

**UNM Hospitals Board of Trustees**  
**OPEN SESSION – AMENDED AGENDA**

Friday, August 31, 2018 at 9:00 AM  
Barbara and Bill Richardson Pavilion Conference Room 1500

- I. CALL TO ORDER – Jerry McDowell, Ph.D., Chair, UNM Hospital Board of Trustees**
- II. ANNOUNCEMENTS**
  - [Chief of Staff Update](#) – Jennifer Phillips, MD
- III. ADOPTION OF AGENDA**
- IV. CONSENT APPROVAL/INFORMATIONAL AGENDA**
  - **Consent/Approval/Informational Items**
    - ❖ [Resolution of the UNM Hospitals 401\(a\) Plan](#) (Approval) – Sara Frasch, Ph.D., SPHR
    - ❖ [Disposition of Assets](#) (Approval) – Ella Watt
- V. PUBLIC INPUT**
- VI. APPROVAL OF THE MINUTES**
  - [June 29, 2018 UNMH Board of Trustees Meeting Minutes](#) – Jerry McDowell, Ph.D., Chair (Approval)
- VII. JUNE ACTION ITEMS**
  - Dr. Jerry McDowell requested Dr. Michael Chicarelli and management develop a Management Plan outlining steps to be taken in case a conflict of interest arises; as well as any rules and regulations that pertain – referring to Mr. Scot Sauder's framework. Chair McDowell requested the plan be available for review at the August Board of Trustees Meeting
- VIII. BOARD INITIATIVES**
  - Chairman's Report – Jerry McDowell, Ph.D., Chair
  - [Conflict of Interest Management Plan – DRAFT](#) -- Michael Chicarelli, DNP, RN, CEN
  - [Mission Excellence](#) – Sara Frasch, Ph.D., SPHR
- IX. ADMINISTRATIVE REPORTS**
  - Chancellor for Health Sciences - Paul Roth, MD
  - HSC Committee Update – Michael Richards, MD
  - [CEO Report](#) UNM Hospitals – Kate Becker
  - UNM Board of Regents Update – Kate Becker
  - [CMO Report](#) UNM Hospitals – Irene Agostini, MD
- X. COMMITTEE REPORTS**
  - Quality and Safety Committee – Raymond Loretto, DVM
  - [Finance, Audit & Compliance Committee](#) – Terry Horn
  - Native American Services Committee – Erik Lujan
  - Community Engagement Committee – Christine Glidden
- XI. OTHER BUSINESS**
  - June Financials – Ella Watt

**XII. CLOSED SESSION: Vote to close the meeting and to proceed in Closed Session.**

- a. Discussion of limited personnel matters pursuant to Section 10-15-1.H (2), NMSA pertaining to the appointment and reappointment of medical providers to the medical staff of UNM Hospital and expansion of medical staff privileges for certain UNM Hospital medical staff providers, including the discussion of matters deemed confidential under the New Mexico Review Organization Immunity Act, Sections 41-9-1E(7) and 41-9-5, NMSA” as to the following:

**Credentialing and Clinical Privileging Report – July 2018  
Board of Trustees – Meeting of August 31, 2018**

<b>I. Permanent Appointments</b>		
<b>A.</b>	<b>Permanent Appointments – the following applicants are submitted by the Board Quality and Safety Committee to the Board of Trustees for permanent appointment. A profile has been completed on each applicant:</b>	
	Archambeault, Marilyn, AA-C	Anesthesiology
	Brinkley, John, MD	Ophthalmology
	Burks, Pamela, PA-C	Orthopedics
	*Decker, Michael, MD	Orthopedics
	Fairchild, Cassie, MD	Family Medicine
	Ferguson, Jeannette, MD	Psychiatry
	Holtz, Jill, PhD	Psychiatry
	Johnson, Jerica, MD	Family Medicine
	McCoy, Bridget, MD	Psychiatry
	Medrek, Sarah, MD	Internal Medicine
	*Miskimins, Richard, MD	Surgery
	Moffatt, David, MD	Anesthesiology
	Niehaus, Karen, MD	Internal Medicine
	Proctor, Jennifer, CNP	Internal Medicine
	Sanchez, Chelsea, MD	Pediatrics
	Santana, Arelis, MD	Internal Medicine
	Shaw, Cassie, MD	Internal Medicine
	Sheldon, Candice, MD	Pediatrics
	Shneker, Bassel, MD	Neurology
	Sullivan, Kelsey, PA-C	Surgery
	Weitzel, Casey, AA-C	Anesthesiology
	Woodward, Haley, AA-C	Anesthesiology
	Zech, Loren, MD	Dermatology

\*Effective upon completion of training

<b>II. Reappointments</b>		
<b>A.</b>	<b>Reappointments – the following practitioners are submitted by the Board Quality and Safety Committee to the Board of Trustees for reappointment. A profile has been completed on each applicant.</b>	
	Abramowski, Aaron, AA-C	Anesthesiology & Critical Care Medicine
	Adams, Sarah, MD	Obstetrics & Gynecology
	Baca, Melanie, MD	Family & Community Medicine

Bailey, Robert, MD	Psychiatry
Bansal, Seema, MD	Neurology
Bishop, Lisa, CNM	Obstetrics & Gynecology
Bouchonville, Matthew, MD	Internal Medicine
Bourbon, Albert, PA-C	Pediatrics
Brandt, John, MD	Pediatrics
Carmichael, Bonnie, MD	Pathology
Carter, Scott, MD	Radiology
Choudry, Yasin, MD	Psychiatry
Cordova de Ortega, Loretta, MD	Pediatrics
Crumley, Kenneth, MD	Psychiatry
Del Fabbro, Anilla, MD	Psychiatry
Deming, Paulina, PhD	Internal Medicine
Dietl, Charles, MD	Surgery
Dorin, Maxine, MD	Obstetrics & Gynecology
Esters, Danielle, MD	Obstetrics & Gynecology
Fridirici, Jamie, AA-C	Anesthesiology & Critical Care Medicine
Goens, M. Beth, MD	Pediatrics
Goldblum, Todd, MD	Surgery
Gorman, Stephanie, PhD	Psychiatry
Ianus, Vlad, MD	Pediatrics
Koinis, Cheri, PhD	Family & Community Medicine
Kong, Alberta, MD	Pediatrics
Kopacz, Kimberly, AA-C	Anesthesiology & Critical Care Medicine
Lauer, Richard, MD	Internal Medicine
Lopez, Lanier, MD	Pediatrics
Marinero, Jonathan, MD	Emergency Medicine
Mason, Daniel, MD	Anesthesiology & Critical Care Medicine
Montano, Kristel, MD	Pediatrics
Montplaisir, Jacque, CRNA	Anesthesiology & Critical Care Medicine
Negrete, Sylvia, MD	Pediatrics
Nunez, Karen, CNP	Psychiatry
Paterson, Andrew, MD	Orthopedics & Rehabilitation
Peceney, Mary, PA-C	Pediatrics
Peck, Teal, PA-C	Pediatrics
Pierce, Carina, PA-C	Orthopedics & Rehabilitation
Pirio-Richardson, Sarah, MD	Neurology
Raisher, Bradley, MD	Pediatrics

Reyna, Ingrid, DOM	Internal Medicine
Rogers, Kendall, MD	Internal Medicine
Rose, Linda, MD	Surgery
Saline, Jennifer, MD	Radiology
Sanchez, Armando, PA-C	Internal Medicine
Schroeder, Thomas, MD	Internal Medicine
Scott, Susan, MD	Pediatrics
Shah, Mona, MD	Pediatrics
Skarbek-Borowska, Sara, MD	Emergency Medicine
Smith, Anthony, MD	Surgery
Smith, Mark Alan, CNP	Surgery
Soares, Heloisa, MD	Internal Medicine
Spafford, Michael, MD	Surgery
Torgeson, Eli, MD	Anesthesiology & Critical Care Medicine
Torrazza Perez, Euriko, MD	Internal Medicine
Vasef, Mohammad, MD	Pathology
Wu, Jeffrey, MD	Surgery

### III. Expansion of Privileges and/or Change in Department

The following Medical Staff Members are submitted by the Board Quality and Safety Committee to the Board of Trustees for an **expansion of privileges or change in department**:

Bestawros, Mark, MD - Expansion of privileges in UNMH Cardiology: percutaneous left atrial appendage closure, trans-septal puncture	Internal Medicine
Booth, Dana, MD - Expansion of privileges in UNMH Cardiothoracic Surgery: Thoracic surgery core privileges	Surgery
Borah, Gregory, MD - Expansion of privileges in UNMH Plastic Surgery: surgery of the hand core, replantation surgery non-core	Surgery
Burns, Mary, PA-C - Change in department from Pediatrics to OB/GYN/ no change in clinical privileges	
Castlemain, Brian, MD - Expansion of privileges in UNMH Cardiothoracic Surgery: Thoracic surgery core privileges	Surgery

