(Your Clinic name here) Fieldwork Level II
Occupational Therapy
Pediatric Rotation (12 weeks)

Week 1:
• Introduction to clinical instructor/education coordinator and staff at site
• Double check paperwork and personal file: CPR, Insurance, HIPPA
• Review site policy and procedure manual
• Orientation to services provided at site—Participate in structured clinical observations, individual and co-treat sessions
• Introduction to documentation system, note taking expectation, and intake/initial evaluation form
• Receive 2 clients from supervisor’s caseload and review charts
• Determine a scheduled consistent time to meet with CI for weekly reflection

Week 2:
• Continue structured clinical observations and write up and discuss 2 observations with CI
• Observe OT/multidisciplinary intake evaluation
• Begin documentation for both student caseload and observed sessions
• Practice intake/evaluations with CI
• Increase caseload to 4 clients
• Write up treatment plans/activities on both clients
• Discuss possible project ideas with CI and decide on two projects that will benefit the clinic as well as challenge and engage student

Week 3:
• Caseload of 6
• Complete 1 clinic based intake evaluation with CI observing
• Continue to note take both student caseload and observed sessions
• Collect necessary information and research for projects
• Co-tx with at least 1 other therapists
• Learn and practice 2 different standardized evaluations with CI

Week 4:
• Caseload of 8
• Perform 1 standardized test on intake eval from week 3 and write up results
• Create intervention plan for intake from week 3
• Practice grading therapy sessions for clients on caseload

Week 5:
• Caseload of 10-12
• Present/discuss results of standardized test with parents/guardian
• Co-tx with SLP and PT 2-3 sessions a week
• Complete 2 more intake/initial evaluations—one in clinic & 1 community based
Week 6:
- Mid-term evaluation with CI(s) using AOTA FWPE, student responsible for self evaluation
- Perform 1-2 standardized tests on intake clients from week 5 and write up results
- Create Intervention plan for community based intake evaluation
- Grade therapy sessions for community based OT
- Co-tx with SLP and PT
- Caseload of 15

Week 7:
- Present one of the student projects to clinic staff
- Caseload of 17-18
- Present results of standardized tests to parents/guardian
- Contribute to evidence based practice file (articles and annotated bibliography) on main server

Week 8:
- Caseload of 20 to maintain the rest of fieldwork
- Discuss second student project with CI re/ how to present project to staff and/or community
- Informal evaluation discussion with CI with emphasis on areas identified at mid-term as areas in which to improve
- Complete one progress/discharge summary when/if the opportunity presents

Week 9:
- Maintain caseload of 20

Week 10:
- Maintain caseload of 20
- Start preparing clients for your departure

Week 11:
- Maintain caseload of 20
- Continue preparing clients for your departure
- Present second student project to staff and/or community

Week 12:
- Final evaluation by CI, student responsible for self-evaluation
- Complete FW site evaluation and clinical instructor(s) evaluation
- Termination of therapeutic relationships with patients
- Complete details: return any borrowed equipment/books; complete documentation, evals, & discharge summaries, etc.