**Health Sciences Center**

**Research Space Request**

Requester name:

Specific space requested:

Department(s) or program(s) name(s):

Proposed use:

Name of project:

Net assignable square feet requested:

Date space needed:

Type and # of FTEs to work in proposed space (Faculty, Staff, Students, other – specify):

Cost estimate to renovate proposed space:

Possible funding source for renovations:

Current revenues associated with proposed project (source, amount, type):

New revenues to be generated as a result of additional space:

Relationship to strategic and/or action plans:

Adjacency (if significant):

Other:

**Upload the following documents**

1. **space map indicating spaces requested**
2. **Letter of support from Dean/Department Chair**

**Submit online (goes to Becky Welch** **BLWelch@salud.unm.edu****)**