Chow, Christal, MD - Expansion of privileges in UNMH Procedural Sedation: moderate/conscious sedation	Pediatrics
Dunlap, Leslie Jo, PA-C - Change in department from Internal Medicine to Orthopedics; no change in clinical privileges	
Heubeck, Maria, MD - Expansion of privileges in UNMH Procedural Sedation: moderate/conscious sedation	Pediatrics
Lucero, Sara, CNP - Expansion of privileges in UNMH CNP Appendix D Critical Care Special Procedures: laceration repair, arterial line placement, central line placement, lumbar puncture	Surgery
Mazer, Sean, MD - Expansion of privileges in UNMH Cardiology: percutaneous left atrial appendage closure, trans-septal puncture	Internal Medicine
Reese, James, MD - Expansion of privileges in UNMH Neurology: botox injections for spasticity and movement disorders	Neurology
Richardson, Kevin, MD - Expansion of privileges in UNMH Cardiothoracic Surgery: Thoracic surgery core privileges	Surgery

**Credentialing and Clinical Privileging Report**  
**Board of Trustees – Meeting of August 31, 2018**

<b>I. Permanent Appointments</b>		
<b>A.</b>	<b>Permanent Appointments</b> – the following applicants are submitted by the Board Quality and Safety Committee to the Board of Trustees for permanent appointment. A profile has been completed on each applicant:	
	Andritsos, Leslie, MD	Internal Medicine
	Andritsos, Michael, MD	Anesthesiology
	Bishop, Charity, MD	Family & Community Medicine
	Botros, James, MD	Neurosurgery
	Canaca, Jose, MD	Psychiatry
	Chamberlain, Rachel, MD	Family & Community Medicine
	Chavez, LeAnn, MD	Surgery
	Cohen, Emily, MD	Family & Community Medicine
	Decker, Lauren, MD	Pathology
	Fisher, Robert, MD	Anesthesiology
	Gavin, Katherine, MD	Orthopedics
	Holmes, Gerald, MD	Pediatrics
	Kim, Ju Yung, CNP	Internal Medicine
	Larragoite, Patricio, DDS	Dental Medicine
	Maoz-Metzl, Daniel, MD	Surgery
	McFarland, Craig, MD	Internal Medicine
	Mir, Fazia, MD	Internal Medicine
	Monreal, Fernando, MD	Emergency Medicine
	Moore, Abigail, AA-C	Anesthesiology
	Moore, Sarah, MD	Surgery
	Patel, Amar, MD	Surgery
	Seifert, Mateo, CNP	Internal Medicine
	Swanson, Thaisa, CNP	Surgery
	Szczygiel, Taylor, PA-C	Emergency Medicine
	Tawfik, Bernard, MD	Internal Medicine
	Valeriano, Matthew, MD	Anesthesiology
	Wright, Thomas, MD	Emergency Medicine
	Wubbenhorst, Terra, MD	Anesthesiology



## II. Reappointments

A. **Reappointments** – the following practitioners are submitted by the Board Quality and Safety Committee to the Board of Trustees for reappointment. A profile has been completed on each applicant.

Babb, Amy, MD	Anesthesiology & Critical Care Medicine
Boayue, Koh, MD	Pediatrics
Brennan, Tara, MD	Surgery
Burns, Sarah, MD	Internal Medicine
Castillo, Maria, MD	Family & Community Medicine
Clark, Jessica, AA-C	Anesthesiology & Critical Care Medicine
Cogburn, Maria, PhD	Psychiatry
Coman, Ellen, PhD	Psychiatry
Crivineanu, Roxana, AA-C	Anesthesiology & Critical Care Medicine
Dutton, Rebecca, MD	Orthopedics & Rehabilitation
Finlay, Esme, MD	Internal Medicine
Flores, Jason, DDS	Dental Medicine
Gallagher, Amanda, PA-C	Emergency Medicine
Goldner, Alexander, PA-C	Emergency Medicine
Good, Gabriella, MD	Internal Medicine
Greene, Elizabeth, MD	Pediatrics
Haghani Tehrani, Poone, MD	Psychiatry
Harris, Gillian, MD	Pediatrics
Herrera, Carmen, MD	Pediatrics
Hickox, John, MD	Surgery
Imerman, Kenneth, MD	Neurology
Kazaras, Alexandria, MD	Family & Community Medicine
Langsfeld, Mark, MD	Surgery
Lee, Colleen, CNP	Pediatrics
Lemon, David, MD	Surgery
Martinez, Ronica, MD	Family & Community Medicine
Meiklejohn, Duncan, MD	Surgery
Ng, Yue Harn, MD	Internal Medicine
Norville, Scott, MD	Internal Medicine
Ortiz, Felina, CNM	Obstetrics & Gynecology
Paul, Ian, MD	Pathology
Pitcher, David, MD	Surgery
Rask, John, MD	Anesthesiology & Critical Care Medicine

Reynolds, Samuel, MD	Pathology
Riley, Julie, MD	Surgery
Rohan-Minjares, Felisha, MD	Family & Community Medicine
Ryan, Keenan, PhD	Internal Medicine
Sandoval, Andrea, MD	Anesthesiology & Critical Care Medicine
Shaffi, Saeed, MD	Internal Medicine
Shaw, Micah	Emergency Medicine
Shera, Annashia, MD	Internal Medicine
Starr, Brian, MD	Anesthesiology & Critical Care Medicine
Wilson, Jason, MD	Surgery

### III. Expansion of Privileges and/or Change in Department

The following Medical Staff Members are submitted by the Board Quality and Safety Committee to the Board of Trustees for an **expansion of privileges or change in department**:

Langsfeld, Mark, MD - Expansion of privileges in UNMH Vascular Surgery: Resuscitative Endovascular Balloon Occlusion of the Aorta (REBOA) non-core	Surgery
Rohan-Minjares, Felisha, MD - Expansion of privileges in UNMH Family Medicine: Attendance at delivery to assume care of normal newborns non-core	Family & Community Medicine
Schneider, Jennifer, CNP - Expansion of privileges in UNMH CNP/PA Appendix Q: Prescribing and managing buprenorphine non-core	Psychiatry
Zafran, Dara, PsyD - Change in department from Pediatrics to Family & Community Medicine; no change in clinical privileges	
Expansion of Clinical Privileges in UNMH Telemedicine: - Adams, Sarah, MD - Andrews, Nicholas, MD - Chalouhi, Salam, MD - Cichowski, Sara, MD - Dorin, Maxine, MD - Dunivan, Gena, MD - Espey, Eve, MD - Jeppson, Peter, MD - Kennedy, Kathleen, MD - Komesu, Yuko, MD - Montoya, Maria, MD Muller, Carolyn, MD Pereda, Brenda, MD Phelan, Sharon, MD Rayburn, William, MD Riley, Regan, DO Rivera-Montalvo, Maritza, MD Rutledge, Teresa, MD Stonehocker, Jody, MD Swanson, Naomi, MD Taylor, Betsy, MD Waxman, Alan, MD	Obstetrics & Gynecology

- b. Discussion of matters involving strategic and long-range business plans or trade secrets of UNMH pursuant to Section 10-15-1.H (9), NMSA.
- c. Vote to re-open the meeting

**XIII. Certification that only those matters described in Agenda Item XII were discussed in Closed Session; consideration of, and action on the specific limited personnel matters discussed in Closed Session.**





**UNMH MEDICAL STAFF  
CHIEF OF STAFF REPORT TO BOARD OF TRUSTEES  
MEETING OF AUGUST 31ST, 2018**

**Clinical/ Quality/Patient Safety/Regulatory**

- **Mission: Joy**

UNM Hospitals recently took part in a Vizient collaborative centering around joy in the workplace. Our collaborative 'Mission: Joy' and was led by Drs. Jen Phillips, Sara Frasch and Cynde Tagg. We began work on three initiatives and have completed the first one; **our iCare system platform now includes physicians!** This means our doctors can give and receive iCares! One of the goals of Mission: Joy is to improve engagement and satisfaction of physicians as one way to help decrease burnout. We think this will be a good start!

- The Medical Leadership Academy produced several great projects with its last cohort! Two of the projects focused on end of life discussions and may improve patient care and the hospital's Mortality rates.

