

AUTHORING NUCLEAR CONTINUING EDUCATION FOR APhA



Each LIVE Continuing Education program will consist of:

- ★ A statement of program objectives (one corresponding objective to each assessment question, total = 5)
- ★ An outline of the program content
- ★ Text of the program content as a 4 - 6 page monograph (Examples will be provided)
- ★ References or bibliography
- ★ Assessment as multiple choice questions (MCQ) to be included in monograph
- ★ Live presentation given at the Annual APhA Expo and Meeting (1 hour minimum)

Authors must meet the requirements for continuing education credit issued by the American Pharmacists Association (APhA). This includes:

- ★ Completing a Conflict of Interest Disclosure Declaration
- ★ Sign Agreement with the University of New Mexico to Author a monograph
 - Includes compensation outline and
 - Due date
- ★ Provide current Curriculum Vitae

Authors must agree to follow the timeline for submittal of documentation to APhA and UNM Radiopharmacy CE. Note that these dates may be different from each other.

Timeline for Publishing Process for Radiopharmacy CE

Tasks	Wk1	Wk2	Wk3	Wk4	Wk5	Wk6	Wk7	Wk8	Wk9	Wk10	Wk11	Wk12	Wk13	Wk14	Wk15	Wk16
	Month 1			Month 2				Month 3				Month 4				
Editor negotiates and secures commitment of Author	1-2 wks															
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Receive required agreement/disclosure, CV etc.		1-2 wks														
Submission of 1 st draft from Author			6 wks													
Formatting							1wk									
Main CENP Editor reviews								1-2 wks								
Draft sent to Editorial Board for review										2 wks						
Comments/suggestions back to Author for rewrite												1wk				
Submission of 2 nd draft from Author													1-2 wks			
Main CENP Editor 2 nd review														1-2 wks		
ACPE Submission for CE credit															1wk	
CE Broker Submission for CE credit for Florida															1wk	
Final review by Admin															1wk	
Publish and Release to public																1wk

**The timeline suggests a 4 month time frame however; this is only contingent upon meeting all deadlines set forth.