

**Outreach Connections: Native Health Information  
Steering Committee Minutes  
March 13, 2008 10:00 MT**

**Action Items:**

Publicity/Evaluation Subcommittee:

- Will send an introduction to the Outreach Connections: Native Health Information wiki to the listserv of participants from the 2006 Conference on Native American Health Information Services in the United States seeking participation. This will be the first group invited. Aim to send by mid April at latest (as soon as the wiki is not in sandbox mode.)
- Look into promotion opportunities (literature, poster presentation, web-demos, etc) at upcoming conferences (Possibly the **20th Annual Native Health Research Conference**, August 25 - 28, 2008 in Portland OR)

Scott Horlbeck:

- Create short-term solution to creating new posts easily
- Edit text to use the terminology “Native peoples”
- Create template for contact information
- Continue design/functionality so that wiki can be taken out of sandbox mode in 1-2 weeks

**Minutes:**

No one had changes to the February 14, 2008 meeting minutes and they were approved.

Scott demonstrated the new features of the project template for the steering committee. It is more like an online form which allows for easier use. There are a few more things that need to happen in the design before it can be taken out of sandbox (test) mode. Features to come:

- More user friendly way to create a new article. Template for contact info with name, phone number, e-mail address, title, mailing address.
- Distinction between contacts and users. Disclaimer urging authors to get permission of “contacts” before including their contact information.

Discussion on wiki functionality:

- Problem with creating new posts discussed. It is standard in wikis to search for an article before creating it. Therefore, the only way to create an article is to search for it first; when it is not found- you have an option of “creating this article.” When this option is accepted it creates an article with a title exactly how it is searched for, which is often awkwardly worded for a title. It is then difficult to change the title, or “move” the article.
- Molly suggested a “create a new post” link from the home page/sidebars that reroutes to a search page explaining the process more fully. Scott agreed that this would be a good short-term solution. **TIP:** Pick your page name and keep it.
- Janis suggested a change in the welcome text to include more examples of the people who would use the wiki and of projects listed. The audience of the wiki is

outlined in the Team Charter.

([http://hsc.unm.edu/library/nativeservices/2006Conference/Documents/OutreachConnections\\_TeamCharter\\_20070507.pdf](http://hsc.unm.edu/library/nativeservices/2006Conference/Documents/OutreachConnections_TeamCharter_20070507.pdf) )

- Concern over how to list unspecified tribes, or when there are multiple unspecified tribes involved. The group decided to promote the format “Multiple Tribes/Nations in (State here)” but to list the tribes that should be included if possible.
- Janis suggested that one way to encourage apprehensive users would be to start a page for someone that can be edited easily by the contact.
- Ellen suggested that there be basic guidelines for “contact” pages.
- Sohail voiced concern about the ease of potential negative postings. There is always that potential with a wiki, but the positive side is that at anytime, people can edit inappropriate articles. Also, users will have to sign in to post.
- Claire reminded the group of the need for cultural sensitivity when creating articles and comments.
- Discussion about which term is more appropriate: Native Americans or Native peoples. The Team Charter states: Native peoples (American Indians, Alaska Natives, and Native Hawaiians). **“Native peoples” is more inclusive.**
- The Publicity/ Evaluation committee confirmed that the audience for this wiki are people who provide health information to Native peoples, including, but not limited to: health educators, librarians, nurses, physicians, health promotion workers, any healthcare provider.
- It was discussed that while there is no budget for travel to conferences to promote the wiki, people already going to conferences could take literature and promote it voluntarily.
- By the next meeting, we hope to be out of sandbox mode and live.

## Reports

All steering committee and subcommittee meeting minutes are available at:

<http://hsc.unm.edu/library/nativeservices/2006Conference/outcomes.shtml>

**The next Steering Committee meeting will be on April 10, 2008, 10:00am MT.**

Minutes submitted by: Molly Moore

## Attending

Patricia Bradley

Ulrike Dieterle

Claire Hamasu

Scott Horlbeck

Ellen Howard

Sohail Kahn

Molly Moore

Barbara Nail-Chiwetalu

Jeanette Ryan

Judy Rieke

Mark Scully

Janis Teal

## Not Attending

Susan Barnes

Gale Dutcher

Angela Ruffin