

Bylaws of the Faculty of the College of Nursing

ARTICLE I: The Faculty of the University of New Mexico College of Nursing

These Bylaws describe the structures and rules of the Faculty of the College of Nursing (CON) for conducting the affairs of the College. The Faculty of the CON shall be an autonomous unit in all matters relating to the CON, consistent with the University of New Mexico (UNM) [Faculty Constitution](#) and [Faculty Handbook](#) and with the policies of the Board of Regents and the University.

ARTICLE II: Purpose

Section 1: The Faculty of the CON are committed to excellence in teaching, research and scholarship, patient care, and service to the University, the community, and the profession of Nursing.

Section 2: The Faculty of the CON have the right of review and action over:

- a. Formulation of institutional aims and strategic plans of the CON;
- b. Organizational structure and creation of new departments and divisions;
- c. Major curricular changes, policies, and other matters that, in the opinion of the Dean or of the Faculty, affect the Faculty of the CON or the College as a whole;
- d. Requirements for admission, graduation, honors, and scholastic performance;
- e. Approval of candidates for admission and for degrees;
- f. Policies of appointment, dismissal, performance evaluation, performance compensation, and promotion in academic rank;
- g. Scholarship and research;
- h. General Faculty welfare;
- i. Funded and unfunded initiatives.

ARTICLE III: Membership

Section 1: All individuals appointed at the CON to any of the UNM-recognized Faculty tracks are part of the Faculty of the CON, including Professors, Associate Professors, Assistant Professors, Clinician Educators, Lecturers, and Instructors, including part-time and temporary Faculty with CON appointments.

Section 2: Voting Faculty of the CON include:

- a. Faculty whose appointment is in the CON who meet the definition of Voting Faculty in Article 1b of the UNM [Faculty Constitution](#).
- b. Faculty members of the CON holding appointments in more than one school or college who select the CON as their constituent school or college for purposes of representation in the UNM Faculty Senate (in

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accordance with Article I Section 6a (vii) of the UNM [Faculty Constitution](#)).

Section 3: Faculty Fund

- a. A Faculty Fund shall be established and maintained by an elected Treasurer who shall be a member of the Voting Faculty. The purpose of the Faculty Fund is to provide monies for Faculty-related events, such as celebrating retirements and providing bereavement memorials.
- b. Faculty contributions to the Faculty Fund, which are assessed annually, may be set or changed at any regular meeting of the Faculty of the CON by majority vote, provided that notice has been given at the previous regular meeting.
- c. The Treasurer and the Chair of the Faculty Affairs Committee shall have signature authority for the Faculty Fund account.

ARTICLE IV: Officers and Elected Positions of the Faculty of the CON

Section 1: Principal Officer

- a. The Dean shall be the principal officer of the College and shall act as executive officer and representative of the Faculty of the CON. With regard to educational policy, the Dean shall prepare plans for consideration of the Faculty, shall carry into effect those plans which it adopts, and shall perform such other duties as fall within the scope of the office.
- b. In case of absence or incapacity, a substitute shall be designated.

Section 2: Elected Officers

- a. The elected officers of the Faculty of the CON shall be one or more UNM Faculty Senators, a Treasurer, the Chairs of Standing Committees of the Faculty of the CON, and the Chair-Elect of the Faculty Affairs Committee. Deans and Chairs of Faculty Teams may not serve as elected officers of the CON Faculty.
- b. The Chair of the Faculty Affairs Committee shall preside at meetings of the Faculty of the CON with the exception of special meetings called by the Dean.

Section 3: Elections

- a. Faculty Treasurer
The Faculty Treasurer shall be elected every two years by the Voting Faculty to serve a two-year term.
- b. Standing Committees
 1. A Chair-Elect of the Faculty Affairs Committee shall be elected annually by the Voting Faculty to serve a one-year term in that capacity followed by a one-year term as Chair.

