



Pre-Licensure BSN Options Checklist

Please read and complete the following instructions carefully. Failure to comply with any of the following steps will result in ineligibility.

STEP 1: UNM CON required forms due by the stated deadline in the acceptance email.

Please complete and return the following forms.

1. UNM CON Decision Form
2. Media Consent Form
3. Student Badge Form (required **only** for HSC Albuquerque and HSC Rio Rancho students)

You may return your forms the following ways:

1. Drop off your required forms to the UNM CON Student Services Office, room 255
2. Fax to (505) 272-3970
3. Email to HSC-CON-StudentServices@salud.unm.edu

STEP 2: UNM CON Required Reading

1. Read the Undergraduate BSN Student Handbook found at <https://hsc.unm.edu/college-of-nursing/education/student-affairs/student-handbooks.html>.
2. Read the UNM CON IT Information listed as the "Information Technology Packet" found in the Pre-Licensure and Dual Degree BSN Student Orientation materials linked in the acceptance email.
3. Review UNM CON Tuition and Fee Schedule <https://hsc.unm.edu/college-of-nursing/education/tuition-fees.html>

STEP 3: UNM & UNM CON Requirements

1. UNM Undergraduate Main Campus Application
 - If you are not a current UNM student, apply to UNM Admissions via their website <http://www.unm.edu/apply/>. This includes UNM branch campus students. You must apply to as an undergraduate degree-seeking student with an intended major of Nursing, not RN to BSN.
 - Official transcripts are required for all courses completed outside the UNM system. Mail transcripts to: UNM Admissions PO Box 4895 Albuquerque, New Mexico 87196-4895 or send electronic transcripts to apply@unm.edu
1. In Progress Classes
 - If completing classes at an institution other than UNM, send official transcripts

to UNM Admissions after final grades have been posted. You will not be allowed to register for Nursing courses until all required prerequisites are transferred to UNM.

2. Books

- HSC Albuquerque and HSC Rio Rancho - Information regarding Level I books is forthcoming. UNM CON will notify you via email with ordering details.
- Dual Degree Options- Please check with the partner school for book information. This includes NMNC 3120 Evidence Based Practice.

3. HSC Badge

- HSC Albuquerque and HSC Rio Rancho- Information regarding HSC student badges is forthcoming. UNM CON will notify you via email with details.
- Dual Degree Options- HSC student badges may or may not be required by your program. Also, you may or may not wish to get one to access the UNM library, gym, sporting events, etc. You may request an HSC badge in any level from your UNM CON advisor. Your partner school will advise you if an HSC student badge is required.

4. Register for Level I Nursing Classes

- Registration for classes at UNM can only be completed once all holds are resolved and all prerequisites are successfully completed and in place at UNM.
- UNM CON will email with Course Registration Numbers (CRN).

5. Mandatory Level I Orientation

- HSC Albuquerque and HSC Rio Rancho- The mandatory orientation will be held at the UNM College of Nursing. Details will be emailed.
- Dual Degree Options- The CON will hold an online orientation featuring advisement and financial aid utilizing Zoom video conferencing platform. Details will be emailed.