

1. Cases of academic dishonesty in undergraduate courses.

According to the UNM School of Medicine Handbook Plagiarism Policy, in cases of suspected academic dishonesty, the faculty member should meet with the student and allow the student to explain what happened. If the faculty member then judges that academic dishonesty has occurred, the faculty member may then choose to impose a sanction. For the complete policy, go to the University of New Mexico, School of Medicine student policies:

<http://www.unm.edu/~unmvclib/handouts/somplagiarism.pdf>

Typical sanctions may include:

- grade reduction or grade of F on the assignment
- additional assignments or rewrite of the assignment
- grade reduction or grade of F in the course
- forced withdrawal from the course

In addition, the faculty member may report the incident to the office of the Dean of Students for further disciplinary action at the University level.

2. Cases of academic dishonesty in graduate courses.

Academic dishonesty is significantly more serious at the graduate level than the undergraduate level, because it is a violation of the ethics of the professional field which the student aspires to join. Ignorance of professional standards of scholarship is outrageous at this level. Therefore, in addition to whatever sanctions the faculty member may choose to impose (as outlined in point 1, above) the faculty member must also report the case to the Committee on Promotions and Evaluation, and the chair of the student's Committee on Studies (if the student has one).

3. Student appeals.

If a student believes that s/he has received unfair treatment in an academic matter, s/he should follow the procedures outlined in the due process policy for this program. The link is listed directly below. Please also review the Article 2 of the Pathfinder link for more information for students. This includes meeting with the instructor to discuss the matter, then if necessary meeting with the department director. If the dispute cannot be resolved informally through these means, then the student may file a grievance with the Dean of the School of Medicine. For the complete policy, go to the Pathfinder at

<http://radiology.unm.edu/common/docs/dueprocesspolicy.pdf>

<http://handbook.unm.edu/section-d/d100.html>

"Student Grievance Procedure"

<http://handbook.unm.edu/section-d/d175.html>

What is Academic Dishonesty?

UNM Health Sciences Library has tutorials on avoiding plagiarism. For more information please visit this site. <http://libguides.health.unm.edu/c.php?g=238034&p=1582600>

UNM Policy on Academic Dishonesty

Each student is expected to maintain the highest standards of honesty and integrity in academic and professional matters. The University reserves the right to take disciplinary action, up to and including dismissal, against any student who is found guilty of academic dishonesty or otherwise fails to meet the standards. Any student judged to have engaged in academic dishonesty in course work may receive a reduced or failing grade for the work in question and/or for the course.

School of Medicine, Health Sciences Center, Health Professions and Public Health Programs policy on Academic Dishonesty

Academic dishonesty includes, but is not limited to, dishonesty in quizzes, tests, or assignments; claiming credit for work not done or done by others; hindering the academic work of other students; misrepresenting academic or professional qualifications within or outside of the University; and nondisclosure or misrepresentation in filling out applications or other University records.

Forms of Academic Dishonesty

Students should ask their professors for clarification of these terms if they have any questions or confusion.

1. **Plagiarism.**
You commit plagiarism if you fail to acknowledge the sources of any ideas or information in your paper which are not common knowledge or your own personal knowledge. In other words, plagiarism is claiming credit for ideas and information that are not your own.

This includes:

- copying word for word from sources without adequate documentation
- using phrases and ideas from sources without adequate documentation
- paraphrasing or summarizing a source without adequate documentation
- misrepresenting source material
- purchasing a pre-written paper
- letting someone else write a paper, or portions of a paper, for you
- paying someone else to write a paper, or portions of a paper, for you
- using someone else's data to complete an assignment

Academic Honesty Policy 2017-18
Radiologic Sciences Program

2. Collusion.

You collude in academic dishonesty if you collaborate with another person in an unauthorized manner in academic assignments.

This includes:

--allowing someone else to write your papers

--allowing someone else to copy your work

--writing a paper for another person

--taking a test or exam in place of another person

--taking any action that could enable another student to violate the UNM Policy on

3. Fraud.

You commit fraud if you falsify or invent data or source material.

4. Multiple Submissions.

It is unethical to submit assignments (or parts of assignments) for credit in more than one class without the permission of the instructors.

Plagiarism and How to Avoid It

Why is it important to acknowledge sources in academic writing?

In universities, scholars produce new knowledge through interactions with others. We read articles and books written by other scholars, and discuss our ideas with our colleagues, whether informally or at professional conferences. Virtually nobody comes up with a brilliant new idea in total isolation – and even if they did, the first thing they would have to do is to demonstrate how their new idea fits into the existing field of knowledge.

So we are always building on each other's knowledge, and this is just as true for students as for professors. When a student writes a paper for a course, s/he is in effect entering the researchers' community of discourse, and must therefore abide by the same rules that professional researchers' do. Researchers' are continually in dialogue not only with other researchers', but also with the discoveries from the past. It is crucial therefore to acknowledge where the ideas in your papers come from, not only to give credit where credit is due, but also to clarify where you make your own original contribution to the field.

Plagiarism occurs when an author takes credit for work that is not the author's own. This is a kind of intellectual theft, and it is extremely serious no matter what form it takes, whether purchasing an essay online, or misusing sources in more subtle ways.

This information has been offered to you before beginning this course/program of study.

Student signature _____

Print name _____

Date _____