

***Undergraduate Research Experience in  
Biomedical Sciences (UREBS) Program***

Tom Resta, Ph.D., Director  
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(505) 272-1887

**Application for Research Credit (BIOM 410)**

Submit this form to and meet with the Program Director after selecting your Research Mentor. A new application and progress report are due each semester of participation in BIOM 410.

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**Student Name:** \_\_\_\_\_

Student Banner ID #: \_\_\_\_\_

Email: \_\_\_\_\_

Phone number: \_\_\_\_\_

Anticipated graduation date: \_\_\_\_\_

Major/Minor: \_\_\_\_\_

Number of BIOM 410 credit hours registered for: \_\_\_\_\_

Semester of BIOM 410 research: \_\_\_\_\_

**Research Mentor Name:** \_\_\_\_\_

Department Affiliation: \_\_\_\_\_

Mentor email: \_\_\_\_\_

**Research Project Title:** \_\_\_\_\_

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**Research Project Description:** \_\_\_\_\_

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**Mentor Agreement Form**

You have been identified as the Research Mentor for (student name) \_\_\_\_\_, an undergraduate student who has registered for research credit in Biomedical Research Training (course catalog # BIOM 410). To ensure uniformity and quality in the research experience for students registered for these courses, we provide you with the following guidelines.

- For each hour of credit, the student is expected to spend at least 3 hours/week in the laboratory. It is recommended that student sign up for no more than 4 credits per semester without prior approval of the Program Director. The student is required to meet, at a minimum, once a week with the Research Mentor to discuss their progress. The student is also required to meet with the Program Director halfway through the semester.
- At the end of the semester, the student must submit a written progress report to the Research Mentor and provide a copy to the Program Director. This progress report, as well as the quality and quantity of the effort in the laboratory, should be used to assign a grade (see grading policy below). The progress report should be signed by the Research Mentor and forwarded to the Program Director at the end of the semester in addition to the recommended grade. The progress report and the grade must be provided (email preferred) to the Program Director by the week before finals week.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Research Mentor Name: \_\_\_\_\_

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**Grading Policy for BIOM 410**

The grade for research credit (A,B,C, etc.) will be assigned by the student's Research Mentor and submitted, along with the progress report, to the Program Director by the week before finals week to ensure timely recording of the student's grade.

In grading, the mentor should take the following guidelines into consideration:

1. Time the student spent working on the project. (The student is expected to spend at least 3 hours per week for each credit hour)
2. The performance of the student in the laboratory.
3. The quality of the progress report that the student must submit to both the Research Mentor and Program Director.