

**Outreach Connections: Native Health Information
Technology Subcommittee Minutes**

September 17, 2008, 2008, 3:00-3:30 MT

Present: Scott Horlbeck, Barbara Nail-Chiwetalu Claire Hamasu (notetaker)

508 Compliance Issues

Claire e-mailed Gale and Angela to determine if they already have simplified instructions or if they know of some in plain language. Angela had Barbara Nicholson from the NNO office respond. The information was forwarded to Scott. Molly Moore was also contacted. The Amputee Coalition uses an outside source to review their materials.

Scott used the WAVE application to review the web site for 508 compliance. He fixed all non-compliant items identified on the web site and the editing page. Additional review would have to be done manually. The subcommittee decided that we had done enough to bring the web site into compliance.

Community Portal for Steering Committee and Subcommittee Minutes

The community portal is ready to receive minutes. Minutes will be arranged by date. When there are too many and the list becomes cumbersome, the oldest set will be archived. Claire and Barbara will start moving the steering committee minutes and the technology subcommittee minutes over to the wiki.

Uploading non-Text Formats

Scott has worked out how to upload formats that are not text. Barbara will upload the bookmarks to the wiki. Scott will work on an easier process of uploading images.

For security reasons, Scott recommended that we not allow users to directly upload to the wiki. Usually this would be for non-text documents. He recommended that uploads be done by an administrator. Barbara and Claire agreed with him.

Categorization

A server upgrade has affected the automated bot that categorizes additions to the wiki based on the location, tribe list, etc. Scott has the bot set up to run frequently and regularly. He has found that sometimes the process is able to do what it is supposed to, and other times the process gets killed by the server because it exceeds the memory limit for our shared hosting account. When it fails, users won't be able to find new projects when browsing the list of locations, tribes, etc. Scott suspects that this problem can safely be ignored for the time being, because the site isn't being used heavily and the bot still succeeds part of the time while set to run every 30 minutes. The solution suggested by the server vendor is to upgrade to a virtual private server package at \$15/month. Scott is looking to see if there is another solution.

Efficiency

Scott reviewed and reduced code of the wiki. This makes it smaller and improves performance.

Submitted by Claire Hamasu, September 18, 2008