



## Expedited Review New Study Application Checklist

"Expedited" simply means that the study will not go to full committee review. (A term chosen by the Federal Government, so it doesn't necessarily make sense.)

1 copy of each of the following documents should be **delivered to our office and emailed** to [hrrc@salud.unm.edu](mailto:hrrc@salud.unm.edu).

You can download each of the forms directly from this checklist.

### Required for Every Submission

	<a href="#">Expedited Application</a>
	<a href="#">Department Review Form</a>
	Conflict of Interest forms for Every Investigator on the study <a href="#">Conflict of Interest form for UNM Employees or Students</a> <a href="#">Conflict of Interest form for non-UNM Employees</a>
	<i>Make sure all of the above documents are signed and filled out!</i>
One of these	Investigators Protocol: <a href="#">Guidelines for developing the Protocol</a> NIH Grant Application (If study is supported by NIH) Cooperative Group Protocol Sponsor's Protocol (for commercially Sponsored Study)

### Attachments that may be applicable

	<a href="#">Sponsorship Form</a> and if applicable \$2,000 Application Fee
	1. <a href="#">Additional Investigators List</a>
	2. <a href="#">Studies Involving Minors</a>
	3. <a href="#">Studies Involving Drugs, Biologics, Radiopharmaceuticals</a>
	4. <a href="#">Studies Involving Biological Specimens</a>
	5. <a href="#">Studies Involving Exposure to Ionizing Radiation</a>
	8. <a href="#">Request for Waiver of Informed Consent</a>
	9. <a href="#">Studies Involving Use of Medical Devices</a>
	10. <a href="#">Studies Involving Prisoners</a>
	11. <a href="#">Studies Involving Use of PCIR</a> (formerly GCRC)
	<a href="#">Consent Forms</a>
	<a href="#">HIPAA Forms</a>
	All Questionnaires, surveys, etc.
	All recruitment Material and Advertisements
	Investigators Brochure or device manual (for commercially sponsored studies)
	Sponsor's non-significant risk determination (if device study and no IDE was submitted to FDA)
	VA Investigators must include the VA R&D approval letter <b>with</b> the submission