



UNM HEALTH SCIENCES | UNM HEALTH

Contract & Grant Accounting

March 20, 2026

Huron ECC

- New Employee Compensation Compliance
- **Go-Live March 30, 2026**
- 1st effort certification period July to Dec 2025
- Website: <https://research.unm.edu/huron/index.html>

Huron ECC

- New Process - a few changes
- Certifications will now be handled by the fund (i.e., project index) instead of by employee. No matter how many employees are on the fund, only one certification is required for both exempt and non-exempt employees
- Effort Coordinators (formally pre-reviewers) will begin the process by pre-reviewing records as is done in our current Banner system. As soon as they have completed their review, the PI will receive an email letting them know they can review and certify effort on the fund. There will be 60 days from when pre-review begins to the due date of all certifications.

Trainings

- Prereviewer and Certifier Trainings

WEEK OF MARCH 23RD		TRAINING SESSION - TRAIN SITE	
PRE-REVIEWER			
Monday, March 23, 2026 9:00am - 10:00am https://unm.zoom.us/j/93834482832 Password: ECCT		Wednesday, March 25, 2026 1:00pm - 2:00pm https://unm.zoom.us/j/94919873018 Password: ECCT	
CERTIFIER			
Tuesday, March 24, 2026 9:00am - 10:00am https://unm.zoom.us/j/98227128491 Password: ECCT		Thursday, March 26, 2026 1:00pm - 2:00pm https://unm.zoom.us/j/97109008371 Password: ECCT	

Trainings

- Pre-reviewer and Certifier Trainings

WEEK OF MARCH 30TH		TRAINING SESSION - TRAIN SITE	
PRE-REVIEWER			
Monday, March 30, 2026 9:00am - 10:00am https://unm.zoom.us/j/93834482832 Password: ECCT		Wednesday, April 1, 2026 1:00pm - 2:00pm https://unm.zoom.us/j/94919873018 Password: ECCT	
CERTIFIER			
Tuesday, March 31, 2026 9:00am - 10:00am https://unm.zoom.us/j/98227128491 Password: ECCT		Thursday, April 2, 2026 1:00pm - 2:00pm https://unm.zoom.us/j/97109008371 Password: ECCT	

Contact Information

- Questions please contact:
- Central/Branch Campuses: maineffortrptng@unm.edu
- HSC: HSC-Effort-Reporting@salud.unm.edu

Questions



iLab Overview

iLab helps to streamline core facility operations by managing scheduling, service requests, equipment usage, billing, and reporting for research facilities.

Through a joint initiative through HSC and central campus, UNM has implemented a centralized iLab platform for core facilities and shared resources.

iLab is now integrated with Banner and utilizes single sign-on (SSO) to allow for a seamless registration by logging in using your UNM HSC credentials.

The new UNM iLab platform went live on March 9, 2026, currently with fifteen cores from HSC and central campus on the platform.

Changes You Can Expect To See

- New URL: unm.ilab.agilent.com - Login with UNM HSC credentials
- Payment will update to "Index", and you will no longer see PRs for different cores
- Payment drop down display will include the index, fund title, and expiration date
- When hovering over an Index within your lab, you will see the fund title and expiration date
- External customers must have an external customer entered in iLab. This can be added by an institution admin
- Internal billing files will automatically be sent from iLab to Banner when 'Send File to Banner' is clicked
- External billing will continue to be created manually. A new download option 'Download billing source file' is now available to download all charge details. Internal charges can be filtered out using the 'Payment type' or 'Price type' column

Changes You Can Expect To See

- Expired Indexes cannot be used to request new services
- Expired Indexes will appear red. Indexes that are going to expire within 30 days will appear orange
- Restricted Indexes assigned to a PI will automatically populate under the PI with Banner integration
 - If you need access to another index (unrestricted) you must request access
- Revenue accounts must be entered to complete billing
- Banner will send iLab confirmation of what invoices have posted successfully. This will automatically mark internal invoices as 'Paid.'

If you have additional questions regarding iLab, please contact
Michelle Parra – MMParra@salud.unm.edu



UNM HEALTH SCIENCES | UNM HEALTH

Sponsored Projects Office General Updates

RESEARCH ADMINISTRATION FORUM AND TRAINING (RAFT) – MARCH 20, 2026

AIDA ANDUJO
MANAGER
HSC SPONSORED PROJECTS



NIH UPDATES

National Institutes
of Health

NOT-OD-26-033 ADJUSTED TIMELINE FOR NIH IMPLEMENTATION OF COMMON FORMS

❖ PURPOSE

The purpose of this Notice is to provide updated guidance to the extramural community regarding an adjustment to the timeline of NIH's implementation of Common Forms for Biographical Sketch and Current and Pending (Other) Support. **NIH will be extending the current leniency period through May 2026** to provide users and institutions sufficient time for adoption, allow for full compliance, and ensure fairness for all the extramural community. During this leniency period, NIH will provide a warning when the Common Forms are not used but will not withdraw applications that don't comply with the use of the Common Forms.

