Immersion Sample Agenda - Africa
For questions, please contact
ECHOreplication@salud.unm.edu

DAY 1 - TUESDAY   *All times and presenters subject to change*

*** IMPORTANT NOTE: ALL TIME ZONES ARE SHOWN IN EASTERN AFRICA TIME (EAT) – PLEASE USE THE TIME CONVERTER AT TIMEANDDATE.COM/WORLDCLOCK/CONVERTER.HTML TO CONVERT TO YOUR SPECIFIC TIME ZONE ***

Time	Activity	Facilitator(S)
9:45 – 10:00 a.m.	**Zoom session opens**	
10:00 – 10:40 a.m.	**Welcome / Announcements / Introductions**	**ECHO Staff**
10:40 a.m. – 12:10 p.m.	**Project ECHO Overview and Discussion **** • The vision and mission of Project ECHO • The four principles of the ECHO Model™	**Sanjeev Arora**
12:10 – 12:20 p.m.	**BREAK**	
12:20 – 12:50 p.m.	**Project ECHO Core Themes and Principles **** • Principles, roles, and terminology specific to ECHO • Expectations of ECHO partners	**ECHO Staff**
12:50 – 1:35 p.m.	**TeleECHO Session Observation **** • The ECHO Model in practice • Customizing the Session Flow for your needs	**ECHO Staff**
1:35 – 2:30 p.m.	**MEAL BREAK**	
2:30 – 3:15 p.m.	**Building Momentum: Budgets, Funding, & ECHO's Value Proposition **** • How ECHO creates value for stakeholders • Estimating an ECHO budget • How donor relations can help you build & grow your ECHO project	**ECHO Staff**
3:15 - 3:30 p.m.	**Introduction to Africa MetaECHO Collaborative**	
3:30 – 4:00 p.m.	**Project ECHO Information Technology Overview** • IT requirements and costs for hubs and spokes • Technology necessary to securely run a teleECHO session • Applications offered at no cost to Project ECHO partners	**ECHO Staff**
4:00 – 5:00 p.m.	**Building an Evaluation Foundation for Learning **** • Overview of ECHO evaluation methods • Identifying evaluation methods	**ECHO Staff**

** These sessions are approved for CME/CNE credit.

All sessions will be held via Zoom

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DAY 2 - APRIL   *All times and presenters subject to change*

Time	Activity	Facilitator(S)
9:45 – 10:00 a.m.	**Zoom session opens**	
10:00 – 10:30 a.m.	**Framing the Day** • Review the agenda and partner resources • Cover items contributing to a positive learning experience	
10:30 – 10:45 a.m.	**Project ECHO Resource Library (PERL) on Box.com** • PERL and how we use it • Finding resources in PERL • Searching for and uploading files in PERL	**ECHO Staff**
10:45 – 11:45 a.m.	**Role Specific Panel **** • Overview each role & its responsibilities • Q&A session to gain a deeper understanding of the roles	**Facilitator: ECHO Staff**
11:45 a.m. – 12:00 p.m.	**BREAK**	
12:00 – 12:45 p.m.	**Fidelity to the ECHO Model **** • Expectations of your hub re: fidelity to the ECHO model • How principles and practices of the ECHO model differ	**ECHO Staff**
12:45 – 1:30 p.m.	**Recruitment, Engagement, and Retention** • Recruitment strategies	**ECHO Staff**
1:30 – 2:30 p.m.	**MEAL BREAK**	
2:30 – 2:50 p.m.	**Snapshots: Unique ECHO Programs**	
2:50 – 3:20 p.m.	**Facilitation Basics** • Responsibilities of the session facilitator • Creating a welcoming environment in your session	**ECHO Staff**
3:20 – 3:50 p.m.	**Introduction to Mock TeleECHO Learning Session **** • Mock session roles and expectations • Role of volunteers and observers	**ECHO Staff**
3:50 – 4:20 p.m.	**Mock Volunteer Prep** • Volunteers prepare for mock teleECHO session	**ECHO Staff**

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DAY 3 - THURSDAY   *All times and presenters subject to change*

Time	Activity	Facilitator(s)
9:45 – 10:00 a.m.	**Zoom session opens**	
10:00 – 10:05 a.m.	**Framing the Day** • Review the agenda and partner resources • Possible next steps after training	
10:05 – 11:20 a.m.	**Mock TeleECHO Learning Session **** • Practice the elements of the ECHO Model • Experience running a teleECHO session	**ECHO Staff**
11:20 – 11:30 a.m.	**BREAK**	
11:30 a.m. – 12:10 p.m.	**Curriculum & Case Presentation Template Development **** • Developing your ECHO project curriculum • Creating case presentation templates • Data collection and tracking strategies	**ECHO Staff**
12:10 – 12:30 p.m.	**What Does Our Partnership Look Like?** • The Account Rep's role • Your role as a partner & next steps	**ECHO Staff**
12:30 – 1:00 p.m.	**Your Program Management Tool** • ECHO's program management tools • Learn about next steps and resources • Understand how program management tools help ECHO track the movement	**ECHO Staff**
1:00 – 2:00 p.m.	**MEAL BREAK**	
2:00 – 2:30 p.m.	**Measuring Patient Outcomes **** • Evaluating an ECHO initiative based on patient outcomes and research	**ECHO Staff**
2:30 – 3:30 p.m.	**Strategic Planning Overview** • Resources available to help you with strategic planning • Coordinating a meeting with your Account Rep	**ECHO Staff**
3:30 – 4:15 p.m.	**BREAK**	
4:15 – 4:30 p.m.	**COMPLETE EVALUATION**	
4:30 – 5:00 p.m.	**Dr. Arora Q&A** • Question and answer session / wrap-up with Dr. Arora	**Sanjeev Arora**

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