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2. The Chairs of Standing Committees other than the Faculty Affairs Committee are elected by the Voting Faculty from among its members (Article III, §2.) to serve a term of two years.
 3. Members of Standing Committees shall be elected from each Team in equal number and at-large by the Voting Faculty of the CON to terms of two years. Deans and Chairs of Faculty Teams may not serve as voting members of Standing Committees of the CON Faculty.
 4. Elections of the Voting Faculty of the CON for Treasurer, Standing Committee Chair, or Chair-Elect and at-large members of Standing Committees shall be conducted following the Annual Meeting of the Faculty of the CON in April.
 5. Faculty Teams shall elect their representatives to the Standing Committees for a term of two years. Elections shall be conducted no later than June 30. Elections will be staggered. The Faculty Development and Leadership Committee will be responsible for overseeing the scheduling and conduct of elections.
- c. Faculty Senators
1. Faculty Senators shall be elected for two-year terms; if there is more than one Faculty Senator, their terms shall be staggered.
 2. Elections for Faculty Senator shall be completed and the certified results shall be filed with the Secretary of the University no later than the last working day of the sixth week of the spring semester as it appears in the official academic calendar of the University.
 3. Terms of office for Faculty Senators will begin on the date specified by the UNM [*Faculty Constitution*](#) or rules of the UNM Faculty Senate.
- d. Voting
- Elections by the Voting Faculty of the CON for Faculty Senator, Treasurer, Chairs, and at-large members of Standing Committees will be conducted by electronic voting. Elections by Faculty Teams for team representatives to Standing Committees shall be conducted at a regularly scheduled meeting of the Team.
- e. Vacancies
- In the event an elected officer is unable to serve to the end of the term of office, a replacement will be elected by the Voting Faculty of the CON to serve the remainder of the term of office. The election will take place not more than two months from when the office was vacated unless the vacancy occurs two months or less before the scheduled election for that position.

Section 4: Duties of Officers and Elected Representatives

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UNM Faculty Senators shall perform the duties prescribed by the UNM [Faculty Constitution](#) and UNM [Faculty Handbook](#). Other officers of the Faculty of the CON shall perform the duties prescribed by these Bylaws and by the parliamentary authority adopted by the College.

ARTICLE V Meetings

Section 1: Regular Meetings

Regular meetings of the Faculty of the CON shall be scheduled at least once per term. The Faculty of the CON may elect to meet more often by majority vote.

Section 2: Annual Meeting

A regular meeting shall be scheduled and held during April of each year and shall be known as the Annual Meeting. The Annual Meeting shall be for the purposes of receiving annual reports of the Treasurer and Standing Committees, announcing candidates for Faculty Treasurer and for Chairs or Chairs-Elect and at-large members of CON Standing Committees, and conducting such other business as may arise.

Section 3: Special Meetings

Special meetings of the Faculty may be called by the Dean or by written request of at least 10 members of the Voting Faculty.

- a. Business at the special meeting shall be limited to the subject for which the meeting was called.
- b. Special meetings must be held within 10 working days of the call or written request.
- c. Forty-eight hours' notice must be given to Faculty of a special meeting, except in emergencies.
- d. All motions to be considered at the special meeting must be made available to the Voting Faculty of the CON at least 48 hours before the special meeting.

Section 4: Quorum

At any regular or special meeting, a quorum for transacting Faculty business shall be 36 members of the Voting Faculty. A quorum for transacting Faculty business in the Standing Committees is a majority of elected members.

Section 5: Electronic Voting

Members of the Voting Faculty of the CON may on occasion be unable to attend a scheduled Faculty business meeting in which important issues are

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designated to come before the Faculty for a vote. Electronic voting by all Faculty after a Faculty business meeting in lieu of in-person voting at the meeting will be allowed on a limited basis. The Faculty Development and Leadership Committee will be responsible for providing oversight of electronic voting.

