

Research Equipment Funding Request Form

Please submit the below information for your 2026 Research Equipment Funding Support Request. The completed request must be attached to the Smartsheet application. Submissions without this request form will not be considered for review.

- A. **JUSTIFICATION:** Please provide a detailed justification for the following review criteria (2-page max).
- a. Scientific merit and relevance in supporting existing or emerging collaborative research programs and multiple faculty use (**20 points**).
 - b. Relative lack of similar instrumentation or space to support the proposed collaborations and functionality (**20 points**)
 - c. Potential for supporting research attractive for future extramural funding (**20 points**)
 - d. Financial match from all sources (Letters verifying support must be included) (**20 points**)
 - e. User base, accessibility, and maintenance: Scoring criteria will be based on how widely the instrument will be utilized and how well it will be maintained. Describe: the user base; how this instrument will be accessible to users across HSC (or extramurally, including plan for user training); where it will be located; and plan for maintenance (including potential recurring costs for service agreements). Please note if this instrument will be managed by a Core facility at the UNM HSC (**20 points**)
- B. **EXTRAMURAL FUNDING:** Please provide your plan for potential extramural funding (1-page max).
- C. **FUNDING SOURCES:** Provide a listing of funded research (internal and external) for those investigators sponsoring the request, to include the principal investigator name, project name, funding source and number, duration, and annual direct costs. Please use the format below:

PI or User	Funding Agency & Grant Number	Title	Annual Direct \$	Project Period
John Doe	NIH RO1CA85747	Studies of XYZ	\$100,000	1/1/06- 12/31/09
Jane Doe, PI	NIH P50HL23232	Center of Excellence in X	\$750,000	9/1/03- 8/31/08