



St. Jude Children's Research Hospital, Office of Academic Programs Postdoctoral Recruiter Position Available

St. Jude Children's Research Hospital is searching for a self-motivated, driven individual with a background in biological or biomedical science who is looking for an exciting and rare opportunity as a Postdoctoral Recruiter.

St. Jude Children's Research Hospital, located in Memphis, Tennessee, is a premier center for research and treatment of potentially fatal childhood diseases, including cancer and specific blood, genetic, and immunodeficiency disorders. The hospital's mission is to advance cures, and means of prevention, for pediatric catastrophic diseases through research and treatment. St. Jude is dedicated to providing unsurpassed patient care and to improving children's health through biomedical research.

As a Postdoc Recruiter, you will work with a team to meet the postdoctoral recruitment needs of St. Jude Children's Research Hospital by developing and implementing effective recruiting strategies. This position requires significant travel to scientific conferences, meetings, and career fairs to identify promising postdoctoral candidates. It also involves online sourcing, developing advertising materials, and assisting with the planning of onsite recruitment events, such as the St. Jude National Graduate Student Symposium. The postdoctoral recruiter will communicate extensively with candidates and faculty throughout the application process and schedule candidate interview visits.

This position is ideal for someone who is extremely detail-oriented, has excellent communication skills, and outstanding organizational abilities.

REQUIREMENTS:

To be a strong fit for the Postdoc Recruiter position you will need:

- BS degree in the biological or biomedical sciences, MS or PhD preferred
- Experience in a research or academic environment
- Experience in presenting research at a national scientific conference preferred.
- Experience in scientific recruitment, administration, event planning or marketing preferred.
- Database management skills preferred.
- Must have a valid Tennessee driver's license and be insurable by St. Jude's insurance carrier

Interested applicants apply at: <https://careers-stjude.icims.com/jobs/9287/postdoc-recruiter/job>