Article VI: Organizational Structure and Committees

Section 1: Definitions

In addition to the definitions of Faculty of the CON and Voting Faculty in Article III of these Bylaws, the following definitions are used.

- a. Tenured Faculty are members of the Voting Faculty of the CON who are tenured.
- b. Senior Faculty are members of the Voting Faculty of the CON who hold an appointment at the rank of Professor or Associate Professor.
- c. Graduate Faculty are members of the Voting Faculty of the CON who teach in one or more graduate courses or serve on master's or doctoral student committees in the CON.

Section 2: Organizational Structure

- a. The Faculty of the CON shall be organized in no more than three Faculty Teams with responsibility for overseeing CON academic programs, Faculty research and scholarship, and Faculty practice.
- b. Each Faculty Team shall be led by a member of the Senior Faculty appointed by the Dean after consultation with the Faculty of the CON and following a competitive internal or external search process. The Chair of each Team shall be its presiding officer and shall be responsible for annual evaluations of Faculty members of the Team.
- c. Each member of the Faculty of the CON shall be a member of not more than one Team at any time. Team membership shall be negotiated at the time of appointment to the Faculty and from time to time thereafter at the request of the Faculty member, Chairs of Faculty Teams, or Dean.
- d. A distinct Faculty Team shall have operational authority over and responsibility for each of the following areas:
 1. The scholarship of teaching and learning, undergraduate programs, and non-advanced practice MSN programs;
 2. Research and the PhD program;
 3. Faculty Practice, advanced practice education programs and the DNP program.
- e. Appointment of non-Faculty CON staff to Faculty Teams shall be at the discretion of the Dean in consultation with the Chairs of Faculty Teams and Directors of administrative units.

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- f. The members of each Faculty Team shall, with the advice and consent of its Chair or the Dean, decide upon the organization and procedure for efficient functioning of the Team.
 1. Regular meetings of each Faculty Team shall be scheduled at least once per term. Teams may elect to meet more often by majority vote.
 2. Special meetings of one or more Faculty Teams may be called by the Dean, the Chair(s) of the Team(s), or by written request of at least five members of a given Team.
 3. At any regular or special Team meeting, a quorum for transacting Team business shall be a majority of the Faculty members of the Team.

Section 3: Standing Committees

The Faculty of the CON shall have the following Standing Committees:

- Faculty Affairs Committee
- Undergraduate Program Committee
- Graduate and Professional Program Committee
- Program Evaluation Committee
- Research and Scholarship Committee
- Practice Committee
- Faculty Development and Leadership Committee
- Coordinating Committee
- Senior Faculty Committee

Committees have the authority to develop operating procedures and appoint task forces or work groups to meet their responsibilities and to elect a Vice-Chair. Standing Committees will meet at least once per term or more often if needed.

- a. Faculty Affairs Committee
 1. The Faculty Affairs Committee shall have responsibility for:
 - a) Organizing peer review for appointment, promotion, and tenure (APT) and convening the Senior Faculty or Tenured Faculty as appropriate to advise the Dean on APT decisions;
 - b) Assuring adherence to the *UNM [Faculty Handbook](#)* and CON policies and practices with respect to Faculty hiring, appointment, promotion, tenure, and other matters of concern to the Faculty;
 - c) Hearing Faculty concerns and communicating them to the appropriate audience or authority;
 - d) Organizing, appointing, and overseeing ad hoc committees as needed for development, implementation, or revision of