NIH encourages all applicants and recipients to begin using the Common Forms as soon as feasible, however, the NIH Biosketch and NIH Other Support format pages will be accepted through the duration of this extended leniency period.

❖ RESOURCES

Instructions for the [Biographical Sketch Common Form](#) and [NIH Biographical Sketch Supplement](#) as well as [FAQs](#) are available.

Instructions for [Current and Pending \(Other\) Support Common Form](#) as well [FAQs](#) are available.

Note: An existing [FAQ](#) regarding the leniency period has already been updated.

For technical questions related to the use of SciENCv, please direct inquiries to: SciENCv Helpdesk nlmsciencv@mail.nih.gov



NIH UPDATES

National Institutes
of Health

[NOT-OD-26-046 UPDATED ELEMENTS OF AN NIH DATA MANAGEMENT AND SHARING PLAN](#)

❖ **PURPOSE**

NIH Data Management and Sharing Policy requires applicants to submit a Data Management and Sharing Plan (DMS Plan) for any NIH-funded or conducted research that will generate scientific data. As part of its ongoing efforts to increase efficiency and minimize applicant burden, NIH is updating the required elements of a DMS Plan.

Effective for applications submitted for due dates on or after May 25, 2026, applicants and recipients are required to utilize the new, simpler format. NIH is implementing this updated format page as a pilot and will evaluate the need for additional updates over the next year.

Instructions

Instructions for developing a data management and sharing plan are included in the [NIH Application Guide \(research; career development\)](#).

Samples for due dates on or before May 24, 2026

[Writing a Data Management and Sharing Plan](#)

A draft of the new DMS Plan form can be viewed here: [Data Management and Sharing Plan Format Page](#).

