

**Outreach Connections: Native Health Information
Steering Committee Minutes
June 12, 2008**

Attending

Patricia Bradley
Gale Dutcher (Recorder)
Claire Hamasu
Scott Horlbeck
Ellen Howard (voice only)
Barbara Nail-Chiwetalu
Molly Moore
Judy Rieke
Jeanette Ryan
Janis Teal (Facilitator)

Absent

Susan Barnes
Ulrike Dieterle
Sohail Kahn
Angela Ruffin
Mark Scully
Maile Taulii

Action Items:

- Scott will work on a way to post PDF files and other non-wiki-text standard types of documents.
- Scott will also work on a way for the wiki to come up easily in Google searches.
- The Publicity and Evaluation subcommittee will meet before the next steering committee meeting to develop an invitation to the Nativ-HI listserv members and promotional materials. The promotional materials should be ready by September for distribution at several relevant conferences occurring in September.
 - Claire will contact Susan Barnes about calling this meeting.

Next Meeting: The next meeting will be August 14th.

Minutes:

The meeting used Adobe Connect with audio via telephone

Scott presented new developments on the Wiki. He has added a new extension to enable us to add teaching materials or other subpages to a project. This was demonstrated. Subpage titles must be unique within a project. Right now we can add wiki text and simple audio or image files but not PDF or PowerPoint files. There is additional helpful information on the wiki about uploading pages. Subpages do show up in the Browse list making them easy to find. They show up as the main page name/subpage name.

There are several large TC4C projects that can now have their related projects listed as subpages. This will make it easy to find and review all the TC4C-related activities. One example is the TC4C Public Libraries Project which can now have subpages for each state.

Since the search capability does include searching the subpages it will be easy to find.

Issues of 508 compliance/disability access were discussed. The technology subcommittee was given the task of looking into this.

Publicity and Evaluation subcommittee had no report. Claire suggested that the wiki is now ready to share so this subcommittee should come up with a plan to promote it.

Content Subcommittee: Scott has devised a way to handle multiple tribes in the wiki. It can now handle up to 30 tribes for each project. He is working on improving this feature to facilitate reordering of tribal names in the list.

The group discussed creating a template for the type of information we want in the project description in the wiki and how we want it organized. After discussion of possible headers such as “background,” “participants,” etc., it was decided not to impose so much structure. The original idea for the wiki was to make it as easy as possible for people to deposit their project records. If we impose too many requirements it may be a barrier.

The group discussed participation in the 6th National Conference on Quality Health Care for Culturally Diverse Populations. Ellen is attending the conference and would like some promotional materials about the Web site to encourage people to submit their projects. The idea is to develop something that would be easy to print when someone needs it.

There was some discussion about the target audience for the promotion of the web site. Is it to promote librarians and other who are conducting projects or is it to promote tribal participation in projects. We don't want just librarians as contributors. We want people to look at the web site and contribute and also look at the site and get involved in projects. The Publicity and Evaluation Committee should work on this.

Another way to promote the site is to be able to find it through Google. That doesn't happen right now. Scott will work on that.

Announcements:

There are new lists of members with concomitant changes to the membership of subcommittees on the web: <http://hsc.unm.edu/library/nativeservices/2006Conference/outcomes.shtml> .

The information on joining the Nativ-HI listserv has been updated:
<http://hsc.unm.edu/library/nativeservices/2006Conference/listserv.shtml> .

This is Janis' last teleconference. Barbara will be the new PI. Barbara and Pat will identify a new meeting facilitator. Barbara will join the Technology Subcommittee and the Publicity and Evaluation Subcommittee.

Everyone thanked Janis for coordinating the committee and wished her well in the future.