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- Faculty Bylaws and the Faculty compensation plan and associated peer review;
- e) Developing CON policies and procedures with respect to the areas of responsibility for which Faculty have the right of review and action, as identified in the *UNM [Faculty Constitution](#)* and *CON Faculty Bylaws*, for approval by the Faculty of the CON.
2. The position of Chair-Elect of the Faculty Affairs Committee shall rotate between a member of the Tenured Faculty and a member of the Senior Clinician-Educator Faculty.
 3. At-large membership of the Faculty Affairs Committee shall consist of one Tenured Faculty and one senior-ranked Clinician-Educator Faculty. In addition, each Team shall elect a representative from their Assistant Professor or Lecturer ranks of whom at least one must be a Lecturer.
 4. The following three AP(T) Subcommittees shall organize and conduct peer review for AP(T), with oversight provided by the Faculty Affairs Committee:
 - a) APT Subcommittee for Tenure-Track Faculty:
 - i. This subcommittee will be chaired by the Chair or Chair-Elect of Faculty Affairs, whichever in a given year is a member of the Tenured Faculty. All Tenured Faculty below the level of the Dean will serve as members.
 - ii. Appointment reviews for the professorial ranks will be conducted by the full membership of the Subcommittee.
 - iii. Promotion and/or tenure reviews will be conducted by Subcommittee members who are at or above the professorial rank being sought.
 - b) AP Subcommittee for Clinician-Educator-Track Faculty:
 - i. This subcommittee will be chaired by the Chair or Chair-Elect of Faculty Affairs, whichever in a given year is a member of the Senior Clinician-Educator Faculty. All Senior Clinician-Educator Faculty will serve as members.
 - ii. Appointment reviews for the professorial ranks will be conducted by the full membership of the Subcommittee.
 - iii. Promotion reviews will be conducted by Subcommittee members who are at or above the professorial rank being sought.
 - c) AP Subcommittee for Lecturer Track Faculty:
 - i. This subcommittee will be chaired by the Chair of the Faculty Affairs Committee.
 - ii. Membership for this Subcommittee shall consist of:

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- 1) Two Senior, Clinician-Educator Faculty appointed by the Chair or Chair-Elect of the Faculty Affairs Committee (whichever is a Clinician-Educator in a given year);
 - 2) Two Tenured Faculty appointed by the Chair or Chair-Elect of the Faculty Affairs Committee (whichever is tenured in a given year); and
 - 3) Two Lecturer-Track Faculty who are at or above the lecturer rank being sought appointed by the Chair-Elect of the Faculty Affairs Committee.
- iii. Appointment and promotion reviews for Lecturer ranks will be conducted by the full membership of the Subcommittee.
- b. Undergraduate Program Committee
1. The Undergraduate Program Committee shall have responsibility for:
 - a) Planning at the undergraduate level;
 - b) Overseeing the development and revision of curricula based on program evaluation data and accreditation requirements;
 - c) Approving major undergraduate curricular changes before final Faculty votes;
 - d) Relating undergraduate curricula to CON vision, mission, and strategic plan;
 - e) Advising the administration on resource allocation implications of curriculum planning at the undergraduate level;
 - f) Hearing and resolving disputes involving issues pertaining to CON policies and standards for undergraduate students and undergraduate education in accordance with appropriate sections of the *UNM Faculty Handbook*, *UNM Catalog*, and *UNM Pathfinder*;
 - g) Overseeing policies and standards related to admission, progression, and graduation in the CON undergraduate program;
 - h) Advising the Student Nurses Association (SNA);
 - i) Assisting Student Services to promote undergraduate student recruitment;
 - j) Collaborating with the Program Evaluation Committee to assess program effectiveness, as needed;
 - k) Addressing undergraduate student life concerns.
 2. Membership shall consist of the following:
 - a) The Chair shall be a Senior Faculty member, Assistant Professor (Clinician-Educator or Tenure-Track), or

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Principal Lecturer with at least three years of undergraduate teaching experience.