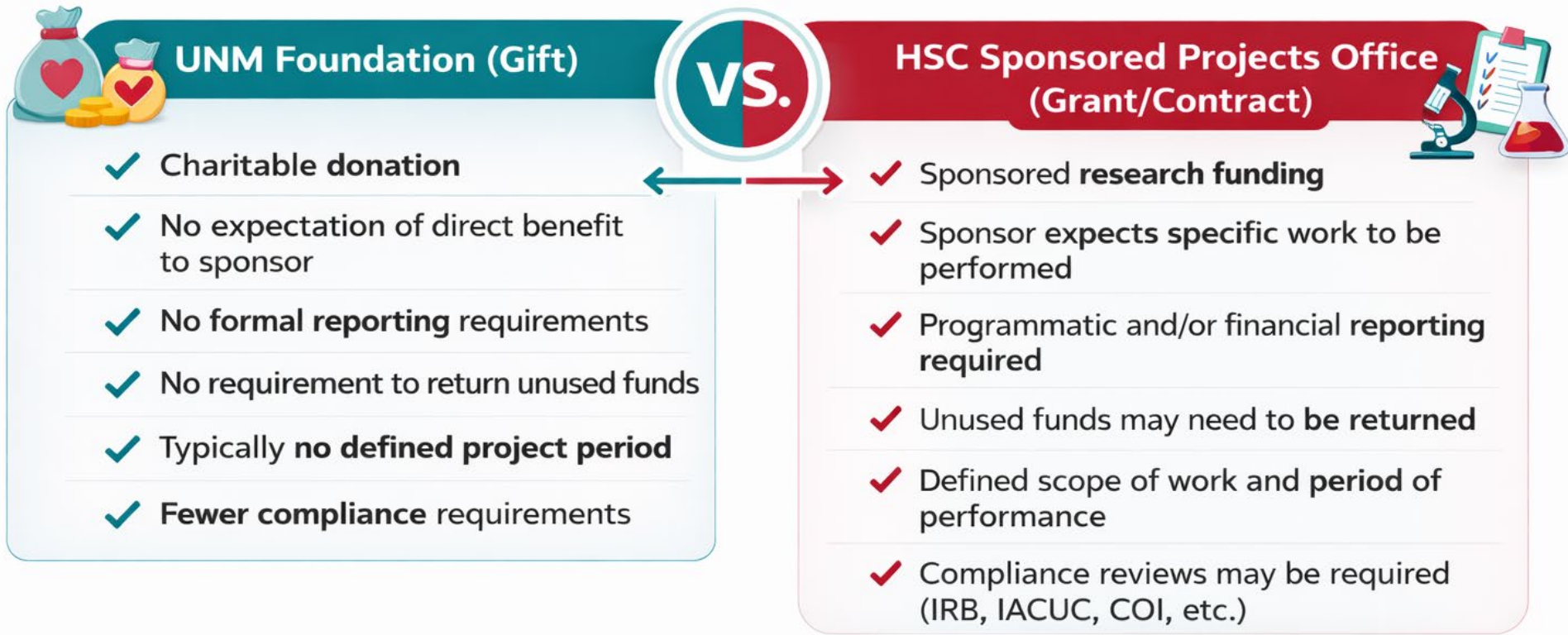


INDIRECT RATE REMINDERS

- **Clinical Trials Indirect Rate** - F&A rate for Industry Sponsored trials has **increased to 35%, which went into effect January 15, 2026**. Rates for federally sponsored or federal flow-through trials will continue to align with our negotiate rate agreement. ***Updated Memo: F&A Rates: IHS / VA, Private/Non-Profit Foundations, Industry-Sponsored Clinical Trials, and State/Local Agreements with HSC / Other**
- **University of New Mexico Federally Negotiated Rate Agreement 12.19.25**
- If a sponsor limits F&A, the limitation must be **clearly documented in the sponsor guidelines or solicitation, and remember to obtain an F&A Waiver.**
- **When in doubt, ask SPO** - If you are unsure which rate to apply, your SPO Specialist can help confirm the correct rate before submission.
- Using the correct F&A rate at proposal stage helps avoid budget revisions later and ensures compliance with institutional and Sponsor requirements.

GIFT VS. SPONSORED PROJECT:

When to Work with UNM Foundation or HSC SPO



Reminder: Even if a proposal is submitted through the **UNM Foundation**, if the funding includes grant-like terms or compliance requirements, **HSC SPO must review the proposal and award documents.**

WEBLINK FOR FULL GUIDANCE:

[HELP! Do I submit through UNM Foundation or HSC SPO?](#)

Still not sure where to submit, we are here to help:

UNM Foundation: Betsy Till, Betsy.Till@unmfund.org OR Sarah Fair, Sarah.Fair@unmfund.org

HSC Sponsored Projects: HSC-Preaward@salud.unm.edu



NYU RESEARCH ADMINISTRATION DEMONSTRATION (RAD) SERIES

Hosted at New York University, the Research Administration Demonstration (RAD) Series was developed in partnership with the Cohort for Efficiencies in Research Administration (CERA). RAD is a terrific resource for research administrators, offering practical guidance on a variety of topics. It is a great place to continue building skills and confidence in the field of research administration.

Upcoming sessions are:

- **Monday, March 23, 10 am - 11:30 am** – *Strengthening Research Operation: Financial Stewardship, HB1 Navigation and Compliance Essentials*
- **Wednesday, April 1, 10 am - 11:30 am** – *Future-Proofing your Research Portfolio: Strategies for Navigating Federal Funding shifts*



Please RSVP for any RAD session via their [online registration](#). *The 2025-2026 Series has launched and is ongoing.*

All interested parties are welcome! All RAD sessions are taught by national-level, expert presenters. All sessions are free (\$0 cost).