*"Improving Advance Care Planning: Discussions and Documentation in Primary Care at UNMHS."* John Bettler, MD, Elena Bissell, MD, Valerie Carrejo, MD, Cara Davenport, RN

*"Nurse-led Triggers for GOC Discussion and Palliative Care Consultations in the TSICU."* Lisa Mar, MD, Alex Schevchuck, Sonlee West, Jasmeet Paul, Suzanne Emil

*"Pediatric Emergency Department Sepsis Pathway."* Jacqueline Fridge, John Kuttlesch, Grace Park, Marti Reese, Preeyaporn Sarangarm, Rachel Tuuri

**Research**

- UNM Health Sciences Center is increasingly obtaining funding to study opioid use disorder - our most recent successful grant funding is a CTSC supplement to study naloxone therapy and its best practices. The study is anticipated to promote increased dispensing of naloxone by community pharmacists and a corresponding decrease in overdose deaths.

**UNMH MEDICAL STAFF  
CHIEF OF STAFF REPORT TO BOARD OF TRUSTEES  
MEETING OF AUGUST 31ST, 2018**

**Education**

- Centers for Medicaid and Medicare Services (CMS) have changed their rules in regards to medical student documentation for medical services. UNM is currently piloting a model where medical students document (with oversight and training) directly into the electronic medical record. The thought is that this ability will improve their education and make them a more vital part of the care team.

**Diversity**

- UNM has received a LGBTQ Healthcare Quality Award for 2018! UNMH received recognition from the Human Rights Campaign (HRC) Foundation as a "LGBTQ Healthcare Equality Leader - 2018" based upon a survey of national hospitals by Healthcare Equality Index. We are the **only hospital in New Mexico** to have achieved and maintained LGBTQ Leadership status with the HRC. The 'Core Four' criteria an organization must meet are: a) patient non-discrimination policies; b) equal visitation policies; c) employment non-discrimination and d) training in LGBTQ Patient-Centered care.



**Community**

- Free Flu Shot Clinics** will be held this year. Tentative schedule is 9/28 at 1209 clinic, October 6<sup>th</sup> at West Side, October 13<sup>th</sup> at Family Medicine Clinic on Tucker (drive through), October 20<sup>th</sup> at Northeast Heights (drive through), October 27<sup>th</sup> at Lobo clinic, November 3<sup>rd</sup> at Southwest Mesa Clinic (drive through), November 10<sup>th</sup> at Southeast Heights, and November 17<sup>th</sup> at North Valley Clinic. The hours will be 9 am – 1 pm.
- Running Medicine fall season just started! Running Medicine** is based on the understanding that running and exercise is a beautiful and potent medicine for mind, body, and spirit. Founded by a Family doctor and his family it was formed as a program of the Native Health Initiative (NHI), their vision is to create a culture of wellness through a supportive, loving community. **For more info:** visit our Facebook page, <https://runningmedicine.org>, call (505.340.5658) or send an email to [runningmedicineabq@gmail.com](mailto:runningmedicineabq@gmail.com)

## **RESOLUTION OF THE UNM HOSPITALS BOARD OF TRUSTEES**

### **THE UNM HOSPITALS 401(a) PLAN**

WHEREAS, the UNM Hospitals Board of Trustees (hereinafter referred to as the “Board of Directors”, established the UNM Hospitals 401(a) Plan (“Plan”) effective July 1, 2007; and

WHEREAS, the Board of Directors has delegated certain powers to officers of the Employer; and

WHEREAS, the Plan, in Article III Contribution and Benefits, provides for a discretionary profit sharing contribution; and

WHEREAS, in Section 3.01 of the Plan, “Formula for Determining Employer’s Contribution,” the Plan provides that the Executive Vice President of the University of New Mexico Health Sciences Center shall set forth the allocation each year.

NOW, THEREFORE, BE IT RESOLVED THAT: for the 2017 Plan Year, July 1, 2017 to June 30, 2018, the discretionary employer contribution to the Plan shall be allocated as follows, and as detailed on the attached spreadsheet:

- The CEO Emeritus shall receive the maximum allocation of \$55,000
- The Interim CEO shall receive the maximum allocation of \$55,000
- The Administrative CFO shall receive a fixed allocation of \$52,000
- Other Administrators shall receive a fixed allocation of \$40,000
- Sr. Executive Director shall receive a fixed allocation of \$20,000
- Executive Directors shall receive a fixed allocation of \$8,000

IN WITNESS WHEREOF, the Employer has adopted this Resolution to the Plan on this \_\_\_\_\_ day of \_\_\_\_\_, 2018, in Albuquerque, New Mexico.

By:\_\_\_\_\_

Secretary of the Board

**CERTIFICATE**

**UNM Hospitals Board of Trustees**

I, \_\_\_\_\_, Secretary of the UNM Hospitals Board of Trustees, do hereby certify that attached hereto is a true and correct copy of a resolution adopting the attached Regents of the University of New Mexico, for its Operation Known as The UNM Hospitals 401(a) Plan. The resolution was adopted by the UNM Hospitals Board of Trustees at a meeting held in accordance with its bylaws. I further certify that a quorum of the members of the UNM Hospitals Board of Trustees was present at said meeting and that said resolution has not been altered, modified, or rescinded, and is now in full force and effect.

IN WITNESS WHEREOF, I have hereunto affixed my name this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Secretary

SUBSCRIBED AND SWORN TO BEFORE ME THIS \_\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Notary Public

My Commission Expires:

\_\_\_\_\_  
(Notary Seal)



Date: August 27, 2018

To: Bruce Cherrin  
Chief Procurement Officer, Purchasing Department

From: Ella Watt  
Chief Financial Officer, UNM Hospitals

Subject: Property Disposition – August 2018

Attached for your review and submission to the Board of Regents is the Property Disposition Detail list for the month of August 2018.

Consistent with UNM Board of Regents Policy 7.9 Property Management and the Disposition of Surplus Property Act, 13-6-1, NMSA 1978, and based upon documentation submitted by the UNM Hospitals' departments responsible for the equipment, I certify that the equipment identified on the list is worn-out, unusable or beyond useful life to the extent that the items are no longer economical or safe for continued use by UNM Hospitals. I recommend that the items be deleted from UNM Hospitals inventory and disposed of in accordance with the above noted Regents Policy and Surplus Property Act.



Asset Disposition Count **70**  
Gross Acquisition Cost \$ **1,127,447.83**  
Total Disposition Book Value \$ **18,254.38**

Property Disposition request  
August 2018

Lawson Number	Asset Control Number	Description	Accounting Unit	Division Description	Model	Serial Number	Acquisition Date	Acquisition Cost	Book Value	Proposed Method of Disposal	Reason for Disposal
21439	80790	Ultrasonic Cleaner	15010	Sterile Processing	2460UC	KSE11818	07/01/11	\$ 20,465.95	\$ 5,969.23	Auction	Obsolete
29480	89726	Slit Lamp	21010	ED - Fast Track	MARCO 5	15B00008	06/01/15	\$ 7,499.24	\$ 5,124.49	Auction	Obsolete
24530	83058	Plasma Quickthaw	74070	Lab - Blood Bank	DH 8	1007460	07/01/12	\$ 7,177.73	\$ 2,811.28	Auction	Replaced
26599	73312	System 1E Sterilization System	15010	Sterile Processing	1E	403272	07/01/12	\$ 12,627.59	\$ 1,653.61	Auction	Obsolete
8896	73464	SCB 300W Xenon Light Source AS	15500	OSIS Operating Room	20132120	GA0654683	08/01/09	\$ 7,440.54	\$ 744.05	Auction	Replaced
8881	73308	SCB 300W Xenon Light Source AS	15500	OSIS Operating Room	20133120	GA0654683	07/01/09	\$ 7,437.91	\$ 681.81	Auction	Replaced
20564	Not available	Steam Craft Steamer, Convectio	84000	Food and Nutrition	21CET16	0905230000321	07/01/09	\$ 6,687.25	\$ 612.99	Auction	Not Repairable
8882	73311	Video Tower w/Articulating Arm	15500	OSIS Operating Room	9601G	100290011	07/01/09	\$ 5,610.00	\$ 514.25	Auction	Obsolete
8021	67781	Totalift II Transfer Chair	12130	Trauma/Surgical ICU	TOTALIFT II	TL-7393	10/01/08	\$ 8,560.35	\$ 142.67	Auction	Obsolete
6363	62471	Gentle YAG Laser System	34655	Dermatology Clinic 1021 Med	YAG	9914-0950-2050	11/01/07	\$ 92,900.00	\$ -	Auction	Replaced
4851	Not separately assigned, modular	Modular Furniture	95000	Quality Outcomes	Modular Furniture	Modular Furniture	07/01/04	\$ 65,977.56	\$ -	Recycle/Scrap	Replaced
7148	Not available	Zebra Printer & Controls Syste	77015	Pharmacy - Outpatient	Zebra Printer & Controls Syste	Zebra Printer & Controls Syste	04/01/08	\$ 62,635.00	\$ -	Auction	Replaced
3812	Not separately assigned, modular	Work Stations - Business Office	92075	Patient Financial Services	Modular Furniture	Modular Furniture	04/01/04	\$ 50,991.11	\$ -	Recycle/Scrap	Replaced
6317	62505	Cascade Elite Intra-Operative	78010	Neurodiagnostics Lab	ELITE	0707CX200064	11/01/07	\$ 48,647.00	\$ -	Auction	Obsolete
6322	62515	Ultima Pulmonary Function Equi	71520	Pulmonary Diagnostics	ULTIMA	2180000358	11/01/07	\$ 37,235.49	\$ -	Auction	Not Repairable
25326	70709	Aquadex Flexflow Console	12210	Coronary Care Subacute	AQUADEX	0911	07/01/12	\$ 32,820.42	\$ -	Auction	Obsolete
25327	80687	Aquadex Flexflow Console	12210	Coronary Care Subacute	AQUADEX	0912	07/01/12	\$ 32,820.42	\$ -	Auction	Obsolete
3356	SW	Housecalls System Software	90300	Centralized Scheduling	Software	Software	05/01/04	\$ 30,990.00	\$ -	Software De-installation	Replaced
9099	78190	IronPort S660 Std Configuratio	96120	IT - Network & Infrastructure	S660	S660	11/01/09	\$ 26,484.48	\$ -	Electronics Recycling	Replaced
2159	Not separately assigned, modular	Modular Furniture CIP 1559	95000	Quality Outcomes	Modular Furniture	Modular Furniture	01/01/02	\$ 22,538.57	\$ -	Recycle/Scrap	Replaced





