

	Title: Notice Periods for Nonrenewal of Clinician Educator Assistant Professor Appointment	Review Frequency: Two Years	Effective Date: 10/21/13
	Document Category / Document Type	Doc Control #	#CON-309
		Revision #	1

1. Purpose/Objectives.

1.1. This policy adds notice periods for College of Nursing Clinician Educator Assistant Professors for nonrenewal of appointment not included in UNM Faculty Handbook Section B3.4 Continuing Non-Tenure Track Appointments; B3.4.1. Clinician Educator Faculty.

2. Scope.

2.1. This policy applies to Clinician Educator faculty at the College of Nursing (CON) holding the rank of Assistant Professor.

3. Content.

3.1. The University has the discretion of whether or not to renew the annual contract of Clinician Educator Assistant Professors (UNM Faculty Handbook, Section 5.4). The faculty member whose appointment is not going to be renewed is entitled to the following notice periods:

3.1.1. Written notice regarding the status of a Clinician Educator Assistant Professor shall be given according to the following minimum periods of notice:

3.1.1.1. (1) not later than three months prior to the end of the first contractual period in the first year of appointment; or

3.1.1.2. (2) not later than six months prior to the end of the second or subsequent contractual period.

4. Responsibilities.

RESPONSIBILITIES	
Position/Title/Group	Requirements/Expectations/Duties
College of Nursing Faculty	Responsible for adherence to this policy.

5. Records Applicability/Retention

5.1. "Documentation related to this policy will be maintained in accordance with UNM Administrative Policies and Procedures, UAPPM Policy 6020, and applicable requirements of the New Mexico Public Records Act, N.M.S.A § 14-3-1 et. seq."

6. External Reference(s).

6.1.

7. Internal Reference(s).

7.1. UNM Faculty Handbook B3: Faculty Appointments and Contracts <https://handbook.unm.edu/b3/>

7.2. UNM UAPPM Policy 6020: <https://policy.unm.edu/university-policies/6000/6020.html>

8. Definitions.

8.1. None

9. Key Words.

9.1. Nonrenewal, contract, Clinician Educator

10. Attachments.

10.1. None

11. Approval Authority.

APPROVAL and Information			
Item	Contact Information	Date	Approved/Reviewed
Document Owner	<i>College of Nursing Faculty</i>		
	College of Nursing Faculty	10/21/2013	Approved
Document Origination Date		10/21/2013	
Document Effective Date		10/21/2013	

12. Document History.

HISTORY LOG				
Date and Date Type: (Specify: Origination, Effective or Retired Date) In addition: Add Review Date when Effective Date does not change due to no major updates.	New/Revision #	Title of Document:	Description of Change(s):	Approved By: Print Name/Title
Effective Date: 10/21/2013	1	Notice Periods for Nonrenewal of Clinician Educator Assistant Professor Appointment	New Document	College of Nursing Faculty
4/3/2020	2	Notice Periods for Nonrenewal of Clinician Educator Assistant Professor Appointment	Transferred policy information from a word document into the revised HSC policy template and numbering system to #CON-309.	