



The Child Health Research Signature Program at the University of New Mexico (UNM) Health Sciences Center (HSC) is soliciting applications from all HSC faculty members – senior as well as junior investigators – for collaborative pilot projects on child health. Research may be prospective or retrospective, and clinical/basic science/translational in nature, but projects must involve two or more HSC schools or departments. Successful applications will propose exploratory hypotheses intended to generate original data that can be used for future projects; funds will not be granted for proposals asking for supplemental or administrative uses.

The CHRSP will grant one or more awards totaling up to \$17,000. These are FY 2024 funds that recently became available due to unforeseen circumstances. The application deadline is September 1, and successful candidates will be notified by September 15. Note that the funds must be expended before July 1, 2024. Please see the table below (item 5) for the list of allowed and disallowed costs.

If interested in this RFA, please email your completed application to CHRSP@salud.unm.edu by 4:00 p.m. on Friday, September 1, 2023.

Grant Application Guidelines

1. The application cover letter, grant body, budget and budget justification should be submitted in a single pdf file.
2. Please use font of Times New Roman, Arial, or Calibri, font size no less than 11, with minimum ½ inch margins.
3. Include a cover letter containing the following information:
 - a. Project title;
 - b. Name of P.I., co-investigators, and their HSC affiliations (divisions, schools and departments);
 - c. Total dollars requested (up to \$17,000);
 - d. List of all internal and external sources of support applicable to the current proposal, if any;
 - e. Statement regarding whether the research involves human subjects or animals (a copy of the Human Subject or Animal Research Review approval letter, or a statement that the project has been submitted for Review must accompany the application); and
 - f. Brief statement on the importance of the research (2-3 sentences).
4. The grant body should be no more than 4 pages in length (excluding references) and use the following format:
 - a. Background and Specific Aims
 - b. Research Strategy (Significance, Innovation, Approach)
 - c. Future Plans for the project and funding
5. The budget must include Banner Tax, i.e. a 1% charge on all non-salary expenses. The tax must be included within the total grant request amount.

Costs covered under this award:	Costs not covered under this award:
Laboratory supplies or equipment	Faculty, postdoctoral, or non-HSC salaries; graduate student stipends or tuition
Statistics support	Monetary incentives to clinic or providers
Coordinator support	Travel
Laboratory fees	Food, beverages, or other hospitality
Study subject incentives	Office supplies; other items typically covered by indirect costs

6. Additional Documents:

- a. An NIH biosketch or curriculum vitae in UNM format for the principal investigator(s)
- b. Human Subject of Animal Research Review approval letter, if applicable
- c. Letter(s) of support, if applicable
- d. Any survey or research tools referenced in the grant body, if applicable

Grant Review Process

All applications will be reviewed by a minimum of 2 CHRSP grant committee members; committee members will not be permitted to review applications for projects in which they are involved. The number of awards will be contingent upon the number of applications and funds availability. In the event that the committee receives budget requests that exceed funds availability, the committee will prioritize awards using a numeric scoring system for each of the application components (background and specific aims; research strategy; future plans; budget and budget justification; and relevant additional documents).

Questions?

Please email any inquiries to CHRSP@salud.unm.edu.