Asset Disposition Count 70  
Gross Acquisition Cost \$ 1,127,447.83  
Total Disposition Book Value \$ 18,254.38

Property Disposition request  
August 2018

Lawson Number	Asset Control Number	Description	Accounting Unit	Division Description	Model	Serial Number	Acquisition Date	Acquisition Cost	Book Value	Proposed Method of Disposal	Reason for Disposal
8006	93315	Aida DVD-M with Smart Screen -	15500	OSIS Operating Room	AIDA	GB653225-P	09/01/08	\$ 21,963.07	\$ -	Auction	Replaced
8007	67458	Aida DVD-M with Smart Screen -	15500	OSIS Operating Room	AIDA	GB653495-P	09/01/08	\$ 21,963.07	\$ -	Auction	Obsolete
8008	67457	Aida DVD-M with Smart Screen H	15500	OSIS Operating Room	AIDA	GB53501-P	09/01/08	\$ 21,963.06	\$ -	Auction	Replaced
9235	70432	Flexible Video Cystoscope & Te	34250	Urology	DXII	7366	07/01/10	\$ 19,443.34	\$ -	Auction	Obsolete
20781	VEH #581	1996 Ford Crown Victoria Plate	60365	Case Management	CROWN VICTORIA	2FALP72W6TX1943 06	07/01/96	\$ 18,505.00	\$ -	UNM Surplus Automotive	Obsolete
20544	VEH #1372	2008 Chevrolet Uplander Van PI	60365	Case Management	UPLANDER VAN	1GNDV23W48D20 3628	07/01/08	\$ 17,859.00	\$ -	UNM Surplus Automotive	Not Repairable
92848	70738	BladderScan BVI 3000	12330	Family Practice (3-N)	BVI 3000	B3100268	07/01/10	\$ 16,773.70	\$ -	Auction	Replaced
8877	73309	AIDA DVD-M with Smart Screen A	15500	OSIS Operating Room	AIDA DVD-M	FA662985-P	07/01/09	\$ 16,659.74	\$ -	Auction	Replaced
8901	73462	AIDA DVD-M with Smart Screen A	15500	OSIS Operating Room	2024520	EA661964-P	08/01/09	\$ 16,657.04	\$ -	Auction	Replaced
9488	Not available	Visera Cysto-Nephro Videoscope	34250	Urology	VISERA	2143389	04/01/11	\$ 15,575.00	\$ -	Auction	Replaced
17085	32631	Maternal/Fetal Monitoring Syst	12000	Labor and Delivery	129	13002223	10/01/99	\$ 15,524.44	\$ -	Auction	Obsolete
3810	Not separately assigned, modular	Work Stations - Human Resource	94000	Human Resources	Modular Furniture	Modular Furniture	04/01/04	\$ 15,308.14	\$ -	Recycle/Scrap	Replaced
7794	Not available	Image 1 CCU	15500	OSIS Operating Room	IMAGE 1	DB650832-P	05/01/08	\$ 14,700.00	\$ -	Auction	Replaced
2595	43842	Kit Tri Cam SL IPM	15000	Operating Room	202221 20	KH168091H/CH038 445P	11/01/02	\$ 14,041.32	\$ -	Auction	Obsolete
20740	VEH #226	1993 Chevy Astro Van Plate #G-	60430	CPC Programs for Children	ASTRO	1GNDM15Z4PB208 567	10/01/93	\$ 13,602.00	\$ -	UNM Surplus Automotive	Obsolete
10305	Not separately assigned, modular	Reception Area Modular Furnitu	90405	CTH Prof Svc Admin	Modular Furniture	Modular Furniture	06/01/03	\$ 12,479.90	\$ -	Recycle/Scrap	Replaced
20793	VEH #680	1997 Chevy Cavalier Plate #G-3	60430	CPC Programs for Children	CAVALIER	3G1JC5248WS8078 85	12/01/97	\$ 12,249.00	\$ -	UNM Surplus Automotive	Obsolete
6203	62133	MAC 5500 EKG Machine	32035	SE Heights Clinic-Texas (new)	MAC 5500	SCD07148165PA	07/01/07	\$ 12,201.00	\$ -	Auction	Replaced
20178	Veh# 560	1996 Chevy Cavalier Plate #G-2	80030	Parking and Transport	CAVALIER 4DR	1G1JC5246T71933 78	03/01/96	\$ 11,917.00	\$ -	UNM Surplus Automotive	Obsolete



Asset Disposition Count **70**  
 Gross Acquisition Cost \$ **1,127,447.83**  
 Total Disposition Book Value \$ **18,254.38**

Property Disposition request  
 August 2018

Lawson Number	Asset Control Number	Description	Accounting Unit	Division Description	Model	Serial Number	Acquisition Date	Acquisition Cost	Book Value	Proposed Method of Disposal	Reason for Disposal
20201	VEH #584	1996 Chevy Cavalier Plate #G-3	60365	Case Management	CAVALIER	1G1JC5240T7264171	09/01/96	\$ 11,917.00	\$ -	UNM Surplus Automotive	Obsolete
21508	87989	RadCube System Server	93010	Medical Records-Transcription	PTS0040R-038	2M212200JH	09/01/11	\$ 10,710.25	\$ -	Electronics	Replaced
7809	67245	23" Wideview HD Flat Panel &	15500	OSIS Operating Room	9423HDNB	08-119780	05/01/08	\$ 10,642.67	\$ -	Recycling Auction	Replaced
7810	67243	23" Wideview HD Flat Panel &	15500	OSIS Operating Room	9423HDNB	08-119782	05/01/08	\$ 10,642.67	\$ -	Auction	Replaced
19318	50881	Ventilator Assembly	71510	Pulmonary Services	HT50-H1	04013022	06/01/04	\$ 10,239.00	\$ -	Auction	Obsolete
7422	80119	Freezer, Plasma	74070	Lab - Blood Bank	UFP2330A19	N28U-140164-OU	06/01/08	\$ 10,105.74	\$ -	Auction	Replaced
21503	87985	PowerScribe System Server	93010	Medical Records-Transcription	PTS9000R-036	MXQ1230193	09/01/11	\$ 9,838.65	\$ -	Electronics Recycling Auction	Replaced
34963	50805	Force FX-C Electrosurgical Gene	71040	Cardiac Cath Lab	Force FX	F4D31371A	06/01/04	\$ 9,292.27	\$ -	Auction	Obsolete
7749	64075	TotalLift II Transfer Chair Pa	12130	Trauma/Surgical ICU	Total Lift II	TL 7393	03/01/08	\$ 8,160.34	\$ -	Auction	Obsolete
21505	87987	PowerScribe Utility Server	93010	Medical Records-Transcription	PTS4000R-036	MXQ1200F4N	09/01/11	\$ 8,041.05	\$ -	Electronics Recycling	Replaced
21506	87988	PowerScribe Test Sys Server	93010	Medical Records-Transcription	PTS0040R-038	2M212400EC	09/01/11	\$ 7,827.05	\$ -	Electronics Recycling Auction	Replaced
16270	43836	Automated Endoscopy Package	76020	Speech/Language Pathology	RL-150	A01042	10/01/98	\$ 7,667.17	\$ -	Auction	Obsolete
3353	50829	Printer, Thermal Color	71520	Pulmonary Diagnostics	UP-51MD	14761	05/01/04	\$ 7,500.25	\$ -	Electronics Recycling	Obsolete
3457	50916	Sony Thermal Color Printer	71520	Pulmonary Diagnostics	UP-51MD	14752	06/01/04	\$ 7,381.33	\$ -	Electronics Recycling	Obsolete
2972	46758	CYF-4 Flexible Cystoscope	34250	Urology	Olympus	W304660	10/01/03	\$ 6,995.00	\$ -	Auction	Replaced
21504	87986	PowerScribe Interface Server	93010	Medical Records-Transcription	PTS9000R-036	MXQ123018R	09/01/11	\$ 6,938.95	\$ -	Electronics Recycling Auction	Replaced
7806	67240	23" Wideview HD Flat Panel	15500	OSIS Operating Room	9423HDNB	08-117752	05/01/08	\$ 6,493.50	\$ -	Auction	Replaced
7807	67247	23" Wideview HD Flat Panel	15500	OSIS Operating Room	9423HDNB	08-117760	05/01/08	\$ 6,493.50	\$ -	Auction	Replaced
7808	67242	23" Wideview HD Flat Panel	15500	OSIS Operating Room	9423HDNB	08-117777	05/01/08	\$ 6,493.50	\$ -	Auction	Replaced
5794	55890	Thawer, Plasma 110V	74070	Lab - Blood Bank	MT204	TD 1977	12/01/06	\$ 6,400.00	\$ -	Auction	Obsolete



