

**NEW MEXICO BOARD OF MEDICAL INVESTIGATORS**  
DRAFT MINUTES OF SPECIAL MEETING – October 7, 2024

NM Office of the Medical Investigator  
The University of New Mexico Health Sciences Center  
\*\*VIRTUAL MEETING\*\*

**BOARD PRESENT:**

<b>Patrick Allen</b> <i>Chair</i>	Cabinet Secretary, New Mexico Dept. of Health
<b>Patricia Finn, MD</b> <i>Vice Chair</i>	Dean, UNM School of Medicine
<b>Kent House</b> <i>Board Member</i>	Chair, New Mexico Board of Funeral Services
<b>Troy Weisler</b> <i>Board Secretary</i>	Chief, New Mexico State Police

**BOARD ABSENT:**

<b>Josette Monette</b> <i>Board Member</i>	Cabinet Secretary, New Mexico Dept. of Indian Affairs
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**ATTENDEES:**

Amy Atiano	HR Administrator 2, OMI
La Vonda Bowens Woodard	Director of Operations, OMI
Anthony Cervantes	Administrative Officer, OMI
Heather Jarrell, MD	Chief Medical Investigator, OMI
Nancy Joste, MD	Professor, Chair, UNM Dept. of Pathology
Emily Luhman	Asst VP, Human Resources, UNM
Gianna Mendoza	Sr. Assoc University Counsel, UNM
Sara Navarrette	Associate University Counsel, UNM HSC
Scot Sauder	Interim General Counsel, UNM HSC
Kyla Sorensen	Supervisor, Fiscal Services, OMI

\*\* This is a preliminary draft of the October 7, 2024, minutes as interpreted by the clerk of the board for use in preparing the official minutes. It is expected that there will be corrections, additions, and/or omissions before the final minutes are reviewed and officially approved by the Board of Medical Investigators.\*\*

1. **CALL TO ORDER AND CONFIRMATION OF QUORUM**

Chairman Allen called the meeting to order at 2:31 PM and confirmed a quorum.

2. **ADOPTION OF THE AGENDA (action item)**

Chairman Allen asked for a **MOTION** to adopt the agenda. Chief Weisler **MOVED**. Dean Finn **SECONDED**. All were in favor. Motion **CARRIED**.

3. **PUBLIC COMMENT**

No public comment

4. **VOTE TO CLOSE THE MEETING AND PROCEED IN CLOSED SESSION**

Chairman Allen asked for a **MOTION** to close the general session and proceed in executive session. Sec. Weisler **MOVED**. Dean Finn **SECONDED**. Chairman Allen took roll call:

Chief Weisler – Aye

Dean Finn – Aye

Kent House – Yes

Chairman Allen – Yes

Board members and the following attendees were permitted to enter the closed session:

Heather Jarrell, MD

Chief Medical Investigator, OMI

Nancy Joste, MD

Professor, Chair, UNM Dept. of Pathology

Emily Luhman

Asst VP, Human Resources, UNM

Gianna Mendoza

Sr. Assoc University Counsel, UNM

Sara Navarrette

Associate University Counsel, UNM HSC

Scot Sauder

Interim General Counsel, UNM HSC

All were in favor. General session closed at 2:34 PM

5. **RE-OPEN THE GENERAL MEETING**

The general meeting re-opened at 2:52 PM. Chairman Allen certified that only the matters described in the executive session agenda were discussed during closed session and there is no final action to take.

6. **ADJORNMENT**

The meeting **ADJOURNED** at 2:53 PM.