

ADDENDUM NUMBER TWO

THE UNIVERSITY OF NEW MEXICO HOSPITALS

Purchasing Department
933 Bradbury Dr. SE Ste 3165
Albuquerque, New Mexico 87106

Date: April 8, 2016

Proposal Number: P344-16

Name of Procurement Specialist: Jennifer Sanchez

Due Date: April 25, 2016 @ 2:00 pm MST/MDT

Notice to all respondents:

Amend the Proposal: P344-16 Enterprise Wide Health Care Cost Accounting System

This addendum becomes part of the Proposal Documents and modifies, as noted below, the original Bidding Documents.

WRITTEN RESPONES – QUESTIONS AND ANSWERS

QUESTION 1. General: What are The University of New Mexico Hospital’s last reported annual operating expenses?

RESPONSE: **Per the FY2015 audited financial statements, annual operating expenses reported were \$904,604,777.**

QUESTION 2. General: Is a vendor-hosted (cloud) or UNM-hosted (on-premise) deployment preferred?

RESPONSE: **Either model is acceptable.**

QUESTION 3. 1.2: Background: Is UNMMG included in the scope of this RFP?

RESPONSE: **Yes, UNMMG is included within the scope; Entities included are UNM Hospital System, UNM Cancer Center, Sandoval Regional Medical Center, and UNM Medical Group.**

QUESTION 4. 2.1.2: Scope of Work: There is a reference to “Productivity” as being in scope – please describe in more detail what this means to UNM.

RESPONSE: **Productivity refers to the usage of resources at the patient level. Utilization should be comparable by patient type, physician, etc. Productivity may also refer to staff utilization within departments.**

QUESTION 5. 2.1.4: Scope of Work: “The ideal system will also allow for flex budgeting and interfacing with the Health System’s operating and capital budget tools.”

a. Q: Does the UNM current operating budget tool not allow for flexible budgeting? Typically, that is where we would expect the budgeting to take place – please elaborate.

RESPONSE: UNM Hospitals and SRMC currently prepare flexed budgets on a monthly basis. These are based on high level statistics. We are looking for a tool that can allow flex budgeted based on the detail activity within a department (i.e. at the charge level).

b. Q: What is UNM’s current capital budget tool?

RESPONSE: UNM does not currently utilize a capital budget tool.

QUESTION 6. 5.3.2: Interfaces – General Question: please describe the type of interfaces that UNM is desiring – i.e. file-to-file (manual or scheduled) or direct connection.

RESPONSE: Interfaces would be dependent on the offeror's product, the required inputs and available outputs. Possible interfaces would be with the billing systems, Lawson Financials, population health modules, etc.

QUESTION 7. The total operating expenses for the hospitals within the UNM Hospital System: UNM Hospital (UNMH), UNM Children’s Hospital, Carrie Tingley Children’s Hospital (CTH), Children's Psychiatric Center (CPC), and UNM Psychiatric Center (UNMPC).

RESPONSE: Per FY2015 audited financial statements, annual operating expenses reported were \$904,604,777

QUESTION 8. The total operating expenses for University of New Mexico Cancer Center (UNMCC).

RESPONSE: The amount is included in the amount above-referenced, under Question #7 Response, for the UNM Hospital System.

QUESTION 9. The total operating expenses for the UNM Sandoval Regional Medical Center (SRMC)

RESPONSE: Per FY2015 audited financial statements, annual operating expenses reported were- \$73,687,255.

QUESTION 10. The total operating expenses for UNM Medical Group (UNMMG) inclusive of all of the 14 provider based clinics.

RESPONSE: Per FY2015 audited financial statements, annual operating expenses reported were \$200,236,835.

Number of Users for the Cost Accounting System.

QUESTION 11. Could you please break out the number of power users and casual reporting users for the cost accounting system.

RESPONSE: Power users estimated at 5-10. Casual users unknown at this time.

The relationship between Exhibit I and Exhibit P.

QUESTION 12. Specifically what items are you asking for us to detail costs for in Exhibit I? For example, are these hardware costs only? Are you asking for specific costs for the license of the cost accounting software or are you asking for the cost of the hardware to operate the cost accounting software?

RESPONSE: **We are requesting a list of any requirements for hardware, interfaces, etc. to effectively use your product. Costs of these items are preferred, if they are known and can be provided.**

QUESTION 13. Are you asking for the costs of the interfaces in Exhibit I.

RESPONSE: **See above**

QUESTION 14. How should these costs for Exhibit I foot to Exhibit P?

RESPONSE: **Items listed in Exhibit I should be included in Exhibit P.**

Estimated Project Timelines

QUESTION 15. What is the estimated date for the selection of a Vendor of Choice?

QUESTION 16. What is the estimated date for the finalization of a contract?

QUESTION 17. What is the estimated date for the start date of the project?

RESPONSE: **For Questions 15-17 see below table for sequence of events.**

The Procurement Specialist will make every effort to adhere to the following schedule:

Action	Responsible Party	Due Dates Estimated Time Frames
Submission of Proposal	Potential Offerors	April 25, 2016
Proposal Evaluation	Evaluation Committee	Wed, April 27
Selection of Finalists (Scores Due)	Evaluation Committee	Wed, May 11
Oral Presentation(s)	Finalist Offerors	Wed, June 1
Security Plan Process	Finalist Offerors/UNMH	1 -2 month process
Finalize Contractual Agreements	Agency/Finalist Offerors	Monday, Aug 1
Contract Awards	Agency/ Finalist Offerors	Monday, August 15

QUESTION 16. What is the estimated date for the desired go-live?

RESPONSE: **No later than January 1, 2017**

Acknowledge receipt of this Addendum in the space provided in Exhibit B. Failure to do so may subject Offeror to disqualification.

All other provisions of the Proposal Documents shall remain unchanged. This addendum is hereby made a part of the Proposal Documents to the same extent as those provisions contained in the original documents and all itemized listing thereof.