Asset Disposition Count 70  
Gross Acquisition Cost \$ 1,127,447.83  
Total Disposition Book Value \$ 18,254.38

Property Disposition request  
August 2018

Lawson Number	Asset Control Number	Description	Accounting Unit	Division Description	Model	Serial Number	Acquisition Date	Acquisition Cost	Book Value	Proposed Method of Disposal	Reason for Disposal
3284	SW	Champs Software	81000	Facilities Maintenance	Software	Software	06/01/02	\$ 6,320.00	\$ -	Software De-installation	Replaced
8878	73310	Sony Printer Assets 296096-291	15500	OSIS Operating Room	UP-D55MD	83476	07/01/09	\$ 5,702.23	\$ -	Auction	Replaced
8902	73465	Sony Printer Assets 29106-2912	15500	OSIS Operating Room	UP-D55MD	83483	08/01/09	\$ 5,699.54	\$ -	Auction	Replaced
8904	67453	Sony Printer Assets 29106-2912	15500	OSIS Operating Room	UP-D55MD	83501	08/01/09	\$ 5,699.54	\$ -	Auction	Replaced
8010	73474	Sony Printer w/Aida Image Capt	15500	OSIS Operating Room	SONY	83179	09/01/08	\$ 5,619.08	\$ -	Auction	Replaced
8009	73473	Sony Printer w/Aida Image Capt	15500	OSIS Operating Room	SONY	83155	09/01/08	\$ 5,619.08	\$ -	Auction	Replaced
20068	Sterile	Transducer, L25 Linear Array	21050	Rapid Response Team	L25	03816Z	11/01/10	\$ 5,325.00	\$ -	Auction	Obsolete
8876	73296	23" Wideview HD Flat Panel Ass	15500	OSIS Operating Room	WIDEVIEW	08-126587	07/01/09	\$ 5,239.74	\$ -	Auction	Replaced
8899	73471	23" Wideview HD Flat Panel Ass	15500	OSIS Operating Room	WIDEVIEW	08-127982	08/01/09	\$ 5,237.04	\$ -	Auction	Replaced
7871	58031	Dash 3000	34150	Pediatrics Clinic	DASH 3000	SBG06504505GA	07/01/07	\$ 5,172.76	\$ -	Auction	Obsolete
12808	19765	Leg Press w/End Range Limiting	76015	Rehabilitation Outpatient 1025	4100	4100K075801	03/18/93	\$ 5,102.50	\$ -	Auction	Replaced



Agenda Item	Subject/Discussion	Action/Responsible Person
Voting Members Present	Dr. Jerry McDowell, Christine Glidden, Terry Horn, Joe Alarid, Dr. Aimee Smidt, and Nick Estes	
Ex-Officio Members Present	Dr. Michael Richards, Dr. Michael Chicarelli, Dr. Irene Agostini, and Dr. Jennifer Phillips	
County Officials Present	Clay Campbell	
I. Call to Order	A quorum being established, Dr. Jerry McDowell, Chair, called the meeting to order at 9:10 AM.	
II. Announcements	Dr. Michael Chicarelli reported the 2017 Organizational Report was recently published (copies given to each member at meeting). Dr. Jerry McDowell, Chair, praised the efforts of staff that prepared the report.	
III. Adoption of Agenda	Dr. Jerry McDowell, Chair, requested a motion to adopt the agenda.	Mr. Terry Horn made a motion to adopt the agenda. Ms. Christine Glidden seconded the motion. Motion passed with no objections.
IV. Consent Approval / Informational	<p>Dr. Michael Chicarelli and Ms. Ella Watt reviewed the consent items, which are being presented for discussion and approval (back-up documentation in BoardBook).</p> <ul style="list-style-type: none"> <li>❖ UNMPC Inpatient Pharmacy Renovation; renovate the existing Inpatient Pharmacy while in use to be an inpatient and outpatient pharmacy (estimate \$488,000.00 funded by UNMH Capital Renovation Fund)</li> <li>❖ Ricoh Lease Agreement; enter into a 5-year agreement with Ricoh USA, Inc. to lease all-in-one copier/printer/fax devices (estimate between \$475,000.00 up to \$575,000.00 per year funded by UNMH Operating Budget)</li> </ul> <p>Ms. Ella Watt reviewed the below consent item, which is being presented for informational purposes. Dr. Michael Chicarelli commented that this item is a regulatory concern across the country and UNMH ER is not prepared and management is making renovations to the space. Mr. Terry Horn indicated the Board of Regents has requested seeing informational consent items. Ms. Watt said yes, starting in September.</p> <ul style="list-style-type: none"> <li>❖ UNMH Emergency Room Ligature Abatement; ligature abatement to reduce the risk of in-hospital suicide to an existing area located within the Emergency Department.</li> </ul>	Mr. Joseph Alarid made a motion to approve the UNM Inpatient Pharmacy Renovation and the Ricoh Lease Agreement. Mr. Terry Horn seconded the motion. Motion passed with no objections.
V. Public Input	No Public Input	
VI. Approval of Minutes	Dr. Jerry McDowell, Chair, requested a motion for approval of the May 25, 2018 UNMH Board of Trustees Meeting Minutes. Mr. Terry Horn noted a change on page 3 as follows <i>“Mr. Horn has known Ms. Eden since 2001 and believes she is a person of high integrity and has multiple advanced finance degrees that would bring some financial strength to the committee; she is Treasurer for PNM and also ran budget and financial planning for PNM.”</i>	Mr. Terry Horn made a motion to approve the May 25, 2018 UNMH Board of Trustees Meeting Minutes with the correction as noted. Mr. Joseph Alarid seconded the motion. Motion passed unanimously.

<i>Agenda Item</i>	<i>Subject/Discussion</i>	<i>Action/Responsible Person</i>
VII. Action Items		<p>Dr. Jerry McDowell requested Dr. Michael Chicarelli and management develop a Management Plan outlining steps to be taken in case a conflict of interest arises; as well as any rules and regulations that pertain – referring to Mr. Scot Sauder's framework. Chair McDowell requested the plan be available for review at the August Board of Trustees Meeting.</p> <p>Celebration at August Board of Trustees Meeting for Debbie Johnson, if she is available.</p>
VIII. Board Initiatives	<p><b>Chairman's Report:</b> Dr. Jerry McDowell, Chair, attended the most recent HSC Committee Meeting and provided Board of Trustees update. He indicated that he takes the BoardBook and provides his perspective on what we, as a Board, have been doing.</p> <p>Chair McDowell received an opinion from Counsel regarding conflict of interest and how the Board might approach if one arrives. Scot Sauder's recommendation is we should have a Management Plan -- a practice of what we do and Mr. Sauder's letter framed that suggestion with recommendations. Dr. McDowell requested Dr. Michael Chicarelli and management develop a Management Plan outlining steps to be taken in case a conflict of interest arises; as well as any rules and regulations that pertain – referring to Mr. Sauder's framework. Chair McDowell requested the plan be available for review at the August Board of Trustees Meeting.</p> <p><b>Board Policies:</b> Dr. Michael Chicarelli reviewed the following Board Policies, 3 of which are regulatory requirements and the other 3 were derived by past Board of Trustees. Dr. Chicarelli is requesting the policies are reviewed, discussed and approved at today's meeting.</p> <ul style="list-style-type: none"> <li>• Advisory Board Member Nomination</li> <li>• UNMH Board of Trustees Statement of Strategic Planning</li> <li>• Governing Body Approval of Quality Assessment – Performance Improvement</li> <li>• Governing Body Approval of Radiological Services</li> </ul>	<p>Mr. Nick Estes made a motion to approve the Advisory Board Member Nomination Policy. Dr. Aimee Smidt seconded the motion. Motion passed unanimously.</p> <p>Mr. Nick Estes made a motion to approve the UNMH Board of Trustees Statement of Strategic Planning Policy. Mr. Joseph Alarid seconded the motion. Motion passed unanimously.</p> <p>Mr. Terry Horn made a motion to approve the Governing Body Approval of Quality Assessment – Performance Improvement Policy. Dr. Aimee Smidt seconded the motion. Motion passed unanimously.</p> <p>Mr. Nick Estes made a motion to approve the Governing Body Approval of Radiological Services Policy. Ms. Christine Glidden seconded the motion. Motion passed unanimously.</p>

