

Outreach Connections : Content Subcommittee

Meeting: May 31, 2007

Present: Patricia Bradley, Gale Dutcher, Ellen Howard, Judy Rieke

Absent: Diane Cooper

Roles:

Leader – Patricia Bradley

Recorder – rotate

Patricia asked the group to review and underscore highlights of the last meeting, because she was absent and is assuming the leader role. We agreed that the scope of the Content Subcommittee is to recommend health information outreach projects focused on American Indians, Alaska Natives, and Native Hawaiians (AI, AN, NH) that can be included in the proposed portal. We will also recommend data/fields to be included. This is especially important for future submissions to the site. The site should facilitate access to information about projects providing health information services and encourage collaboration among different groups of people working or planning to work on projects.

After examining and discussing sample projects from those presented at the University of New Mexico 2006 conference and the NNLM projects database, we decided to recommend that we begin with entering the conference projects. After adding those, we can add the projects from the NNLM database. Unfortunately, some of them do not have data for all the elements we think would be most useful.

Additional discussion focused on other sources of projects to add to the content of the portal. The committee does not want to restrict projects to only those that are library related or funded. We should be inclusive and exclude only when necessary on a case-by-case basis. Another source of information for existing projects is the tribal college librarians. They may have experience with or participated in health information projects not funded by NLM or NIH, who both fund many projects. IMLS is another potential agency that funds projects, so we could also examine lists of their projects. Tribes, universities, and other health organizations may also have initiatives and projects targeted at AI AN NH.

For the project information we should include:

- Brief (under 250 words) summary (include methods) of the project
- Contact information for the people, organization
  - This might be minimal, and interested parties may have to make contacts
- Lessons learned/Outcomes/Evaluation
- Tribal/Nation affiliation – maybe both Anglo and tribal name – using USA Gov standard
- Teaching materials used or developed include contact information for the producer and format)
- Related organizations
- Geographic location, preferably state
- Funding agency

- Dates of project

The recommendations the content committee would like to bring to the steering committee are:

1. Content for the portal should begin with the projects from the New Mexico conference.
2. The information about each project should include the elements listed above.

The next meeting will be in conjunction with the steering committee on June 14<sup>th</sup>.