



Pre-Licensure BSN Options Checklist

Please read and complete the following instructions carefully. Failure to comply with any of the following steps will result in ineligibility.

STEP 1: UNM CON required forms due by the stated deadline in the acceptance email.

Please complete and return the following forms.

1. Required: UNM CON Decision Form
2. Required: Media Consent Form
3. Required: Student Badge Form

You may return your forms the following ways:

1. Drop off your required forms to the UNM CON Student Services Office, room 255
2. Fax to (505) 272-3970
3. Email to HSC-CON-StudentServices@salud.unm.edu

STEP 2: UNM CON Required Reading

1. [BSN Student Handbook](#)
2. [Pre-Licensure BSN Student Orientation Packet](#)
3. [Tuition and Fee Schedule](#)

STEP 3: UNM & UNM CON Requirements

1. UNM Undergraduate Main Campus Application
 - If you are not a current UNM student, apply to [UNM Admissions](#). You must apply to as an undergraduate degree-seeking student with an intended major of "Nursing", not "Online RN to BSN".
 - Official transcripts are required for all courses completed outside the UNM system. Mail transcripts to: UNM Admissions PO Box 4895 Albuquerque, New Mexico 87196-4895. Send electronic transcripts to apply@unm.edu.
2. In Progress Classes
 - If completing classes at an institution other than UNM, send official transcripts to UNM Admissions after final grades have been posted. You will not be allowed to register for Nursing courses until all required prerequisites are transferred to UNM.
3. Books
 - Information regarding Level I books is forthcoming. UNM CON will notify you via email with ordering details.

4. HSC Badge
 - Information regarding HSC student badges is forthcoming. UNM CON will notify you via email with details.
5. Register for Level I Nursing Classes
 - UNM CON will email with Course Registration Numbers (CRN).
 - Registration for classes at UNM can only be completed once all holds are resolved and all prerequisites are successfully completed and transferred to UNM. A registration tutorial can be found in LoboWeb >Student> Registration and Records> Registration (Add / Drop), Course Search, Check for Holds> then scroll down to just below the registration portal.
6. Mandatory Level I Orientation
 - The mandatory orientation will be held at the UNM College of Nursing. Details will be emailed.

Step 4: Parking and Transportation

Consider your parking and transportation needs for your campus. Visit [PATS](#) for information on changing parking lot permits, shuttle schedules, bus passes and bike routes.