

MEMORANDUM

To: UNM Faculty
From: C. William Shuttleworth, PhD
Director, UNM Center for Brain Recovery & Repair
Date: May 14th 2021
Re: **Request for Applications for Pilot studies at the UNM Center for Brain Recovery and Repair**

The [UNM Center for Brain Recovery and Repair \(CBRR\)](https://hsc.unm.edu/medicine/departments/neurosciences/research-centers/center-for-brain-recovery-and-repair/) is soliciting applications for pilot awards. These awards support our dual goals of developing a critical mass of investigators working broadly on brain injury, as well as building a vibrant user group of the Center's core resources. Pilot awards are specifically targeted to investigators who will utilize research core facilities within our Center (either preclinical or clinical), and should support collection of key preliminary data for future extramural grant applications.

Key Features:

- Funding for up to \$30,000 for research conducted 9/1/21 - 6/30/22.
- Utilization of CBRR core resources is required and will be a review consideration.
Preclinical Core and Clinical Core resources are described here:
<https://hsc.unm.edu/medicine/departments/neurosciences/research-centers/center-for-brain-recovery-and-repair/>
- A meeting with the Center Director is **REQUIRED** before submission.
Director: Dr. Bill Shuttleworth (BShuttleworth@salud.unm.edu)
- Meeting with the relevant CBRR Core Directors for consultation and planning purposes in the effective use of CBRR Core services utilization for your research proposal is **REQUIRED**:
Preclinical core: Dr. Lee Anna Cunningham (LeeAnna@salud.unm.edu)
Dr. Jonathan Brigman (JBrigman@salud.unm.edu)
Clinical Core: Dr. Richard Campbell (RCampbell@salud.unm.edu)
Dr. Michel Torbey (MTorbey@salud.unm.edu)

Application Deadline, Notice of Awards and Funding Cycle:

Application Release Date: May 14th 2021

Application Deadline: July 2nd, 2021 5:00 pm

Notice of Intent to Fund/Decline: August 15, 2021

Funding Cycle: September 1st 2021 through June 30th 2022. *

**Note that no funds will be released until relevant IRB/IACUC approval for the study(ies) are received, and pilot projects are approved by NIGMS grant officials. It is important to emphasize that no extensions will be granted beyond June 30th 2022. Therefore the scope of the project and anticipated delays with approvals, recruitment etc., must be carefully considered before applying for this funding.*

Eligibility and Project Requirements:

- Principal Investigators for these pilot awards must be members of the UNM faculty (junior or senior investigators) and must be eligible to submit extramural grant applications as a PI.
- All investigators selected to receive funding will be expected to submit a Final Progress Report at the end of the funded project and an additional report one year later, detailing progress to date, expenditures, and all submitted publications and grant applications (pending or funded) relating to the pilot project.
- All publications or reports that include work derived from this pilot must include acknowledgement of the NIH CoBRE award, with the following statement: “This project was supported by the UNM Center for Brain Recovery and Repair Center of Biomedical Research Excellence through Grant Number P20GM109089”.
- As noted above, meeting with the Center Director and relevant Core Directors is required prior to submission. Completion of this step should be noted in the cover letter for the pilot application. Applications lacking this requirement will not be reviewed.

Budget:

- The pilot grants will be funded for up to \$30,000 for research conducted 9/1/18 - 6/30/19.
- Allowable Costs
 - Fees associated with use of CBRR research cores
 - Fees for service provided by core personnel
 - Training in core resources or equipment
 - Fees for use of core equipment or space
 - Animal purchase and housing costs, directly related to the pilot
 - Human subject recruitment or reimbursement costs, directly related to pilot
 - Reagents or supplies needed for experiments undertaken within a CBRR research core
 - Salaries for staff, students or postdoctoral fellows to undertake studies within CBRR research cores
- Your proposed budget will be reviewed and potentially revised based on reviewer feedback. If successfully funded, reallocation of the budget is strongly discouraged. However, consideration will be made for reallocation of funds within CBRR Cores if justified. Rationale for not using CBRR Cores for parts of a pilot study needs to be specifically justified.

Costs *not* covered under these awards:

- Faculty salaries
- Tuition or student fees (e.g. graduate student tuition)
- Administrative or office costs (e.g., office supplies, telephone, etc.)
- Meals or hospitality (i.e., no food, beverages, or alcohol)
- Other items typically supported by indirect costs
- Monetary incentives to clinics or providers

Application Process:

- Uploaded documents must adhere to the following formatting specifications:
 - 11-point Arial font
 - Single-spaced

- 1/2" margins on all sides
 - 8 1/2" x 11" (i.e., standard size) paper
 - Number all pages
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- Attach the following documents as a single combined PDF file:
 1. Cover letter
 2. Biosketch-NIH Biosketch for project investigators
 3. Specific Aims (1 page)-NIH-style specific aims section
 4. Research Design (up to 5 pages)
 5. Relevance of pilot to CBRR goals (1/2 page)-Be clear about how the proposal fits the Center's goals, the long-term research goals of the investigator and plans to utilize the CBRR core resources.
 6. Plans for future funding, based on pilot (1/2 page).
 - Please submit your application as a single PDF to our Center Administrator, Rebecca Hansana (Rshansana@salud.unm.edu) by 5pm Friday July 2nd 2021.