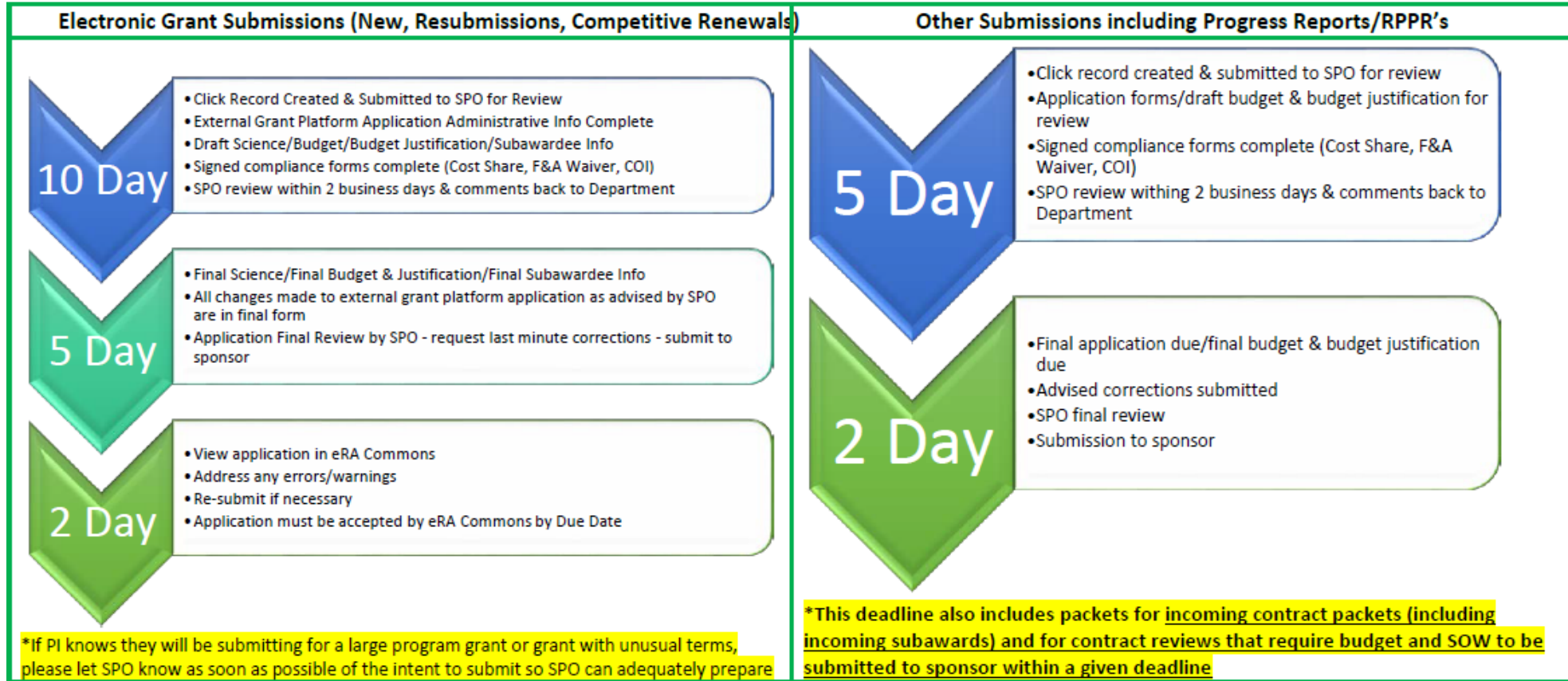
For questions or more information, [please email](#) Sara Sheffer-Pryce. NYU can also provide CEU or certificate of attendance/completion, for those who need it.

All current RAD materials (slides/videos from Fall 2021-present) are available via the [RAD 2021-2026 Google Drive folder](#)



PLANNING AHEAD: SPO SUBMISSION TIMELINES

SPO Grant/Progress Report/RPPR Submission Review Timelines (Business Days)



*If PI knows they will be submitting for a large program grant or grant with unusual terms, please let SPO know as soon as possible of the intent to submit so SPO can adequately prepare

These internal review timelines help ensure applications are accurate, compliant, and ready for sponsor submission.

Large or complex proposals?
Let SPO know as early as possible so adequate review time can be planned.

Reminder: If proposals are submitted outside the internal timelines, a timeline waiver from the Vice President for Research may be required.



Questions or Need Assistance?

We Know this is a busy time of year for proposal submissions and project activity.

SPO is here to help support you and your team.

For additional information, guidance, or assistance please contact us.

UNM Health Sciences - Sponsored Projects Office

✉ **Email:** HSC-Preaward@salud.unm.edu

☎ **Phone:** (505) 272-9383

🌐 **Website:** <https://hsc.unm.edu/about/finance/sponsored-projects/>

📍 **Physical Location:** 1650 University, UNMHSC Business & Communications Center, 2nd Floor, Suite 2200



Thank you for your continued partnership in advancing research at UNM Health Sciences!



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Sponsored Projects Office Huron Updates

RESEARCH ADMINISTRATION FORUM AND TRAINING (RAFT) – MARCH 20, 2026

SEAN GONZALES
SR. SPONSORED PROJECTS OFFICER
HSC SPONSORED PROJECTS

Huron V12 – Testers Wanted!

We are looking for V12 site testers as testing will commence **VERY** soon! This is your opportunity to try out the new system before it is out to the general public. This is also an opportunity to give feedback and ideas about functionality, questions we may need, etc...

If you are interested then please reach out to the HSC Sponsored Projects Office at HSC-Preaward@salud.unm.edu

Huron V12 – Click Upgrade

That being said, we are still on track for anticipated launch September 2026, stay tuned for announcements headed your way!





2026 HSC Staff Mentorship Program

Join a group of professionals as a **mentor** or a **mentee** to network and grow your leadership skills!

Apply by: **April 10**



Email us!

