



OFFICE OF THE MEDICAL INVESTIGATOR

NEW MEXICO BOARD OF MEDICAL INVESTIGATORS **DRAFT MINUTES OF SPECIAL MEETING- January 7, 2021**

NM Office of the Medical Investigator
The University of New Mexico Health Sciences Center
VIRTUAL SPECIAL MEETING

BOARD PRESENT:

Martha Cole McGrew, MD

Acting Board Chair

Tim Johnson

Board Member

Lynn Trujillo

Board Member

Thomas Massaro

Designate

BOARD ABSENT:

David Houston

Board Member

Interim Dean, UNM School of Medicine

Interim Cabinet Secretary, New Mexico Dept. of Public Safety

Cabinet Secretary, New Mexico Dept. of Indian Affairs

Chief Medical Officer, New Mexico Dept. of Health

Chairman, New Mexico Board of Funeral Services

1. CALL TO ORDER AND CONFIRMATION OF QUORUM

Dr. McGrew called the meeting to order at 2:01 PM and confirmed a quorum.

2. ADOPTION OF THE AGENDA (action item)

Mr. Massaro **MOVED** to accept the agenda as presented. Chief Johnson **SECONDED**. There was no discussion. All were in favor. Motion **CARRIED**.

3. APPROVAL OF MINUTES (action item)

Mr. Johnson **MOVED** to approve the December 3, 2020 General Meeting Minutes. Sec. Trujillo **SECONDED**. There was no discussion. All were in favor. Motion **CARRIED**.

4. PUBLIC COMMENT

No public comment

5. NOMINATION FOR AND ELECTION OF OFFICERS OF THE BOARD

Dr. McGrew asked for a nomination of the board chair. Sec. Trujillo **MOVED** to nominate and elect Dr. McGrew. Mr. Johnson **SECONDED**. All were in favor. Motion **CARRIED**.

Dr. McGrew asked for a nomination of the vice chair. Mr. Johnson **MOVED** to nominate and elect Mr. Houston. Sec. Trujillo **SECONDED**. All were in favor. Motion **CARRIED**.

Dr. McGrew asked for a nomination of the board secretary. Sec. Trujillo **MOVED** to nominate and elect Mr. Johnson. Dr. McGrew **SECONDED**. All were in favor. Motion **CARRIED**.

6. VOTE TO CLOSE THE MEETING AND PROCEED IN CLOSED SESSION

Board administrator, Anthony Cervantes took role call:

Tim Johnson- Present

Lynn Trujillo- Present

Dr. McGrew- Present

Approved Minutes: Board of Medical Investigator Special Meeting 01.07.2021

For the purpose of the closed session, Dr. McGrew announced that the following are permitted to attend the closed session. The open session closed at 2:12 PM.

Tim Johnson
Lynn Trujillo
Martha Cole McGrew
Donna Sigl
April Rodriguez
Scot Sauder

7. **RE-OPEN THE GENERAL MEETING**

The general meeting re-opened at 2:25. Dr. McGrew certified that only the matters described in the executive session agenda were discussed during closed session and if necessary final action with regard to those matters will be taken in the reconvened open session.

Dr. McGrew stated that in the closed session the board reviewed OMI chief candidate evaluations. Dr. McGrew asked for a motion to approve the appointment of Dr. Heather Jarrell as the Chief Medical Investigator of the OMI at the compensation and on the terms that she is currently. Sec. Trujillo **MOVED**. Mr. Johnson **SECONNED**. All were in favor. Motion **CARRIED**. Dr. Heather Jarrell was appointed to the Chief Medical Investigator of the Office of the Medical Investigator. Dr. Jarrell accepted the appointment.

Dr. Ross Zumwalt presented Dr. Jarrell with the official badge of the 6th Chief Medical Investigator.

8. **ADJOURNMENT**

Dr. McGrew asked for a **MOTION** to adjourn. Sec. Trujillo **MOVED**. Mr. Johnson **SECONNED**. All were in favor. Motion **CARRIED**

The meeting **ADJOURNED** at 2:32 PM.

Approval of Minutes:



Tim Johnson, Board Secretary



Date