- b) Each team shall elect one Faculty representative. In addition, the Faculty of the CON will elect three at-large members from the Education Team.
 - c) Ex-officio members shall consist of:
 - i. Students (non-voting):
 - 1) RN-BSN student representative;
 - 2) Student representative from each Level of the basic undergraduate program;
 - ii. Student Services Staff representative (non-voting);
 - iii. At least two community representatives from clinical agencies (non-voting);
 - iv. Other Faculty:
 - 1) Undergraduate Program Director (voting);
 - 2) RN-BSN Program Coordinator (voting);
 - 3) Interprofessional Education Coordinator (voting);
 - v. Administration: Education Team Chair (non-voting).
- c. Graduate and Professional Program Committee
1. The Graduate and Professional Program Committee shall have responsibility for:
 - a) Planning at the graduate level;
 - b) Overseeing the development and revision of curricula based on program evaluation data and certification/accreditation requirements;
 - c) Approving major graduate curricular changes before final Faculty votes;
 - d) Relating graduate curricula to CON vision, mission, and strategic plan;
 - e) Serving as the Graduate Committee of the CON for the purposes of liaison with the UNM Faculty Senate Graduate and Professional Committee;
 - f) Advising the administration on resource allocation implications of curriculum planning at the graduate level;
 - g) Hearing and resolving disputes involving issues pertaining to CON policies and standards for graduate students and graduate education in accordance with appropriate sections of the *UNM Faculty Handbook*, *UNM Catalog*, and *UNM Pathfinder*;
 - h) Overseeing policies and standards related to admission, progression, and graduation in the CON graduate and professional programs;
 - i) Advising the Graduate Student Nurses Association (GSNA);

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- j) Assisting Student Services to promote graduate student recruitment;
 - k) Collaborating with the Program Evaluation Committee to assess program effectiveness;
 - l) Addressing graduate student life concerns.
2. Membership shall consist of the following (Faculty members must have Graduate Program standing):
- a) The Chair shall be a Senior Faculty with at least three years of graduate teaching experience.
 - b) Each team shall elect one Faculty representative. In addition, the CON Faculty shall elect an at-large member from each team.
 - c) Ex-officio members shall consist of:
 - i. Student representatives (non-voting):
 - 1) MSN student;
 - 2) DNP student;
 - 3) PhD student;
 - ii. Student Services representative (non-voting);
 - iii. At least two community representatives from clinical agencies (non-voting);
 - iv. Other Faculty (voting):
 - 1) MSN Concentration Coordinators;
 - 2) DNP Program Director;
 - 3) PhD Program Director;
 - v. Interprofessional Education Coordinator (voting);
 - vi. Administration: Chairs of all three Teams (non-voting).
- d. Program Evaluation Committee
- 1. The Program Evaluation Committee shall have responsibility for:
 - a) Overseeing and organizing evaluation of effectiveness for all CON academic programs;
 - b) Coordinating such efforts with the Undergraduate and Graduate and Professional Program Committees with responsibility for a given academic program;
 - c) Serving as a liaison with the Provost's Office, Office of Graduate Studies, and Health Sciences Center (HSC) Office of Academic Affairs for intramural and extramural evaluation efforts.
 - 2. Membership shall consist of the following:
 - a) The Chair of the Program Evaluation Committee shall be a Senior Faculty member or an Assistant Professor (Clinician-Educator or Tenure-Track) with experience in academic and/or clinical program evaluation.
 - b) Each Team shall elect one representative. In addition, the Faculty of the CON shall elect three at-large members, at

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least one of whom is a Senior Faculty member or an Assistant Professor (Clinician-Educator or Tenure-Track).