Agenda Item	Subject/Discussion	Action/Responsible Person
	<ul style="list-style-type: none"> <li>UNMH Board of Trustees Patient Grievance</li> <li>UNMH Board of Trustees Policy on Public Participation in Board Meetings</li> </ul> <p><b>Financial Assistance/ Patient Payment / Discount Program Payment Policies:</b> Dr. Michael Chicarelli and Mr. Rodney McNease presented an update of the Financial Assistance / Patient Payment / Discount Payment Policies, which were approved in October 2017 (report in BoardBook). Financial Counselors have identified patients potentially impacted by the May 2017 Guidelines and have reached out to patients to determine eligibility under new policy. All of the Financial Counselors were re-trained in October 2017 on the new policies and a new Policy Manual was created. Audits of staff performing under the new policy will take place. Any staff performing below 90 on observed audit will receive training and re-education. The new policies have been uploaded to the UNMH website. UNMH and SRMC are offering patients who qualify with assistance in enrolling for coverage under the New Mexico High Risk Pool Insurance Plan (NMHIP); undocumented patients may qualify for the plan. NMHIP has premiums and deductibles based on patient income and patients will be able to choose which coverage is best for them including the Discount Plan.</p> <p><b>Mission Excellence:</b> Dr. Sara Frascch showed an inspirational video of Healthcare Workers Week. Dr. Frascch presented an update of Mission Excellence: LEADing to Excellence, which occurred on June 14<sup>th</sup>. Speaker Pam Beitlich received high praise and has been invited back to speak. The highest satisfaction rate – 94% approval; opportunity to recruit leadership; HighMiddleLow Implementation Phases were set in place; cascading communication was also put in place (report in BoardBook)</p> <p>Ms. Sheena Ferguson gave an update on <b>Nursing Division Annual Report Presentation:</b> (report in BoardBook)</p> <p><b>American Essential Hospitals VITAL2018 Conference:</b> Mr. Terry Horn reported that the conference was very valuable to him in getting to know some of the Trustees better as well as management personnel. There were approximately 600 attendees and five tracks of studies with good discussions.</p>	<p>Mr. Nick Estes made a motion to approve the UNMH Board of Trustee Patient Grievance Policy. Mr. Joseph Alarid seconded the motion. Motion passed unanimously.</p> <p>Mr. Terry Horn made a motion to approve the UNMH Board of Trustees Policy on Public Participation in Board Meetings. Dr. Aimee Smidt seconded the motion. Motion passed unanimously.</p>
IX. Administrative Reports	<p><b>Chancellor for Health Sciences Update:</b> Dr. Paul Roth reported that several weeks the HSC Core Group discussed ways we could effectively address issues that may positively impact the citizens of New Mexico. Three categories emerged from the discussion -- successful senior living, behavioral health and child wellbeing and when reviewing needs of citizens of New Mexico these are the areas that would be best to bring to the Legislature. They will also start guiding some of our educational programs and research programs; looking at how we can work</p>	



Agenda Item	Subject/Discussion	Action/Responsible Person
	<p>with the Legislature to more impact these three areas. New efforts are being made to partnership with HSC, City of Albuquerque, Bernalillo County and the Chamber of Commerce for needs of the homeless, senior living and within behavioral health. Pursuing this at interim level and conducting conversations with peak committees on how to develop and move forward. Ms. Christine Glidden indicated she had lunch with Bernalillo County Manager, Julie Morgas-Baca recently and she was happy to hear that Clay Campbell has been attending the Board of Trustees Meetings, and she was very complimentary of the coordination that is occurring between UNMH and the Bernalillo County, particularly around behavioral health. Ms. Glidden indicated Ms. Morgas-Baca indicated Dr. McDowell is smart and effective and serves the Board of Trustees well. Mr. Nick Estes stated that Bernalillo County has a pact for behavioral health and he assumes we are involved with developing new behavioral health initiatives -- it would be nice to get a briefing from Bernalillo County on the behavioral health initiatives. Mr. Campbell indicated he would coordinate with Katrina to give a presentation with Mr. Rodney McNease on the 14 initiatives. Ms. Christine Glidden recalled a dermatology (department/residency program) crisis a few years ago and asked for status update. Dr. Aimee Smidt stated they lost residency training accreditation status 2 years ago; however, we now have successfully achieved accreditation and faculty recruitment (3 based at UNMH clinic and 3 more will be added by August including Mohs/skin cancer surgery).</p> <p><b>HSC Committee Update:</b> Dr. Michael Richards indicated a monthly health system update will be added to the BoardBook. HSC Committee is a quality and safety update as a consolidation of all committees. There has been quality and safety improvements recently – 60% increase – 16 out of 18 have been green, which is tremendous progress with almost all quality indicators in the green zone. Overall health system activities continue to struggle with capacity; total number of adult days has gone up but discharge has gone down. Total surgical systems are down 3% due to loss of community providers at SRMC.</p> <p><b>CEO Report:</b> Dr. Michael Chicarelli stated the scoring team for the Modern Medical Facility has heard presentations by the architectural firm respondents and a vendor was chosen for recommendation; the RFP is still in open status (report in the Board Book)</p> <p>Dr. Chicarelli reported there was a small rooftop fire near the primary air handling system on June 22<sup>nd</sup> at our Bradbury office. The building was safely evacuated with one injury related to the event (individual was treated and released). The Hospital Emergency Operations Center was activated and remains activated at this time. The team worked through the weekend and relocated 480 staff members; IT relocated equipment. Dr. Chicarelli expressed great appreciation for the team as they came together and did a great job during a tough week, which included three committee meetings, Board of Trustees Meeting, two natural gas leaks and a surprise inspection from New Mexico Environmental Department not to mention preparing for 46 new employees that started this week. Many leaders logged in over 70 hours this week.</p> <p>Special thanks given to Dr. Pitcher, who lead the Emergency Operations Center and did an exceptional job. Contractors are in the process of completing air quality, re-cleaning all duct work and every surface in the building. Anticipating 75% of the staff will return to Bradbury on Monday and the other 25% should be in place by Thursday, July 5<sup>th</sup>. A temporary air conditioning unit has been put in place. The building is owned by the University and UNMH leases. A \$500,000.00 - \$750,000.00 insurance claim has been filed.</p>	

<i>Agenda Item</i>	<i>Subject/Discussion</i>	<i>Action/Responsible Person</i>
	<p>Dr. Jerry McDowell, Chair, asked status of Union negotiations. Dr. Sara Frasch reported the negotiations were settled quickly with everyone on the same page of what needs to be done for employees – 2% increase will take effect on July 1<sup>st</sup>.</p> <p><b>UNM Board of Regents Report:</b> Dr. Michael Chicarelli reported the Board of Regents met at the UNM-Gallup Branch Campus in June and there was no UNMH business on the agenda.</p> <p><b>CMO Report:</b> (report in the Board Book)</p>	
X. Committee Reports	<p><b>Quality and Safety Committee:</b> Dr. Jerry McDowell, Chair, gave a brief overview of the Quality and Safety Committee. He indicated a briefing was given on grievance and complaints and he was impressed with the group of people managing that aspect.</p> <p><b>Finance, Audit &amp; Compliance Committee:</b> Mr. Terry Horn reported continued strong performance for the year with a 9.9 margin budget, annual negotiation for Medicaid, and benchmarking expenses. A patient provider update was presented by Mr. Rodney McNease and Dr. Sara Frasch presented an HR update and compensation study will be launched soon.</p> <p><b>Native American Services Committee:</b> Mr. Nick Estes reported the main issue of discussion at the committee meeting was the 100 bed; staff is working on details to verify changes needed. The committee is appreciative that a formal policy has been adopted.</p> <p><b>Community Engagement Committee:</b> No report</p> <p><b>Executive Committee:</b> No report.</p>	
XI. Other Business	May Financials reviewed (dashboard in BoardBook)	
XII. Closed Session	At 11:13 AM, Dr. Jerry McDowell, Chair, requested a motion to close the Open Session of the meeting and move into Closed Session.	Mr. Terry Horn made a motion to move to Close Session. Mr. Nick Estes seconded the motion. The motion passed unanimously.
XII. Certification	<b>After discussion and determination where appropriate, of limited personnel matters per Section 10-15-1.H (2); and discussion and determination, where appropriate of matters subject to the attorney-client privilege regarding pending or threatened litigation in which UNMH is or may become a participant, pursuant to Section 10-15-1.H (7); and discussion of matters involving strategic and long-range business plans or trade secrets of UNMH pursuant to Section 10-15-1.H (9), NMSA, the Board certified that no other items were discussed, nor were actions taken.</b>	

