

UNIVERSITY OF NEW MEXICO HEALTH SCIENCES CENTER

Material Transfer Agreement (MTA) Questionnaire – **UNM to Supply Material**

PreAward # HSC	Date Rec'd:	
UNM Faculty: Phone: Department Name:		When is the Material needed by the Recipient?
Recipient (Company/Institution) Scientist Name:		Recipient Address: Recipient Phone: Recipient Email:
Name of Material (brief description of scientific/technical nature of Material):		
Who developed or created the Material and how was it funded?		
Please describe the intended use of the Material / purpose of transfer:		

Please provide answers to the following:

YES NO

1.	Are there any invention disclosures or pending patent applications on the Material?		
2.	Is Material of human origin?	If "NO" skip to question 3	
2a.	Has project been submitted to IRB?		
2b.	Does project have IRB approval		
3.	Has a patent been issued for the Material?		
4.	Is the Material a known biohazard?		
5.	Is the Material a select agent? Select Agent list (if yes, fill out ECES form)		
6.	Has the Material been shipped to the Recipient already?		
7.	Is the Material being shipped outside the U.S. by UNM? ECES Form		
8.	Is the end user of the material located in the U.S.?		
9.	Will Recipient use Material in research funded by industry sponsors?		
10.	Will Recipient use Material in conjunction with materials from other parties?		
11.	Will Recipient pay for Material preparation / shipping cost?		
12.	Will research involve <i>in vitro</i> experiments? (outside a living organism)		
13.	Will research involve <i>in vivo</i> experiments? (within a living organism)		

Please provide any additional information or explanations (e.g. shipping and/or procurement cost estimates, names of industry sponsors, date of Material shipment if already supplied) to expedite this MTA:

- **Please note: If any of the red boxes are checked the additional [Export Control Exclusion Screening Form](#) (found on the [PreAward website](http://hsc.unm.edu/financialservices/preaward/) <http://hsc.unm.edu/financialservices/preaward/> under "Just the Forms" tab) is required with the submission of this form.**

MTAs will not be accepted without this form

When complete, please submit to HSC-PreAward@salud.unm.edu or interoffice to HSC Financial Services, MSC09-5220
Revised 04/29/13