- c) Ex-officio members shall consist of:
 - i. Program Directors from each of the undergraduate and graduate academic programs or designates (voting);
 - ii. Administrative Team Staff representative (non-voting);
 - iii. Administration: Associate Dean for Academic Affairs (non-voting).
- e. Research and Scholarship Committee
 1. The Research and Scholarship Committee shall have responsibility for:
 - a) Promoting research and scholarship activity and collaboration across Teams in the CON, HSC, and UNM;
 - b) Advising on research-specific budgetary issues;
 - c) Assisting with the visibility of scholarly accomplishments;
 - d) Assisting Administration in the development of infrastructure to support research and scholarship.
 2. Membership shall consist of the following:
 - a) The Chair shall be a Senior Faculty member or an Assistant Professor (Clinician-Educator or Tenure-Track).
 - b) Each Team shall elect one representative. In addition, the CON Faculty shall elect two at-large members. At least one of these at-large members must be a Senior Faculty member or an Assistant Professor (Clinician-Educator or Tenure-Track).
 - c) Non-voting, ex-officio members shall include:
 - i. One CON Staff representative appointed by the CON Staff Council;
 - ii. At least one undergraduate student representative appointed by the SNA;
 - iii. At least one graduate student representative appointed by the GSNA;
 - iv. Research Team Chair;
 - v. The Nursing Services Librarian from the HSC Library and Informatics Center;
 - vi. At least two community representatives from clinical agencies appointed by the committee chair.
- f. Practice Committee
 1. The Practice Committee shall have responsibility for:
 - a) Promoting faculty clinical practice across all programs in the CON to enhance/support student clinical experiences;
 - b) Working with the CON clinical placement office to build capacity for clinical sites across the state of NM;

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- c) Supporting Interprofessional Education programming and participation;
 - d) Advising on practice-specific budgetary issues;
 - e) Assisting with the visibility of practice accomplishments and outcomes;
 - f) Recommending quality measures for the evaluation of Faculty practice.
2. Membership shall consist of the following:
- a) The Chair of the Practice Committee shall be a Senior Faculty member or an Assistant Professor (Clinician-Educator or Tenure-Track).
 - b) Each Team shall elect one representative. In addition, the CON Faculty shall elect two at-large members from the Practice Team.
 - c) Ex-officio members shall consist of:
 - i. Practice Team Program Manager (non-voting);
 - ii. Student representatives (non-voting):
 - 1) BSN student;
 - 2) MSN student;
 - 3) DNP student;
 - iii. At least two community representatives from a clinical agency (non-voting);
 - iv. Administration: Practice Team Chair (non-voting).
- g. Faculty Development and Leadership Committee
1. The Faculty Development and Leadership Committee shall have responsibility for:
- a) Designing, reviewing, and coordinating a Faculty development plan, including orientation of new Faculty, mentorship, and continuing education;
 - b) Facilitating Faculty activities and initiatives that promote diversity and inclusion;
 - c) Developing and mentoring Faculty to assume leadership in Faculty governance;
 - d) Providing oversight, management, and administration of Faculty elections, including scheduling of staggered elections, preparing slates of candidates, overseeing electronic voting, and ensuring fair elections.
 - e) Determining whether an exception to qualifications for one or more positions in a given election is necessary because of circumstances such as retirement or resignation, illness, sabbatical, or academic leave.
2. Membership shall consist of the following:
- a) The Chair shall be a Senior Faculty member.
 - b) Each Team shall elect one representative. In addition, the CON Faculty shall elect three at-large members.
 - c) Ex-officio members shall consist of:

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- i. Staff from the Administrative Team and/or Organizational Services Team.
- h. Coordinating Committee
 - 1. The Coordinating Committee shall have responsibility for:
 - a) Providing leadership for CON strategic planning and plan implementation;
 - b) Providing a forum for exchange of ideas and development of strategies on key College issues arising from Faculty committees, the Faculty of the CON, or Administration.
 - 2. Membership shall consist of the following:
 - a) The Chair shall be elected by the membership of the Committee;
 - b) Members shall include: the Dean, Associate Dean for Academic Affairs, Chairs of all Faculty Standing Committees, the Faculty Treasurer, and Chairs of all three Faculty Teams.
- i. Senior Faculty Committee
 - 1. The Senior Faculty Committee shall have responsibility for:
 - a) Facilitating communication between the Dean and Faculty Teams;
 - b) Advising the Dean on matters of concern to the College as a whole;
 - c) Providing leadership on academic policy issues in collaboration with the Faculty Affairs Committee.
 - 2. Membership shall consist of the following:
 - a) The Chair of the Faculty Affairs Committee shall serve as Chair of the Senior Faculty Committee.
 - b) Members shall include all Associate and full Professors in both the Tenure-Track and Clinician-Educator Track, the Dean, Associate Dean for Academic Affairs, and Chairs of all three Faculty Teams.

