

**Outreach Connections: Native Health Information
Steering Committee
Minutes
April 12, 2007**

Recorder: Gale Dutcher

Facilitator: Janis Teal

Action Items

More information is needed about copyright ownership of materials on project Web site

Janis and Claire will obtain further information on copyright of materials on the Web site.

Janis will attach the Gantt chart to the minutes to give the subcommittees an understanding of the time frame in which they are working.

Each subcommittee will have an initial organizational meeting in May.

Decisions

Subcommittee (Design, Content, Technology, Publicity and Evaluation) meetings will alternate with Steering Committee meetings.

Subcommittee and Steering Committee minutes will be posted in a new section of the Web site for the July 2006 Albuquerque Meeting.

The first task of each subcommittee is to select a leader.

Minutes

Announcements

Jim Curtis has been assigned by his Dean to a statewide project and he is also working on organizing their regional meeting so he cannot continue with this steering committee for the time being.

Rica Dieterle announced that they had exhibited for the first time at the Native American Health and Science Symposium which was held at the School of Pharmacy. This is a career oriented meeting for those with an interest in careers in the sciences.

Correction to previous minutes: Gale Dutcher should be added to the list of those Not Attending.

Subcommittees

These have started to form but not everyone has yet joined one. Additions:

Angela – Publicity and Evaluation

Molly – Design

Mairead – Publicity and Evaluation

Gale – Content

Claire suggested that the subcommittees use VoIP such as Skype for communications, but some institutions now block this due to security concerns. The Federal members will support the communication for subcommittees on which they are members. The Tech committee will use Skype. Rica volunteered that her institution may be able to support the Design subcommittee. If that is a problem Gale can set up conference calls for them.

Each subcommittee will have an initial organizational meeting. They will determine their needs in terms of additional participants. The subcommittees will initially meet every other month and will alternate with the Steering Committee meetings. They will report back to the Steering Committee. The subcommittee leader will do the reporting.

Subcommittees will meet in May, July, and September

Steering Committee will meet in June, August, and October

However, the subcommittees may meet more frequently if they decide they have that need.

The subcommittees can confer with others outside of their group and can post information on the listserv for the Albuquerque meeting participants. This larger group will be good for bouncing ideas and getting input, when necessary.

Claire agreed that they will add another link to the Albuquerque meeting Web site (<http://hsc.unm.edu/library/nativeservices/2006Conference/index.shtml>) for the minutes of the Steering Committee and the subcommittees. Each subcommittee will email the minutes of their meetings to Pat or Janis for inclusion on this Web site.

The first task of the subcommittees is to decide upon their leader.

Janis will attach the Gantt chart to the minutes to give the subcommittees an understanding of the time frame in which they are working.

Copyright

There was some concern about copyright of information added to the Web site and who would own the content that was developed through this project. This includes any reports as well as blogs. Which, if any, institution would own the copyright? Janis and Claire will obtain further information.

MLA

There will be a brief social gathering at the MLA Annual Meeting for those who will be there. Claire, Judy, Mark and Gale will be there. (4/19 update: Pat Bradley will also attend).

Attending

Ellen Howard
Janis Teal
Susan Barnes
Pat Bradley
Ulrike Dieterle
Judy Rieke
Claire Hamasu
Mairead Widby
Gale Dutcher
Mark Scully

Not Attending

Sohail Kahn
Diane Cooper
Linda Hoffecker
Molly Moore
Jeanette Ryan
Angela Ruffin