – Refers to Section 1.6.1 but there is no section 1.6.1 in the RFP?

**UNMH Response:** Should refer to Section 2.5.1.

**Question 3:** Section 3.3.2 – “Technical Proposal” – (Binder 1) - Under G. Exhibits, #4 Information Systems Security Plan (Exhibit G) is listed but Exhibit G is the Sample Agreement. Which item is to be included? Is Exhibit G the Sample Agreement to be returned as a red-lined version?

**UNMH Response:** Under G. Exhibits #4. The Information Security Plan, should be listed Exhibit H. Exhibit G is the sample Agreement, any redline changes to this document should be submitted under, Technical Proposal, D.

**Question 4:** Section 3.3.2 – “Technical Proposal” – (Binder 1) - Under G. Exhibits, # Certification and Disclosure regarding Payments to Influence certain Federal Transactions (April 19910) (Exhibit H) is listed but Exhibit H is the Information Systems Security Plan Info. Which item is to be included?

**UNMH Response:** Under G. Exhibits #5, Certification and Disclosure regarding Payments to Influence certain Federal Transactions (April 19910), should be listed. Exhibit I.

**Question 5:** Section 3.3.2 states: “Within each section of the proposal, Offerors must address the items in the order indicated above. All forms provided in this RFP must be thoroughly completed and included in the appropriate section of the proposal.” However, Exhibit E is not listed in section 3.3.2 where should it be included in the response?

**UNMH Response:** Exhibit E, Insurance Requirements, does not need to be included in the proposal response. This exhibit is the Insurance Requirements necessary in the event Offeror is the successful awardee under the RFP.

**Question 6:** Can you clarify exactly what you are looking for? Are you looking for the actual Pharmaceuticals or 340B Management and Software?

**UNMH Response:** UNMH is looking for a third party administrator who provides pharmacy services and who will assist in our 340B program in establishing and operating contract pharmacy arrangements with specialty and infusion providers to include dispensing, software support, consulting, inventory control, replenishment, reporting, etc. UNMH is not looking for a wholesaler.

**SECTION 3.3.2,** is hereby amended to read as follows:

### **3.3.2 Proposal Content and Organization**

Direct reference to pre-prepared or promotional material may be used if referenced and clearly marked. Promotional material should be minimal. The proposal must be organized and indexed in the following format and must contain, at a minimum, all listed items in the sequence indicated.

#### **Technical Proposal (Binder 1):**

- A. Table of Contents
- B. Signed Authorized Signature Page (Appendix B)
- C. Proposal Summary (Optional)
- D. Response to Contract Terms and Conditions to (Exhibit G ), (if applicable)
- E. Offeror’s Additional Terms and Conditions (if applicable)
- F. Response to Technical Specifications/Evaluation Criteria
  1. Organizational Experience, quality and stability (Section 6.1)
  2. Organizational Reference (Section 6.2) (Exhibit F)
  3. Proposed Approach (Section 6.3)
  4. It Security Requirement (Section 6.4)
  5. Integration/Implementation Work Plan (Section 6.5)
  6. Fee Schedule (Exhibit J)
- G. Exhibits
  1. Resident Veterans Certificate (Exhibit A)
  2. Small & Small Disadvantaged Business Certification (Exhibit C)

3. Conflict of Interest and Debarment/Suspension Certificate Form (Exhibit D)
  4. Information Systems Security Plan (Exhibit H)
  5. Certification and Disclosure regarding Payments to Influence certain Federal Transactions (April 19910) (Exhibit I)
- H. Other Supporting Material (If applicable)

Acknowledge receipt of this Addendum in the space provided in Exhibit B, Authorized Signature Page. Failure to do so may subject Offeror to disqualification.

All other provisions of the Proposal Documents shall remain unchanged. This addendum is hereby made a part of the Proposal Documents to the same extent as those provisions contained in the original documents and all itemized listing thereof.