Section 4: Ad Hoc Committees

- a. By majority vote, the Faculty of the CON, Faculty Teams, and Standing Committees can create such ad hoc committees and working groups as they deem necessary for effective conduct of Faculty business.
- b. Creation of an ad hoc committee, task force, or working group entails having a written charge or scope of work and a specified time frame that are subject to periodic review and action by the body that created it.
- c. An ad hoc committee, task force, or working group can be re-authorized by the body that created it based on demonstrated need and satisfactory progress.

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- d. If the scope of activity of an ad hoc committee, task force, or working group pertains to areas identified under Article II, Section 2, of these Bylaws, the Faculty of the CON have the right of review and action.

Section 5: Joint Faculty and Staff Committees

- a. Joint committees of Faculty and staff may be necessary for addressing issues affecting the college as a whole or issues that require the expertise of both Faculty and staff.
- b. Faculty may authorize participation in joint committees by majority vote and may appoint such representatives as are needed.
- c. If the work of a joint committee leads to any recommendations pertaining to areas identified under Article II, Section 2, of these Bylaws, the Faculty of the CON have the right of review and action over such recommendations.
- d. Faculty have the right to periodic review of its participation in joint committees and may reauthorize or withdraw its participation by majority vote.
- e. The language in this section does not pertain to search committees that are subject to Human Resources Division policies and procedures.

Section 6: Ex Officio members

The Voting Faculty of the CON, Faculty Teams, and Standing Committees can, by majority vote, appoint such additional nonvoting, ex-officio members as are needed for the effective conduct of Faculty business. Ex officio appointments other than those specified in these Bylaws are subject to periodic review and action by the body making the appointment.

ARTICLE VII: Parliamentary Authority

Rules contained in the current edition of *American Institute of Parliamentarians Standard Code of Parliamentary Procedure* shall govern the conduct of Faculty business in all cases when they are applicable and when they are not inconsistent with these Bylaws and any special rules of order the Faculty may adopt.

Article VIII. Amendment of Bylaws

Section 1: These Bylaws may be amended following a regular meeting of the Faculty of the CON by a two-thirds vote, conducted electronically, provided that notice has been given at the previous regular meeting.

Section 2: The requirement for previous notice may be satisfied by:
a. submission of the full amendment(s) in writing; or

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- b. oral or written statement of the scope and purpose of the proposed amendment(s), provided that the full amendment(s) are submitted to the entire Voting Faculty at least two weeks prior to the meeting at which voting on the amendment(s) will take place.

History of amendments and revisions

Amended May 2016 (Article III, §§ 1 & 2; Article III, §3c.; Article IV, §§ 2 & 3; Article VI, §3: b.1.g; c.1.h; e.2.c.; f.1.; Article VI, §§ 4–6).

Revised August 2015 (Extensive revisions).

Amended March 2015 (“Clinical Educator” in earlier versions changed to “Clinician-Educator” to conform with [faculty ranks and titles](#) in the UNM [Faculty Handbook](#); New Section 5 on Electronic voting added to Article V).

Amended February 2015 (Article IV, §3 d & e; Article V, §2; Article VI, §4a. 2&3)

Amended April 2012 (Article V, §2 & Article VI, §4a.1.)

Amended December 2011 (Article VI, §4)

2010 revisions: 5/17/10 (Articles 1-3 and 7-8); 6/21/10 (Articles 4-5); 7/19/10 (Article 6)

Previous Revisions: 11/19/07; 12/8/03; 1/14/02; 10/8/01