

OFFICE OF RESEARCH

## **Chemical Safety Committee Charter**

### Purpose

- Monitor research chemical safety and hygiene issues in the Health Sciences Center and facilitate compliance with all regulatory agencies having jurisdiction
- Assure functionality of interactive chemical inventory
- Facilitate the availability of rare chemicals through inventory process
- Communicate guidance on chemical issues with investigators and research staff
- Identify chemical safety training issues and opportunities
- Receive chemical safety reports from Safety and Risk Services and HSC Safety personnel first, then submit to the Vice Chancellor for Research.
- Monitor emerging chemical safety issues
- Review charter biannually and make recommendations for revisions to Vice Chancellor for Research

### Composition

- The Chair and Committee members will be appointed by the HSC Vice Chancellor for Research and shall serve a term of 3 years. The Chair and Committee members may be reappointed for a second consecutive term
- The Committee will have representatives from the School of Medicine, College of Pharmacy, Office of Research, Biosafety, Chemical Safety, Safety and Risk Services, and HSC Safety personnel.
- In the future, if faculty in the College of Nursing use chemicals for a research protocol, the college will have a representative appointed to the committee

### Reporting Structure

- The committee will report chemical safety non-compliance to the Executive Compliance Committee
- The committee will advise the HSC Vice Chancellor for Research on chemical safety issues

### Meetings

- The committee will meet at a minimum, twice a year. The committee may schedule additional ad hoc meetings if necessary.

Last reviewed by committee 7/28/2016 (changes made)