<i>Agenda Item</i>	<i>Subject/Discussion</i>	<i>Action/Responsible Person</i>
Vote to Re-Open Meeting	<p>At 12:48 PM, Dr. Jerry McDowell, Chair, requested a motion be made to return the meeting to Open Session.</p> <p>Dr. Jerry McDowell, Chair, requested the Board acknowledge receipt of the following as presented in the Closed Session to acknowledge, for the record, that those minutes were, in fact, presented to, reviewed, and accepted by the Board and for the Board to accept the recommendations of those Committees as set forth in the minutes of those committees meetings and to ratify the actions taken in Closed Session</p> <ul style="list-style-type: none"> <li>○ May 16, 2018 Medical Executive Committee (MEC) Meeting Minutes</li> <li>○ May 18, 2018 Quality and Safety Committee Meeting Minutes</li> <li>○ May 23, 2018 Finance Committee Meeting Minutes</li> <li>○ May 23, 2018 Native American Services Committee Meeting Minutes</li> </ul> <p>Dr. Jerry McDowell, Chair, requested a motion be made to approve the Credentialing and the Clinical Privileges as presented in Closed Session:</p>	<p>Mr. Terry Horn made a motion to return to Open Session. Mr. Joseph Alarid seconded the motion. The motion passed unanimously.</p> <p>The Board of Trustees acknowledged receipt of the following:</p> <ul style="list-style-type: none"> <li>○ 05/16/18 MEC Meeting Minutes</li> <li>○ 05/18/18 Q&amp;S Committee Meeting Minutes</li> <li>○ 05/23/18 Finance Committee Meeting Minutes</li> <li>○ 05/23/18 Native American Services Committee Meeting Minutes</li> </ul> <p>Mr. Joseph Alarid made a motion to approve the Credentialing and Clinical Privileges as presented in Closed Session. Mr. Terry Horn seconded the motion. The motion passed unanimously.</p>
Adjournment	<p>The next scheduled Board of Trustees Meeting will take place on Friday, August 31, 2018 at 9:00 AM at the University of New Mexico Hospitals in the Barbara &amp; Bill Richardson Pavilion (BBRP) 1500. There being no further business, Dr. Jerry McDowell, Chair, requested a motion to adjourn the meeting.</p>	<p>Mr. Terry Horn made a motion to adjourn the meeting. Mr. Joseph Alarid seconded the motion. The motion passed unanimously. The meeting was adjourned at 12:49 PM.</p>

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Dr. Raymond Loretto, Secretary  
UNM Hospitals Board of Trustees

## CONFLICT OF INTEREST MANAGEMENT PLAN- **DRAFT**

**Date:**

<b>Trustee Member:</b>	<b>Financial Interest Relationship::</b>
<b>Position/Role:</b>	<b>Oversight Manager: Board Chairperson</b>

**Trustee Member agrees to:**

1. Disclose the financial interest and all material facts to the Board or the Board committee (s) as appropriate.
2. Adhere to the instruction to be recused from a Board or Board committee meeting during times of discussion that involves the Trustee member's conflict of interest. The Trustee member who has declared a conflict of interest in respect of a matter, may participate in the discussion of the matter or may be instructed to be absent from the meeting at the time that the matter is being discussed and voted on. In either case, the member shall not vote on the matter. A member who has absented himself or herself from the meeting to comply with this policy and who rejoins the meeting following the discussion of the matter shall be included in determining whether a quorum exists at the time that the vote on such matter is taken.
3. Refrain from using his or her position on the Board for the purpose of obtaining undue advantage or personal advantage for the Trustee member or for any person or organization in or with which the Trustee member is interested or associated.
4. Trustee member will refrain from decision making and voting when services, products and/or strategies are being involving the organization(s) which gives rise to the conflict of interest.
5. Treat all data related to decisions or strategies in strict confidence.
6. Trustee member shall not profit materially in their capacity as Board members from their affiliation with University of New Mexico Hospital, or favor the interests of others over the interests of University of New Mexico Hospital or bring their interests into conflict or competition with the interests of University of New Mexico Hospital.
7. Board members shall refrain from accepting gifts, services, discounts, entertainment or considerations of any kind, except as approved and disclosed. It is never permissible to accept a

gift in cash or cash equivalent such as stocks or other forms of marketable securities of any amount.

8. Disclose to the Board Chair any and all changes that may affect this plan or the oversight of the plan.

**Oversight Plan:**

1. The Board Chair has been designated as the Oversight Manager for this Management Plan and will monitor compliance.
2. Oversight Manager will ensure that the Trustee member will not be put in the position of making a decision to purchase products, services or influence strategy related to the Outside Entity in his/her Board or committee role.
3. On an annual basis, Board Chair will review this Management Plan with the Trustee member to determine progress and what, if any, changes may need to be made to this plan.
4. The Board Chair shall report to the full Board of Trustees not less than one time each calendar year on compliance by the Trustee member with this Management Plan including any unresolved issues.
5. The Management Plan will terminate upon discussion and vote by the full Board, excluding the Trustee member.

\_\_\_\_\_  
Name of Trustee member

\_\_\_\_\_  
Date

\_\_\_\_\_  
Board Chair

\_\_\_\_\_  
Date



**MISSION: EXCELLENCE**  
**SARA M. FRASCH, PH.D.**





# *Let's Celebrate!*

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- Young Children's Health Center (YCHC) received a grant for over \$300,000 to address Adverse Childhood Events (ACE).
- Our pediatric clinic was recognized by the New Mexico Immunization Coalition (NMIC) for increasing their utilization of NMSIIS by more than 10% from the first AFIX visit to the follow up.
- UNMH received the 2018 Mission: Lifeline® Gold STEMI award from the American Heart Association.
- Renovations of Room F in the OR were completed. This is a state of the art OR designed for the most complicated vascular cases.



# *Let's Celebrate!*

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- Carrie Tingley Hospital secured funding to create the only Pediatric Gait Laboratory in the state of New Mexico.
- Phase one of the monitor replacement project has been completed.
- Decrease in Severe Patient Harm Events.
- Our Behavioral Health division has been named a Carelink New Mexico Behavioral Health Home for both adult and child.



# *Let's Celebrate!*

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- UNMH implemented online bill payments for patients for FY 2018.
- Completed the Soarian financials upgrade.
- Lifeguard achieved triple digit volume for second time in four months at 112 total; 109 flights and three in-town neonatal ground. Lifeguard was the service with the most landings on the UNMH helipad in July.

# People Pillar Metrics

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## Turnover:

- House—14.04%
- RN—12.98%

Engagement—Provider  
>25%tile

Met!

## 90% Compliance with M:E Initiatives:

Rounding: 87.5%

LTE Attendance: 82%

AIDET Training: 100%

LEM Use: 100%

# MISSION: Excellence

## *What's next...*

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- This work represents the operational improvement initiatives all anchored to our Unified Operating Plan.
  - ✓ Advancing our mission
  - ✓ Enhancing revenue
  - ✓ Managing expenses
- Ten teams are in the process of being created to lead process improvement initiatives around these areas.
- You may be invited to join these teams. If not, DON'T WORRY!
- There will be many engagement opportunities to offer feedback.
- Owned and led by us; supported by some external resources to help improve the work we already do.

# Goals

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- **Increase engagement:**
  - Advancing the Mission across the system by improving our operational and financial performance and transforming how we do our work, train our leaders and establishing new ways of defining success.
- **Review current practices:**
  - Anticipate and prepare for inevitable changes in our operating environment, keep our commitment to our academic/teaching focus and strengthen affordability and access for the communities we serve.
- **We're all in this together!**
  - The leadership team equally shares in accountability and actions and is supportive of consistent communication.



