Immersion Sample Agenda

For questions, please contact
ECHOreplication@salud.unm.edu

DAY 1 - WEDNESDAY

*All times and presenters subject to change*

*** IMPORTANT NOTE: ALL TIME ZONES ARE SHOWN IN MOUNTAIN TIME (MT) - PLEASE USE THE TIME CONVERTER AT TIMEANDDATE.COM/WORLD CLOCK/CONVERTER.HTML TO CONVERT TO YOUR SPECIFIC TIME ZONE ***

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
<th>Facilitator(S)</th>
</tr>
</thead>
<tbody>
<tr>
<td>7:45 - 8:00 a.m.</td>
<td>Zoom session opens</td>
<td></td>
</tr>
<tr>
<td>8:00 - 8:05 a.m.</td>
<td>Welcome / Announcements</td>
<td>Session Host</td>
</tr>
</tbody>
</table>
| 8:05 - 10:15 a.m. | Project ECHO Overview and Discussion **  
  - The vision and mission of Project ECHO  
  - The four principles of the ECHO Model™ | Sanjeev Arora   |
| 10:15 - 10:30 a.m. | BREAK                                                                 |                |
| 10:30 - 11:00 a.m. | Project ECHO Core Themes and Principles **  
  - Principles, roles, and terminology specific to ECHO  
  - Expectations of ECHO partners | ECHO Staff     |
| 11:00 a.m. - 12:00 p.m. | TeleECHO Session Observation **  
  - The ECHO Model in practice  
  - Customizing the session flow for your needs | ECHO Staff     |
| 12:00 - 1:00 p.m. | LUNCH                                                                  |                |
| 1:00 - 1:30 p.m. | Amplification: Project ECHO Information Technology Overview  
  - IT requirements and costs for hubs and spokes  
  - Technology necessary to securely run a teleECHO session  
  - Applications offered at no cost to Project ECHO partners | ECHO Staff     |
| 1:30 - 2:00 p.m. | Project ECHO Resource Library (PERL) on Box.com  
  - Finding resources in PERL  
  - Searching for and uploading files in PERL | ECHO Staff     |
| 2:00 - 2:40 p.m. | Best Practices and Case-Based Learning: Developing Your Curriculum **  
  - Developing your ECHO project curriculum  
  - Creating case presentation templates | ECHO Staff     |
| 2:40 - 3:00 p.m. | BREAK & OPTIONAL STRETCH ACTIVITY                                      |                |
| 3:00 - 4:00 p.m. | Building an Evaluation Foundation for Learning **  
  - Overview of ECHO evaluation methods  
  - Identifying evaluation methods | ECHO Staff     |
| 4:00 - 4:15 p.m. | What Does Our Partnership Look Like? - Part 1  
  - The Account Rep team’s role  
  - Your role as a partner | ECHO Staff     |

** These sessions are approved for CME/CNE credit.
## All times and presenters subject to change

### Time | Activity | Facilitator(S)
--- | --- | ---
7:45 - 8:00 a.m. | Zoom session opens |  
8:00 - 8:15 a.m. | Framing the Day  
• Review the agenda and partner resources  
• Cover items contributing to a positive learning experience |  
8:15 - 8:45 a.m. | Snapshots: Unique ECHO Programs  
• The New Mexico Peer Education Project (PEP)  
• Community Health Workers (CHW) & the ECHO Model | ECHO Staff  
8:45 - 9:15 a.m. | Recruitment, Engagement, and Retention  
• Recruitment strategies | ECHO Staff  
9:15 - 9:45 a.m. | Mid-Immersion Learning Check | ECHO Staff  
9:45 - 10:15 a.m. | BREAK & OPTIONAL STRETCH ACTIVITY |  
10:15 - 11:15 a.m. | Forming Your Hub Team  
• Overview each role & its responsibilities | ECHO Staff  
11:15 - 11:45 a.m. | Facilitation Basics  
• Responsibilities of the session facilitator  
• Creating a welcoming environment in your session | ECHO Staff  
11:45 a.m. - 12:00 p.m. | Introduction to Mock TeleECHO Learning Session  
• Review mock session roles and expectations  
• Role of volunteers and observers | ECHO Staff  
12:00 - 12:30 p.m. | Mock Volunteer Prep (for Mock volunteers)  
• Volunteers prepare for mock teleECHO session | ECHO Staff  
12:30 - 1:30 p.m. | LUNCH (if not volunteering, lunch begins at 12:00 p.m.) |  
1:30 - 3:15 p.m. | Mock TeleECHO Learning Session  
• Practice the elements of the ECHO Model  
• Experience running a teleECHO session | ECHO Staff  

** These sessions are approved for CME/CNE credit.
## Immersion Sample Agenda

**For questions, please contact**

ECHOreplication@salud.unm.edu

---

**DAY 3 - FRIDAY**

All times and presenters subject to change

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
<th>Facilitator(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>7:45 - 8:00 a.m.</td>
<td><strong>Zoom session opens</strong></td>
<td></td>
</tr>
<tr>
<td>8:00 - 8:05 a.m.</td>
<td><strong>Framing the Day</strong>&lt;br&gt;• Review the agenda and partner resources</td>
<td></td>
</tr>
<tr>
<td>8:05 - 8:45 a.m.</td>
<td><strong>Fidelity to the ECHO Model</strong> <strong>&lt;br&gt;• Expectations of your hub re: fidelity to the ECHO model&lt;br&gt;• How principles and practices of the ECHO model differ</strong></td>
<td>ECHO Staff</td>
</tr>
<tr>
<td>8:45 - 9:15 a.m.</td>
<td><strong>Measuring Outcomes</strong> <strong>&lt;br&gt;• Evaluating an ECHO program based on patient outcomes and research</strong></td>
<td>ECHO Staff</td>
</tr>
<tr>
<td>9:15 - 9:45 a.m.</td>
<td><strong>Strategic Planning</strong></td>
<td>ECHO Staff</td>
</tr>
<tr>
<td>9:45 - 10:00 a.m.</td>
<td><strong>BREAK</strong></td>
<td></td>
</tr>
<tr>
<td>10:00 - 10:30 a.m.</td>
<td><strong>iECHO: Your Program Management Tool</strong>&lt;br&gt;• What iECHO is and how you can use it&lt;br&gt;• Tour the system and learn about next steps and resources&lt;br&gt;• Understand how iECHO helps us track the movement</td>
<td>ECHO Staff</td>
</tr>
<tr>
<td>10:30 - 11:15 a.m.</td>
<td><strong>Funding Your ECHO Program</strong> <strong>&lt;br&gt;• How ECHO creates value for stakeholders&lt;br&gt;• Estimating an ECHO budget&lt;br&gt;• How donor relations can help you build &amp; grow your ECHO project</strong></td>
<td>ECHO Staff</td>
</tr>
<tr>
<td>11:15 - 11:30 a.m.</td>
<td><strong>What Does Our Partnership Look Like? - Part 2</strong>&lt;br&gt;• The Account Rep team’s role&lt;br&gt;• Your role as a partner &amp; next steps</td>
<td>ECHO Staff</td>
</tr>
<tr>
<td>11:30 a.m. - 12:30 p.m.</td>
<td><strong>Dr. Arora Q&amp;A</strong>&lt;br&gt;• Question and answer session / wrap-up with Dr. Arora</td>
<td>Sanjeev Arora</td>
</tr>
</tbody>
</table>

**These sessions are approved for CME/CNE credit.**

---

All sessions will be held over Zoom