

**Policy Title:**  
**Plagiarism Policy**

**Rationale:**

As a member of the community of scholars, every medical student is expected to uphold an exemplary standard of honor and integrity and to carry out the responsibility of protecting other people's ideas or work in the same way you would expect your ideas or work to be protected by others.

**Background:**

Plagiarism is the use of another person's ideas, words, phrases, sentences, facts, graphics, charts, tables, graphs, graphics, audio-visuals, or other intellectual products without appropriately citing and crediting the original source(s). Appropriately citing sources brings deserved credit to the work of others. Plagiarism in any form constitutes academic misconduct and the UNM School of Medicine (UNMSOM) considers plagiarism a breach of medical student professionalism, which requires appropriate administrative inquiry and response.

Examples of Plagiarism

The following are examples of plagiarism.

- The submission of efforts of others as your own personal or group work in any academic endeavor.
- Directly copying and pasting from any source, electronic or written, into any academic assignment without quotation marks and explicit citation of the original source.
- Paraphrasing information without proper citation of the source.
- Obtaining a scholarly paper or any other academic product and submitting it as your own work.
- Submission of a work product from another course for credit without direct permission of the instructor.
- Copying fragments from one or more sources then changing a few words without attribution (mosaic plagiarism)
- Inappropriate and unattributed use of the cut/paste function in an electronic medical record documentation of clinical care.

**Policy:**

The UNMSOM considers plagiarism to be academic dishonesty, an act in violation of the Medical Student and Faculty Code of Professional Conduct. All students and faculty will be expected to review this policy and demonstrate both understanding and application of its' contents. The procedure outlined below will be followed when a student is suspected of having plagiarized in an academic assignment.

1. The instructor will notify the student in writing that there is concern regarding plagiarism and offer appropriate feedback and/or remediation.
2. The instructor will subsequently provide the Office of Medical Student Affairs with a written report of the act of plagiarism and the feedback that was provided.
3. If it is determined that plagiarism continues to occur, the Office of Medical Student Affairs will refer the student to the Committee for Student Promotion and Evaluation (CSPE). CSPE will review the incident and determine the appropriate consequences

which may include a lowered grade for the course, failure of the course or dismissal from the medical school.

Responsible Office:	Office of Medical Student Affairs
Approving Body:	SOM Curriculum Committee
Origination Date:	7/6/2011
Date of Revision:	7/15/2015, 6/22/17
Scope:	Medical Students, Faculty, Staff and Residents