SKIIP Vaccine Inventory and Temperature Log

The public health nurse will print this checklist and affix to the transport cooler for your SKIIP clinic. Use it to record how many vaccines were provided by your public health office, how many doses were returned after the clinic, and to record the hourly vaccine temperature.

School nurse name & phone:		Pick up date:
Public health nurse name & phone:	VFC PIN #	Public health office location:

Doses picked up:	Injectable
(A) Total doses picked up	
Doses returned:	**Injectable**
(B) Total doses returned	
Doses wasted:	**Injectable**
(C) Total doses wasted	
Lot number and reason:	
Doses administered:	**Injectable**
(D) Total doses administered (A-B-C=)	
Consent forms returned:	**Injectable**
(should match doses administered)	
(E)Total consents returned	
mismatch (missing forms): (D-E=)	

Flucelvax: Contraindicated for persons with allergy to egg
Use only in ages 4-18 years old

The items below must be returned to the public health office as soon as possible on the clinic day but no later than 4pm:

- Consent forms (separated into Medicaid/non-Medicaid)
- Transport unit with all unused vaccine, ancillary supplies, emergency kit
- Temperature log
- If doses were wasted, make sure to document lot number & reason in the doses wasted section

Temperature >46° F (too warm)

- Assure that transport unit lid is tightly closed
- If unit runs on electricity, assure that the unit is plugged in and turned on
- If unit is has frozen/refrigerated sleeves, makes sure all the sleeves are included. Return to the PHO immediately if a sleeve is missing!

Temperature <36° F (too cold)

- Assure that thermometer probe is in the center of the vaccine and not in direct contact with frozen sleeves or electrical cooling vents. Make sure refrigerated sleeve is innermost in the transport unit
- Leave the lid slightly ajar until temperature has returned to 36-46° F

If temperature is still out of range after 30 minutes

- Do not discard the vaccine
- Label vaccines "Do Not Use" stored in the unit
- Keep vaccines stored in the unit
- Immediately notify the public health nurse for further instruction
- If unable to reach public health nurse, temporarily suspend your clinic until you can reach a public health nurse.

Temperature log instructions: Temperature must be monitored throughout the day and documented at least hourly. Record the time, initial, and place an "X" in the box that corresponds with the temperature.

Exact time	Pick up time_____	Time ____	Time ____	Time ____	Time ____	Time ____	Time ____	Time ____	Time ____	Time ____	Time ____	Return time_____
Nurse initials												
≥49°F												
48°F		Take immediate corrective action if temp is in shaded area										
47°F												
46°F												
45°F												
44°F												
43°F												
42°F												
41°F												
40°F												
39°F												
38°F												
37°F												
36°F												
35°F												
34°F		Take immediate corrective action if temp is in shaded area										
33°F												
≤32°F												