



BUDGET PLANNER BUDGET DEVELOPMENT

Budgeted Indices Not Modified Report

Date Issued/Revised: 3/06/2018

General Description: The Main Campus report only lists current unrestricted indices that DO NOT have activity of any kind. The HSC report lists current unrestricted and restricted indices that DO NOT have activity of any kind. If the index account code amount has been updated in any way, (even if the amount is zero), the index will not display in this report.

Purpose: This report displays indices that have not been modified in Budget Planner for any combination of fund, organization and/or program.

Responsible Manager: Office of Planning, Budget and Analysis (OPBA), HSC Budget Office

How to request a Budgeted Indices Not Modified Report

1. Login to myUNM
2. Login to LoboWeb using one of the three options listed below:
 - Click on “ENTER LOBOWEB” in the LoboWeb (Employees) section. Then select the “Finance” tab
 - Click on “Finance” in the Quick links
 - Click on “LoboWeb” in the UNM Business Applications section. Then select the “Finance” tab
3. Click on the “Budget Planner Menu”
4. Click on “Budget Development Reports Menu”
5. Click on “Budgeted Indices Not Modified Report”
6. **Chart of Accounts:** enter “U”
7. **Budget ID:** enter “BUDxx” (the new fiscal year)
8. **Budget Phase:** enter “ADOPTD”
9. **Enter report request information:**

Organization: Enter organization code (Level 1-7)

Fund: Enter fund code (Level 2 or 3) or leave null

Program: Enter program code (Level 2 or 3) or leave null

Budgeted Indices Not Modified Report

Chart of Accounts ← **Chart of Accounts will always be: U**
Budget ID: **Budget Phase:** **Budget:** ← **Budget ID: BUDxx (new fiscal year)**
 ← **Budget Phase: ADOPTD**

Organization: ← **Enter: Organization**


Fund: ← **Enter: Fund and/or Program or leave null**

Program: ← **Enter: Fund and/or Program or leave null**

Submit

To run the report: Click "Submit"


Budgeted Indices Not Modified for a Level 3 Organization report:

 UNIVERSITY OF NEW MEXICO
BUDGETED INDICES NOT MODIFIED REPORT

Executive Level:
Organization: ABA Provost Administrative Uni
Fund:
Program:

329B	Institutional Research Gen Admin
Index:	329003 OIR - Institute Surveys
359A	UC Water Resources Program
Index:	359002 119771-F & A COST RETURN
Index:	359003 124110-01453 WATER RES PROG
Index:	359016 C Nunn Garcia Mem Scholar Spending
Index:	359020 Water Resources Pgm End
Index:	359022 Water Resources Course Fees
402B0	KUNM Administration
Index:	402065 201595 KUNM Independent Reporting

Budgeted Indices Not Modified for a Fund report:

 UNIVERSITY OF NEW MEXICO
BUDGETED INDICES NOT MODIFIED REPORT

Executive Level:
Organization:
Fund: 4U0009 GU Student Social and Cult
Program:

157D	Gallup Education
Index:	157028 Gallup Intramural Basketball
167A0	Gallup Student Orgn Operations
Index:	167027 Gallup Campus Voice
Index:	167029 Gallup Student Nursing Assn
Index:	167030 Gallup Aises Club
Index:	167031 Gallup Mathelites
Index:	167033 Gallup Auto Club
Index:	167035 Gallup Cosmetology Club
Index:	167036 Gallup Architecture Club
Index:	167045 Gallup Culinary Arts Club

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