



THE UNIVERSITY OF NEW MEXICO • HEALTH SCIENCES CENTER

SCHOOL OF MEDICINE

Office of Research

Richard Larson, M.D., Ph.D., Senior Associate Dean
Gary Cseko, MSPH, MBA, Director

Deborah L. Helitzer, Sc.D., Assistant Dean for Research
Catherine Penick, PHR, Operations Manager

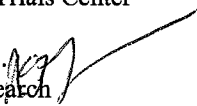
COMPLIANCE
Human Research Protections
Animal Care & Compliance
Biosafety

BIOMEDICAL RESEARCH
EDUCATION PROGRAM
BSGP & MD/PhD Programs

CORE FACILITIES
Clinical Trials Center
Animal Resource Facility

To: All Faculty

From: Kathleen Colleran, M.D.
Medical Director, Clinical Trials Center

Richard Larson, M.D. Ph.D. 
Sr. Associate Dean for Research

Date: December 6, 2005

Subject: CTC Incentive Program

In an effort to promote research and scholarly activity across a variety of disciplines the Office of Research has devised an incentive plan to assist faculty throughout the UNM HSC in conducting clinical trials.

The Clinical Trials Center is a core clinical research facility dedicated to industry-sponsored research and is available to all UNM HSC faculty members who are qualified to perform clinical research. This core research facility can assist investigators with budget preparation, IRB submission, contract negotiation, and performance of clinical research studies including completion of regulatory documents, EKGs, lab draws, processing and shipping, intravenous infusions, injections, clinic space, subject recruitment and retention. As such, the Clinical Trials Center provides a unique institutional value and benefit. The incentive programs outlined below are designed to assist and recognize HSC faculty in industry-sponsored research. They have been approved by the chairs and the Dean, and will be instituted as of January 1, 2006.

I. Start Up Support For Clinical Trial Initiation

Background

Numerous documents are required up front to initiate a clinical trial including study IRB submissions, budgets, informed consent, contracts and budget development, etc. Additionally, significant up-front costs are required including: coordinator attendance at investigator start up meetings, pharmacy set-up costs, etc. For new and even seasoned investigators, such start up costs and document preparations represent significant barriers to conducting clinical trials. This incentive plan is aimed at overcoming such barriers, thus allowing easier access to clinical trials. While this incentive focuses primarily on new investigators, who may need additional research resources and expertise, senior investigators are welcome to apply if they fulfill the requirements

Awards

- Up to \$5,000.00 in service awards will be made available to potential investigators to assist with start up costs and completion of submission documents
- Up to \$35,000 will be available annually to support these awards
- To be eligible for these awards the investigator must agree to use the CTC, including CTC coordination services for the duration of the trial

Application Process

- Meet with the CTC manager, Cyndy Nicholson, to determine study feasibility, CTC needs, estimated costs, etc.
- Submit an application (found on the CTC Web Page (<http://hsc.unm.edu/som/ctc/>), or by calling (272-2836) or e-mailing Cyndy Nicholson cnicholson@salud.unm.edu. This brief application should clearly and concisely state the purpose of conducting the study, how it will further the investigators career, benefit to the institution, subject recruitment strategies, and rationale for start up costs.
- Applications will be reviewed monthly by the incentive plan committee. Awards will be made at the beginning of the next month. Applications must be submitted prior to the 25th day of the month to qualify for review that month

Review Criteria

- Financial needs assessment of the investigator
- Potential effect of the study on the individuals career advancement/promotion
- Potential impact of the trial on the institution i.e. IDC potential, impact on signature programs, opportunity for collaboration investigator initiated funding, and benefit to the UNM and local community.
- Study feasibility including subject recruitment, retention, etc

II. Annual CTC Clinical Investigator Awards: Two awards will be given annually

1. **CTC Clinical Investigator Award** An award for \$10,000 in salary support will be given to the CTC investigator with the greatest utilization of the CTC including CTC coordinators, as determined by annual total indirect costs generated over the previous calendar year.
2. **CTC New Investigator Award** An award of \$5,000 in salary support would be given annually to the most successful new investigator using the CTC including CTC coordinators.

Award Criteria

- Investigators utilizing the CTC and CTC coordination services will be eligible for these awards.
- However, an investigator will not be able to receive both awards in the same year.
- Recipients will be selected each January based on the previous calendar years activity.
- Selection process will be completed by the CTC Steering committee and approved by the Associate Dean for Research
- Members of the selection committee will not be eligible to receive the award.
- Awards will be available in the beginning of the following academic year (July).
- Departments will be strongly encouraged to apply some of these funds to increase the investigator's annual salary if allowed by the departmental FIBCI plan or other legal mechanism.

III. Letter of Scholarly Achievement

The office of research will write letters of scholarly achievement for investigators demonstrating significant clinical trials activity. These letters will be incorporated in investigators promotion files and will be supported by the dean. Annual awardees of the CTC investigator awards will automatically receive a letter as part of their achievement award. An award letter will be sent to each recipient and to each recipient's chair.

In summary these incentive programs have been developed to assist faculty in conducting clinical trials: to recognize and reward faculty with an active clinical trials program, and to promote clinical trials as a scholarly activity. The programs will be carried out through the Office of Research and the Clinical Trials Center. If you have further questions or would like more information do not hesitate to contact us.