# Next Steps

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- **Phase 2 Currently underway:**
  - Design and planning will continue through September and will involve developing a project management office, committees, communication plans and dashboards and data needs to measure performance.
- **Phase 3 will begin in the September/October timeframe:**
  - Will mark the initiation of implementation activities.

# Thank you!

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## ***QUESTIONS??***



## MEMORANDUM

**To:** Board of Trustees

**From:** Kate Becker  
Chief Executive Officer

**Date:** August 31, 2018

**Subject:** Monthly Activity Update

The Hospital has been involved in a variety of activities and this report will focus on operations through June 2018.

**Quality:** This section reflects data through June 2018 which is the latest data available through Vizient. UNMH continues the drive to improve overall quality and patient experience by focusing on items of low performance in the Vizient Quality and Safety report. For the month of June, five of the eight quality indicators met goal. A detailed presentation will be provided in this meeting.

**Statistics (Financial data):** UNMH inpatient volume remains flat overall year to date compared to prior year. Patient days are 1% lower year over year in total with pediatric patient days accounting for a 9% decrease year over year. Adult days are about 2% over prior year. Discharges are 2% lower than budget and flat compared prior year activity. Outpatient activity is reported as 6% favorable compared to prior year and 2% better than budget. Emergency visits are 5% greater than budget and 13% higher than prior year. Case mix index is 3% below prior year and 3% lower than FY 18 budget.

**Financial:** UNMH finances through June 2018 are very stable. Net margin year to date is positive year to date at about 22%. As with the prior month, the sudden increase in margin continues to be related to the expansion of the specialty pharmacy program which delivered increased revenue this month as well as a June cost report settlement payment.

**Strategic Planning:** Management is working with Bernalillo County in the planning of behavioral health programs to improve access and diversify treatment options available to the community. Management will provide an update to the Board once the plans are refined.

**Human Resources:** The turnover rate rolling year to date is 14.65% for the full workforce and 14.64% for nurses as a subset. This represents a reduction over the last quarter results and is well below the goal of 15%. UNMH currently has 5958 employed FTEs which is 400 (6.29%) less than budget. The hiring rate of nurses and non-nursing staff continues to be stable however. UNMH is actively assessing responses to a request for proposal related to a compensation study and expects to award a contract in the near future.

**Native American Liaison:** Hospital management continues to develop the implementation details regarding the 100 bed Native American Services Inpatient Priority Access policy. Work is underway regarding patient identification using existing IT systems and general education of staff on the details of the policy.

**Bernalillo County:** Management is in the process of arranging a meeting with Bernalillo County and IHS leadership to discuss the execution of the most recent memorandum of understanding. Representatives from the Board will be included in the invitation and discussion.

If there are any questions on this or other matters, please feel free to contact me.



**To:** Board of Trustees

**From:** Irene Agostini, MD  
UNMH Chief Medical Officer

**Date:** August 31, 2018

**Subject:** Monthly Medical Staff and Hospital Activity Update

1. The average wait time for a patient from the Adult Emergency Department to be placed after admission for the month of July was 8 hours and 12 minutes which is lower compared to July of 2017 with a wait time of 9 hours and 48 minutes. UNMH remains greater than 90% capacity on average. We continue to ensure surgeries are not canceled due to capacity.

- We sent 43 lower-acuity patients to an SRMC Inpatient unit instead of placing at UNM Hospital.

2. The Community Partnership with Lovelace Health system continues to be successful in putting the needs of the “Patient First”, allowing continued access to those patients that can only be cared for by UNMH. In the month of November:

- 97 patients were triaged from the UNM Health System to Lovelace inpatient units.

4. Our ALOS (average length of stay) for July 2018 was 6.66 which is an improvement compared to July 2017 which was 6.83. As we begin FY2019 we continue to hardwire our new processes to decrease our ALOS while continuing to accept higher acuity patients and use community resources to the fullest potential.

5. The Physician Advisory Group (PAG) provider engagement and satisfaction work continues. Our next “Mission Excellence” retreat will occur September 25th. Mission Excellence Quarterly Forums will begin October through mid-November with offerings on several different days to accommodate schedules and encourage participation.

6. UNMH Surgical Services continues to build a solid foundational structure. This work of creating reliable process to serve the needs of New Mexicans has shown good results in the on-time start of operating room cases. In the month of July the UNMH main OR has a 72% on-time start of all cases, BBRP has a 66% and OSIS has a 65% on-time start.

The team continues to monitor and measure the time it takes to turn an OR room over (TOT) to be available for the next scheduled patient surgery. For the month of July the TOT was 58 minutes for the UNMH main OR, BBRP has 52 minute TOT and OSIS has a 36 minute TOT. We will continue to monitor and report this vital step in creating efficiency and safety for our patients.

**UNM HOSPITAL BOARD OF TRUSTEES****Finance Committee Meeting**

Wednesday, August 29, 2018 10:00 AM  
UNM Hospitals Administration, Large Conference Room









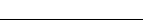

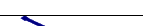










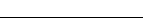
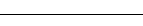
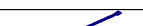
**Objectives**

- Provide financial and human resources oversight of UNM Hospitals.

**Finance Committee Meeting:**

- I. Approval of June 27, 2018 meeting minutes
- II. Consent Items for recommendation for approval to full Board of Trustees – Presented by Sara Frasch and Ella Watt
  - a. 401 (a) Resolution
  - b. Disposition of Assets
- III. Management plan to report MOU requirements to Bernalillo County presented by Rodney McNease
- IV. Status update on the change in Financial Assistance and Self Pay discount – brief oral update by Rodney McNease
- V. Financial Update for the twelve months ended June 30, 2018 and brief update on results for month ended July 31, 2018
- VI. COTH benchmarking data presented by Ella Watt
- VII. Revenue Cycle update – brief oral update by Ella Watt
- VIII. HR Update
  - Turnover rates
  - New class of Project Search interns
  - Healthy Neighborhood NM
  - Pilot of new nurse scheduling program

# Finance and Audit Committee Dashboard Report Year To Date as of June 2018

	3 Mo. Trend	Desired	Actual	YTD	YTD Budget	Prior YTD	Comment
Adult Days for UNMH		↑	↑	114,556	114,638	112,125	IP Days up from PYTD
Adult Discharges for UNMH		↑	↓	18,513	19,115	18,572	Discharges down from budget & PYTD
Adult Average Length of Stay for UNMH				6.19	6.00	6.04	LOS for Adult Days is up from budget and PYTD
UHC Risk Based Adj ADULT LOS for UNMH				5.97	6.06	6.00	Current YTD is thru May 18
Adult Observation Discharges		↓	↑	8,534	7,872	8,701	
Adult Average LOS OBS Days				1.30	1.29	1.22	
Pediatric Days for UNMH		↑	↓	36,846	41,513	40,272	Pediatric down from PYTD and budget
Pediatric Observation Equivalent Patient Days		↓	↑	2,356	2,088	2,124	Increased from budget and PYTD.
Pediatric Observation Discharges		↓	↑	2,161	1,620	1,812	Pediatric OBS Discharges up from budget and PYTD
Outpatient Clinic Visits for UNMH		↑	↑	551,407	541,225	521,869	Visits up from budget and up from PYTD, Womens Eubank Clinic
Emergency Department Visits for UNMH		↑	↑	89,032	85,139	78,467	Emergency Department Visits up from budget and PYTD
Urgent Care		↑	↑	20,867	20,492	17,613	Urgent care visits up from budget and up from PYTD
Operations		↑	↓	20,404	21,406	20,887	Operations down from budget and down from PYTD
Births		↑	↑	2,987	2,949	2,867	Births up from budget and PYTD
Days for all Behavioral Operations		↑	↑	23,809	23,282	23,301	Up from budget and PYTD
Visits for all Behavioral Operations		↑	↑	165,202	159,116	152,811	Up from budget and PYTD
UNM Care Enrollment				7,126		6,715	20,653 Medicaid applications processed
Net Income (Loss) for all Operations (in thousands)		> \$0		\$28,376	\$4	\$15,289	Cost report settlements, IME, Humana Settlement
Case Mix Index (CMI) - w/o newborn		↑	↓	1.934	1.987	1.987	
Re-Admission Rates		↓	↑	10.17%	9.50%	10.13%	Patients re-admitted within 30 days of discharge, thru April 2018, as reported by UHC
Days Cash on Hand for UNMH		↑	↑	74.99	27.05	67.35	
Human Resources:							
FTEs (Worked) per adj patient day for all Operations				5.63	5.48	5.53	
Hours of Care - UNMH Nursing				17.53	16.61	17.98	
Paid FTE's for UNMH and BHOS				38/38 6,165	6,114	6,059	
Paid FTE's CC				188	221	171	