

University of New Mexico System COVID-19 Health and Safety Procedures

In response to the COVID-19 pandemic and The University of New Mexico's Bring Back the Pack, The University of New Mexico ("UNM") has modified normal campus operating procedures to protect the health and safety of the UNM's community. In accordance with Visitor's agreement to perform services in compliance with applicable law and UNM policies and procedures, Visitor shall comply with the following requirements, as implemented, and directed by UNM, when present, entering or performing services on UNM's campus:

1. **Compliance with Federal Guidelines Concerning Continued Operations on Campus.** The U.S. Centers for Disease Control and Prevention ("CDC") has provided guidance concerning prevention measures to be implemented in light of the COVID-19 pandemic. Current guidance from the CDC may be found at <https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html>. UNM requires Visitor to comply with all guidance set forth by the CDC and state, including but not limited to social distancing, screening measures, hygiene practices, provision of personal protective equipment for all Visitor personnel on UNM's campus, and education of all Visitor personnel regarding CDC and state guidance on prevention and compliance. Current CDC and state guidance include, but is not limited to:

- Maintaining a social distance of at least six feet between individuals
- Washing hands with soap and water for at least 20 seconds
- Using hand sanitizer with at least 60% alcohol if soap and water are not available
- Cleaning and disinfecting frequently touched objects and surfaces such as workstations, keyboards, telephones, handrails, tools and doorknobs (to properly disinfect surfaces, refer to <https://www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2> for products that meet the EPA criteria for use)
- Avoiding use of other persons' phones, tools or other equipment
- Requiring all Visitor personnel to wear masks while present in any of UNM's buildings
- Follow any state directives required for out of state visitors
- Prohibit non-essential visitors, or vendors from entering the site
- Ensuring persons who are sick stay home and do not return to work until CDC criteria for return are met (<https://www.cdc.gov/coronavirus/2019-ncov/hcp/disposition-in-home-patients.html>). Also ensuring that persons who are in close contact with someone who is sick also stay home and not return until CDC guidelines are met.
- Adhere to all CDC, state, and OSHA guidelines
- Mandate that only necessary personnel should enter work/supply trailers or jobsite office areas

Visitor is responsible for its personnel's compliance with CDC and state guidelines, including but not limited to temperature screening and provision of personal protective equipment. UNM may but shall not be responsible for providing any equipment necessary for compliance or for any in-person screening necessary to comply with applicable CDC guidelines. Visitor shall ensure current compliance with CDC guidelines and maintain compliance if such guidelines are updated.

2. **Notification to UNM in Event of Positive COVID-19 Case.** In the event that any of Visitor's personnel is or has been present or performing services on UNM's campus (a) tests positive for COVID-19, or (b) has been in close contact with someone that tests positive for COVID-19, then Visitor shall immediately notify UNM's Emergency Operations Center (EOC), the department they are performing services for, and the Purchasing Department, take immediate action to quarantine such person and any other Visitor personnel who may have come in contact with the person testing positive for COVID-19, and assist UNM in identifying any other persons on UNM campus who may have come in contact with such person. Visitor must clean and disinfect all areas any infected person may have contacted on UNM's campus, and any cleaning or sanitation costs resulting from a positive COVID-19 test of Visitor personnel are the sole cost and responsibility of Visitor.

3. **Compliance with Further Guidelines.** Due to the changing nature of the COVID-19 pandemic, Visitor will monitor and comply with further CDC and other federal, state, and local guidance; modifications to UNM operating procedures; and directives of UNM relating to protection of the health and safety of UNM's community.
 - All business-related visitors of the OR and CTSC are expected to monitor their own health conditions and should not report to the OR if they have signs of illness.
 - All OR visitors are expected to wear a cloth face mask while on the UNM HSC campus.
 - Visitors will maintain at least 6 feet of distance with other individuals.
 - Upon entering the OR/CTSC clinic and administrative suite, all business-related visitors will be instructed to sign the COVID-19 Contact Tracing Log and Symptom/Vaccination Card Attestation located at the CTSC hall reception desk. All individuals must sign this log regardless of the amount of time spent at the OR/CTSC.
 - Visitors will also be asked a series of questions by the CTSC receptionist for COVID-19 screening purposes:

In the last 24 hours, have you had any of the following:

 - a. A fever (100 degrees F/37.7 degrees C or higher), or a sense of having a fever?
 - b. A cough you cannot attribute to another health condition?
 - c. Shortness of breath you cannot attribute to another health condition?
 - d. Chills?
 - e. Repeated shaking with chills?
 - f. Muscle pain?
 - g. Headache?
 - h. Sore throat?
 - i. New loss of taste or smell?

- All Vendors, Inspectors, Monitors, and Visitors will be **REQUIRED** to show proof of Vaccination, either by Vaccination Card or through State View Vax download.
- Visitors will also be asked if they have been in contact with anyone who is confirmed or suspected as being COVID-19 positive.
- Visitors will then have their temperature checked at the CTSC reception desk using a digital thermometer to ensure that their temperature is below 100 degrees.
- If the visitor answers **yes** to **any** of these questions or have a temperature above 99.9 degrees F, the receptionist will instruct the visitor to leave the OR/CTSC and call the COVID hotline phone number for additional guidance.