2022 IPTC Code of Conduct

The 2022 International Particulate Toxicology Conference (IPTC) is committed to providing a safe and productive environment for all of its meetings; one that fosters open dialogue, the free exchange of scientific ideas, the promotion of equal opportunity, and is free of any sort of harassment, coercion, and discrimination. All meeting participants are expected to treat others with respect and consideration, follow venue rules, and alert IPTC organizers of instances of harassment, coercion, or discrimination. The IPTC is fully cognizant that there are areas of our science that are controversial. Our meetings can and should serve as an effective forum to consider and debate scientifically-relevant viewpoints in an orderly, respectful and fair manner. The policies herein apply to all meeting attendees, speakers, exhibitors, guests, staff, contractors, and volunteers, and are based off of the University of New Mexico's (UNM) Visitor, Student, and Administrator Codes of Conduct (found in the <u>UNM Student Handbook</u>).

What is harassment?

Harassment includes speech or behavior that is not welcome or is personally offensive, whether it is based on ethnicity, race, gender, religion, age, body size, disability, veteran status, marital status, sexual orientation, gender identity, or other reason not related to scientific merit.

Behavior acceptable to one person may not be acceptable to others. As such, meeting attendees must use discretion to ensure that respect is clearly communicated. Harassment expressed in a joking manner still constitutes unacceptable behavior. Retaliation for reporting harassment is a violation of this policy, as is reporting an incident in bad faith.

Reporting Harassment

The 2022 IPTC is committed to providing a safe environment for everyone at any of its meetings. If an individual experiences or witnesses harassment of any kind, they should contact IPTC organizers at <u>2022IPTC@salud.unm.edu</u>. All complaints will be treated seriously and responded to promptly.

If an individual wishes to file a formal grievance of harassment:

- The individual should notify meeting staff at 2022IPTC@salud.unm.edu
- 2022 IPTC staff will discuss any grievance first with the individual filing the grievance then with the alleged
 offender, seek counsel if the appropriate action is unclear, and report the incident and findings to the 2022 IPTC
 Committee, and the incident will be reported to the <u>UNM Office of Equal Opportunity</u> for further investigation.
- The 2022 IPTC will confidentially report instances to the UNM Office of Equal Opportunity and, also, consult with the individual filing the grievance before taking any action.

The 2022 IPTC organizers reserve the right to remove an individual from a meeting without warning or refund of any expenses, to prohibit attendance at future IPTC meetings, and to notify the individual's employer. If there are questions related to this policy, please contact the 2022 IPTC Director at 2022IPTC@salud.unm.edu

Attendance Terms and Conditions

By registering for the 2022 IPTC, you are agreeing to abide by the 2022 IPTC Code of Conduct, the UNM <u>Visitor Code of</u> <u>Conduct</u> policy, and to the following terms and conditions, granting 2022 IPTC permission to:

- Reproduce, copy, and publish your image, voice, and any or all media taken as part of the International Meeting.
- Share your contact information with organizations that the 2022 IPTC believes might have a product or service of interest to you. Limited data provided to third parties include name, title, affiliation, and business address. Your telephone and fax numbers and email will not be disclosed to third parties.
- Share your name and affiliation with 2022 IPTC exhibitors and International Meeting Supporters.
- Include you in the attendee list, which includes your name and affiliation, accessible to meeting registrants using the 2022 IPTC Program (printed).

2022 IPTC registrants are prohibited from:

• Including distributing and/or posting promotional materials, special offers, job offers, product announcements, or solicitation for services outside of the 2022 IPTC and/or other designated spaces without specific permission from

the IPTC Organizing Committee. 2022 IPTC reserves the right to remove such messages and potentially ban the sources of those solicitations.

- Capturing or copying of any aspect of the 2022 IPTC without the consent of the presenter(s)/author(s)/ exhibitor(s)/etc., including but not limited to slide presentations, video presentations, audio presentations, Q&As, chats, exhibits, posters, and abstracts.
- Causing a disruption to any meeting activity, session, or event.
- Sharing derogatory, offensive, or inappropriate content in any format during the course of the meeting.

These policies will be enforced by the 2022 IPTC. Those individuals who do not comply will be asked to leave the meeting. To request an exemption from any of the Annual Meeting policies, written notification by the registrant must be submitted to the 2022 IPTC Committee before the start of the International Meeting. If you have any questions regarding these policies, please contact the 2022 IPTC office during event, or email <u>2022IPTC@salud.unm.edu</u>

2022 IPTC Privacy Policy and Disclaimer

For the duration of the UNM-hosted conference to be held in Santa Fe, NM, the 2022 IPTC adheres to the University of New Mexico's general <u>privacy policy</u> and <u>information security</u> disclaimers. For more detailed information, you may also visit the <u>UNM Administrative Policies handbook</u>.